

MINUTES
Regular Meeting of the Board of Directors
of the
SUNNYSLOPE COUNTY WATER DISTRICT
February 24th, 2026

A. CALL TO ORDER: The meeting was called to order at 5:00 p.m. by President Alcorn, at the Sunnyslope County Water District office, 3570 Airline Highway, Hollister, California.

ROLL CALL: Present in Person: President Michael Alcorn (MA), Vice President Orlando Martinez (OM), Director Dee Brown (DB), Director Jerry Buzzetta (JB), Director Alexis Perez-Kenny (APK).

B. PUBLIC COMMENTS ON CLOSED SESSION MATTERS: The Board welcomed members of the public and opened the meeting to public comments regarding matters identified on the Closed Session agenda. No comments were received.

C. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS:

1. **Conference with Legal Counsel- Potential Litigation (§ 54956.9(b)):**

i. *Joseph Vallejo, Victor Espericueta, and Christopher Jones v. the Neil Jones Food Company dba San Benito Foods (5:24-cv-06835-VKD, Federal District Court, North District of California)*

President Alcorn retired to closed session at 5:00 p.m. and upon returning to the regular session at 5:10, moved to take a brief recess. The meeting was reconvened to open session at 5:15 p.m.

D. PLEDGE OF ALLEGIANCE: Director Perez-Kenny led those in attendance in the Pledge of Allegiance.

E. REPORT IN OPEN SESSION ACTION TAKEN IN CLOSED SESSION:

1. **Conference with Legal Counsel- Potential Litigation (§ 54956.9(b)):**

i. District Counsel Michael Laredo reported that regarding the matter of *Joseph Vallejo, Victor Espericueta, and Christopher Jones v. the Neil Jones Food Company dba San Benito Foods* a mediation was held between the parties, and the matter was resolved with no direct cost to the District.

F. APPROVAL OF AGENDA: President Alcorn asked the Board if there were any requests to postpone or modify the agenda. No requests were made, and the meeting proceeded as scheduled.

G. PUBLIC COMMENTS AND AUDIENCE INTRODUCTIONS: The Board welcomed members of the public and opened the meeting to public comments regarding matters not itemized on the agenda. No public comments were received.

Staff Present for Open Session: In Person: General Manager/Secretary Drew Lander, Executive Assistant/Stenographer Madison Koester, Assistance Finance Manager Dana Sullivan, Principal Engineer Robert Hillebrecht.

Staff Present for Open Session: Via Zoom: Finance and Human Resources Manager Barry Kelly and Water/ Wastewater Superintendent Jose Rodriguez.

H. CONSENT AGENDA:

1. Approval of Minutes for:

Regular Board Meeting of January 27th, 2026.

2. Allowance of Claims – The Board reviewed the Disbursement Summary (below) for the period of January 1, 2026 through January 31, 2026, totaling \$1,079,521.15 includes \$266,566.77 for payments to vendors, \$332,643.73 for Payroll, and \$479,024.71 paid to the City of Hollister for collection of City sewer billings (net of our fees).

| Date | Number | Name | Amount |
|-------------|---------------|---------------------------------------|---------------|
| 1/6/2026 | ACH3292 | Principal | 5,322.95 |
| 1/7/2026 | 54691 | Ace Hardware (Johnson Lumber Co.) | 173.57 |
| 1/7/2026 | 54692 | Amazon Capital Services | 148.86 |
| 1/7/2026 | 54693 | Anne Muraski | 7,410.00 |
| 1/7/2026 | 54694 | Brenntag Pacific, Inc. | 19,225.73 |
| 1/7/2026 | 54695 | Bryan Mailey Electric, Inc | 12,426.55 |
| 1/7/2026 | 54696 | City of Hollister-Finance Dept | 479,024.71 |
| 1/7/2026 | 54697 | exceedio | 246.00 |
| 1/7/2026 | 54698 | Fastenal Company | 266.13 |
| 1/7/2026 | 54699 | Harper & Associates Engineering, Inc. | 3,693.00 |
| 1/7/2026 | 54700 | MBS Business Systems | 816.41 |
| 1/7/2026 | 54701 | Mission Uniform Service | 541.83 |
| 1/7/2026 | 54702 | San Benito County Water District | 204.00 |
| 1/7/2026 | 54703 | Simplot Grower Solutions | 1,046.25 |
| 1/7/2026 | 54704 | U.S. Bank Corporate Payment Systems | 841.29 |
| 1/7/2026 | 54705 | USA Blue Book | 49.15 |
| 1/8/2026 | 54707 | ABRAHAM HULL | 203.25 |
| 1/8/2026 | ACH3296 | CalPERS - Retirement | 12,271.91 |
| 1/8/2026 | ACH3293 | CalPERS - Retirement | 637.17 |
| 1/8/2026 | ACH3295 | CalPERS - Retirement | 10,417.33 |
| 1/8/2026 | ACH3294 | CalPERS - Retirement | 7,658.76 |
| 1/8/2026 | 54709 | DENNIS LEBOW | 114.84 |
| 1/8/2026 | EFT0000289 | Net Pay | 86,946.63 |
| 1/8/2026 | 54708 | STACEY & STEVEN OLIVARES | 97.00 |
| 1/8/2026 | 54706 | TIMOTHY PIERLEONI & KIMBERLY RUMSEY | 31.73 |
| 1/8/2026 | EFT0000290 | Total Tax | 19,998.74 |
| 1/9/2026 | ACH3297 | CalPERS - Retirement | 203.10 |
| 1/9/2026 | ACH3301 | iCloud | 13,943.84 |
| 1/9/2026 | ACH3300 | Nationwide Retirements Solutions | 10,015.73 |
| 1/9/2026 | ACH3298 | Nationwide Retirements Solutions | 1,112.00 |
| 1/9/2026 | ACH3299 | Sterling Administration Health | 1,324.00 |
| 1/13/2026 | ACH3302 | P G & E | 24,047.48 |
| 1/14/2026 | ACH3303 | Colonial Life | 2,455.14 |
| 1/16/2026 | 54710 | A-1 Services | 504.00 |
| 1/16/2026 | 54711 | Ace Hardware (Johnson Lumber Co.) | 675.32 |
| 1/16/2026 | 54712 | ACWA/JPIA | 23,424.89 |
| 1/16/2026 | ACH3304 | ADP | 2,454.77 |
| 1/16/2026 | 54713 | Amazon Capital Services | 68.83 |
| 1/16/2026 | 54714 | Brenntag Pacific, Inc. | 3,652.46 |
| 1/16/2026 | 54715 | Bryan Mailey Electric, Inc | 589.45 |
| 1/16/2026 | 54716 | Calcon System, Inc. | 3,309.20 |
| 1/16/2026 | 54717 | Central Ag Supply LLC | 557.24 |
| 1/16/2026 | 54718 | CM Analytical, Inc. | 13,510.25 |
| 1/16/2026 | 54719 | Enterprise Electrical Services | 660.00 |

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|-----------|------------|-----------------------------------------------------------------|-----------|
| 1/16/2026 | 54720 | exceedio | 5,976.00 |
| 1/16/2026 | 54721 | First Trust Alarm Company | 894.69 |
| 1/16/2026 | 54722 | Greenwood Chevrolet | 307.11 |
| 1/16/2026 | 54723 | Hollister Auto Parts, Inc. | 77.53 |
| 1/16/2026 | 54724 | Iconix Waterworks (US) Inc. | 2,934.46 |
| 1/16/2026 | 54725 | John Smith Road Landfill | 55.13 |
| 1/16/2026 | 54726 | Kraemer Engineering Inc. | 55,978.92 |
| 1/16/2026 | 54727 | Mission Uniform Service | 598.05 |
| 1/16/2026 | 54728 | O'Reilly Auto Parts | 3.85 |
| 1/16/2026 | 54729 | Postal Graphics | 222.93 |
| 1/16/2026 | 54730 | Rexel | 1,670.97 |
| 1/16/2026 | 54731 | San Benito Tire Pros & Automotive | 25.00 |
| 1/16/2026 | 54732 | Toro Petroleum Corp. | 5,117.06 |
| 1/16/2026 | 54733 | Trans Union LLC | 174.03 |
| 1/16/2026 | 54734 | Wright Bros. Indust. Supply | 26.61 |
| 1/21/2026 | 54735 | ACC Business | 1,337.24 |
| 1/21/2026 | 54736 | Ace Hardware (Johnson Lumber Co.) | 198.43 |
| 1/21/2026 | 54737 | Amazon Capital Services | 737.36 |
| 1/21/2026 | 54738 | Auto Tech Service Center, Inc. | 1,380.00 |
| 1/21/2026 | 54764 | BENJAMIN ROMERO JULIE RUIZ | 60.71 |
| 1/21/2026 | 54739 | Brenntag Pacific, Inc. | 14,948.86 |
| 1/21/2026 | 54740 | California Association of Mutual Water Companies | 500.00 |
| 1/21/2026 | 54741 | CWEA Membership- TCP | 255.00 |
| 1/21/2026 | 54742 | De Lay & Laredo | 2,326.50 |
| 1/21/2026 | 54743 | Don Chapin Co. Inc., The | 212.48 |
| 1/21/2026 | 54744 | EBCO Pest Control | 75.00 |
| | | ELIZABETH VACA, CARLOS IBANEZ & ELIZABETH & JACQUELINE RAMOS | 296.03 |
| 1/21/2026 | 54762 | | |
| 1/21/2026 | 54745 | Grainger, Inc. | 47.86 |
| 1/21/2026 | 54746 | Hach Company | 2,374.85 |
| 1/21/2026 | 54747 | ICON Cloud Solutions, LLC | 292.67 |
| 1/21/2026 | 54748 | InfoSend | 3,344.99 |
| 1/21/2026 | 54749 | Interstate Battery System of San Jose Inc | 339.56 |
| 1/21/2026 | 54763 | JOSE LUIS LESMES MARIA PINEDA | 150.00 |
| 1/21/2026 | 54750 | Mission Uniform Service | 541.83 |
| 1/21/2026 | 54751 | NBS Government Finance Group | 2,281.25 |
| 1/21/2026 | 54752 | O'Reilly Auto Parts | 29.49 |
| 1/21/2026 | 54753 | Quinn Company | 2,158.24 |
| 1/21/2026 | 54754 | Rexel | 1,153.41 |
| 1/21/2026 | 54755 | Star Concrete | 340.86 |
| 1/21/2026 | 54756 | Toro Petroleum Corp. | 1,688.99 |
| 1/21/2026 | 54757 | USA Blue Book | 75.36 |
| 1/22/2026 | EFT0000293 | Net Pay | 82,312.78 |
| 1/22/2026 | EFT0000294 | Total Tax | 18,967.13 |
| 1/23/2026 | ACH3305 | Sterling Administration Health | 5.00 |
| 1/27/2026 | 54766 | ENRIQUE PINEDA | 27.92 |
| 1/27/2026 | 54767 | HOA & DANIEL LE | 22.73 |
| 1/27/2026 | 54758 | Monarch | 17,304.44 |
| 1/27/2026 | 54765 | QUIRINO VAZQUEZ | 77.73 |
| 1/27/2026 | 54759 | Ruggeri-Jensen-Azar | 796.50 |
| 1/27/2026 | 54760 | State Water Resources Control Board-DWOCF | 105.00 |
| 1/27/2026 | 54761 | Verizon Wireless | 633.31 |
| 1/28/2026 | ACH3311 | CalPERS - Health Insurance | 43,533.89 |

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|-----------|-------------|----------------------------------------|-----------|
| 1/28/2026 | ACH3310 | CalPERS - Retirement | 12,262.09 |
| 1/28/2026 | ACH3308 | CalPERS - Retirement | 7,663.12 |
| 1/28/2026 | ACH3306 | CalPERS - Retirement | 23.08 |
| 1/28/2026 | ACH3309 | Nationwide Retirements Solutions | 10,015.72 |
| 1/28/2026 | ACH3307 | Nationwide Retirements Solutions | 1,112.00 |
| 1/30/2026 | ACH3312 | Sterling Administration Health | 840.60 |
| 1/31/2026 | MISC0000554 | Heritage Activity Charges January 2026 | 287.31 |

-\$1,079,521.15

3. Receive Engineering Services Monthly Status Report.
4. Receive Finance Manager Monthly Status Reports: a. Narrative Report, b. Operation Summary, c. Statement of Income, d. Investment Summary, and e. Board Designated Reserves.
5. Receive Superintendent Monthly Status Reports: a. Maintenance, b. City Meter Reading, and c. Groundwater Level Measurement.
6. Receive General Manager Monthly Status Report.

President Alcorn asked for public comment and upon receiving none, requested a motion to approve the Consent Agenda. Upon a motion made by Director Brown to approve the Consent Agenda, seconded by Director Martinez, for which President Alcorn then took a roll call vote as follows: (DB), yes; (APK), yes; (JB), yes; (OM), yes; and (MA) yes; the motion carried 5-0.

I. NEW BUSINESS:

1. Receive and Discuss Mid-Annual FY 2025–26 Budget Review (Not A Project Under CEQA Per Article 20, Section 15378)

Assistant Finance Manager Dana Sullivan presented the District's six-month budget review and provided an overview of the District's current financial position. Ms. Sullivan reported that the District is currently trending positive for revenue indicating that the Raftelis rate study and recent rate adjustments are performing as intended.

Ms. Sullivan noted that the District continues to experience cost pressures in areas such as labor, healthcare, and energy. However, operational efficiencies implemented by the Operations Department, including reduced chemical usage and equipment replacement planning, have helped offset these increases.

During Board discussion, Director Brown inquired about references in the report to higher insurance and legal expenses. General Manager Lander clarified that the District's only pending legal case has since been resolved and those anticipated expenses are no longer expected.

President Alcorn invited public comment; however, none was given. As this item was presented for review and discussion only, no action was required and the Board acknowledged receipt of the six-month budget review.

2. Authorize The President Of The Board To Sign Resolution No. 614 Approving Tuition Reimbursement For Management Employees Policy #8800, And Consider Approval Of A Tuition Reimbursement Increase Per Policy #8800 For District Assistant Engineer (Not A Project Under CEQA Per Article 20, Section 15378)

General Manager Drew Lander presented Policy #8800 – Tuition Reimbursement for Management Employees and requested Board consideration of an additional tuition reimbursement approval for the District Assistant Engineer. Mr. Lander explained that the item had been discussed at a previous meeting but required re-agendizing to properly

include Board action. Mr. Lander also noted that the policy clarifies the approval process, establishes grade requirements for reimbursement eligibility, and allows reimbursement requests exceeding the IRS allowable annual limit to be brought before the Board for consideration.

President Alcorn then asked for any public comment. Upon receiving no public comment, President Alcorn requested a motion to approve the item. Director Perez-Kenny made a motion to approve policy #8800. This motion was seconded by Director Martinez for which President Alcorn then took a roll call vote as follows: (DB), yes; (APK), yes; (JB), yes; (OM) yes; and (MA), yes; the motion carried 5-0.

President Alcorn then sought a motion to approve a tuition reimbursement increase per policy #8800 for District Assistant Engineer. Director Brown made a motion to approve the additional tuition reimbursement for the Assistant Engineer. The motion was seconded by Director Martinez for which President Alcorn then took a roll call vote as follows: (DB), yes; (APK), yes; (JB), yes; (OM) yes; and (MA), yes; the motion carried 5-0.

J. BOARD COMMITTEE and STATUS REPORTS

1. **Governance Committee:** (No Meeting)
2. **Water/Wastewater Committee:** (No Meeting)
3. **Finance Committee:** (Meeting Feb. 6th- 6 month budget review)
4. **Policy and Procedure Committee:** (No Meeting)
5. **Personnel Committee:** (No Meeting)
6. **Water Resources Association of San Benito County (WRA):** (No Meeting)


K. BOARD and STAFF REPORTS

1. **Directors:** No Report.
2. **District Counsel:** No Report.
3. **General Manager:** General Manager Drew Lander reported that the District recently received two awards at the California Water Environment Association (CWEA) annual banquet, including Collection System of the Year. Mr. Lander also announced that District employee DeeJ Burbank received the Maintenance Professional of the Year award in recognition of his certifications and contributions to the District's maintenance program.

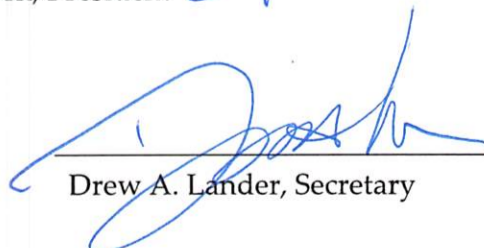
L. FUTURE AGENDA ITEMS: District Facilities Tour.

M. ADJOURNMENT: President Alcorn adjourned the meeting at 5:53 p.m.

APPROVED BY THE BOARD:


Michael H. Alcorn, President

RESPECTFULLY SUBMITTED:


Drew A. Lander, Secretary