



Sunnyslope County Water District

BOARD OF DIRECTORS

REGULAR MEETING

District Office Board Room/Teleconference



3570 Airline Hwy., Hollister, CA

NOTICE & AGENDA

AUGUST 27, 2024

Regularly Scheduled Board Meeting - 5:15PM

Closed Session to Precede the Regular Session – 4:30PM

IN PERSON PUBLIC ACCESS TO DISTRICT MEETINGS IS AVAILABLE AND REMOTE ACCESS CAN BE OBTAINED THROUGH THE FOLLOWING ACCESS POINTS:

ZOOM MEETING ACCESS LINK

<https://us06web.zoom.us/j/83216038029?pwd=l7K47iHKhB1G4cL2xHdn4caN03i3Cb.1>

Passcode: SSCWD

Or Telephone: Dial + 1 (669) 444-9171 and when prompted enter Meeting ID: 832 1603 8029

Dial in Passcode: 130723

HEALTH AND SAFETY GUIDELINES

Public access to this meeting is provided both in person and through electronic viewing. Virtual meeting access will continue to be provided as a public convenience until further notice by the District Board. Remote viewing interruptions due to internet quality, power outages or other factors may occur and will not stop the meeting while a quorum is present in the Board Room; To ensure the health, safety, and welfare of those in attendance, all attendees must comply with any procedures/instructions announced by the Board of Directors or as directed by Staff prior to commencement of the meeting. Face coverings will be provided if health concerns dictate and will be made available upon request. The meeting will be available through Zoom for those who wish to join remotely. Anyone requiring accommodations may contact the Main Office at: (831) 637-4670 a minimum of 24 hrs prior to the start of the meeting.

Mission Statement:

“Our Mission is to provide safe, reliable, and high-quality water and wastewater services to our customers and all future generations in an environmentally and financially responsible manner.”

A. CALL TO ORDER - ROLL CALL

President Mauro _____, Vice-President Parker _____,

Director Brown _____, Director Alcorn _____, and Director Buzzetta _____.

- B. PUBLIC COMMENT ON CLOSED SESSION MATTERS** – Members of the public may address the Board on the item or items listed on the Closed Session agenda, with a time limit of three minutes per speaker.

CLOSED SESSION @ 4:30PM

C. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS:

1. **Management Compensation/Benefits (§ 54957.8)** – Title: Unrepresented Management Staff Classifications

REGULAR SESSION

D. PLEDGE OF ALLEGIANCE

E. REPORT IN OPEN SESSION ACTION TAKEN IN CLOSED SESSION

1. **Management Compensation/Benefits (§ 54957.8)** – Title: Unrepresented Management Staff Classifications

- F. APPROVAL OF AGENDA** – Any requests to postpone consideration of an agenda item or move an item forward on the agenda will be considered at this time.

- G. PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS** – The public may comment¹ on any District business, not on the agenda, with a time limit of three minutes per speaker. To make a public comment in person please fill out a “Speaker Card” and return to the Minutes Clerk prior to speaking. When virtual meeting access is provided, please use the “hand-raise” feature and you will be called upon to speak. No action may be taken by the Board during the public comment period.

H. CONSENT AGENDA – Members of the Board and/or members of the public may pull matters from the Consent Agenda. Any matter pulled from the Consent Agenda requiring action shall be moved to New Business and treated as a matter of new business, or for matters needing clarification shall be moved to Staff Reports and addressed by the respective staff. The public may address the Board² on these items, not to exceed 3 minutes, when the Board reviews each pulled item.

1. Approve Minutes of the Board
 - Regular Board Meeting – July 23, 2024 (page 1)
 - Special Board Meeting – July 23, 2024 (page 7)
 - Regular Board Meeting – August 6, 2024 (page 8)
2. Receive and Accept Allowance of Claims for Disbursements from July 1, 2024, Through July 31, 2024. (page 10)
3. Receive and Accept Engineering Services Monthly Status Report (page 14)
4. Receive and Accept Finance Manager Monthly Status Reports:
 - a) Narrative Report (page 17)
 - b) Operation Summary (page 24)
 - c) Statement of Income (page 28)
 - d) Investment Summary (page 30)
 - e) Board Designated Reserves (page 31)
5. Receive and Accept Superintendent Monthly Status Reports:
 - a) Maintenance (page 32)
 - b) City Meter Reading (page 38)
 - c) Groundwater Level Measurement (page 39)
6. Receive and Accept General Manager Monthly Status Report. (page 40)

I. NEW BUSINESS – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board² on these items as the Board reviews each item when directed to do so.

1. Authorize The General Manager To Amend Section 11: Stipend Pay Of The Recently Adopted Union Benefits Contract To Increase The Stipend Amount To \$100. (Not A Project As Defined By The California Environmental Quality Act Per Article 20, Section 15378) (page 42)
2. Authorize The General Manager To File A Notice Of Statutory Exemption Under State Code No. 15306 For The Planning And Design Of The Sunnyslope Consolidated Minimum Health & Safety Water System Improvements. (page 45)

J. STATUS REPORT

1. Governance Committee (JB, MA) – (No Meeting)
2. Water / Wastewater Committee (DB, JP) – Meeting Held August 14th to discuss connection fees for retirement communities. Presented by Marty Miller, Founder Twin Oaks, Hollister.
3. Finance Committee (JB, EM) – (No Meeting)
4. Policy and Procedure Committee (JP, MA)– (No Meeting)
5. Personnel Committee (EM, DB) – (No Meeting)
6. Water Resources Association of San Benito County (MA, Alt. JP) – Meeting Held August 1st.

K. BOARD and STAFF REPORTS

1. Directors
2. District Counsel
3. General Manager – General Manager Report (Oral Report)

L. FUTURE AGENDA ITEMS

M. ADJOURNMENT

Upon request, Sunnyslope County Water District (SSCWD) will make a reasonable effort to provide written agenda materials in appropriate alternative formats, languages or disability-related modification or accommodation, including auxiliary aids or services, to enable all individuals to participate in public meetings. SSCWD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service as soon as possible in advance of the meeting.

Next Regular Board Meeting – September 24, 2024 @ 5:15 p.m., District Office

AGENDA DEADLINE: September 18, 2024 @ 12:00 p.m.

Future Scheduled Committee Meetings

Water Resources Association of San Benito County – October 3, 2024 @ 4pm

¹ The person speaking is requested to fill out a speaker card stating items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. A limit of three (3) minutes per speaker is requested to allow others an opportunity to comment. Board members may ask questions of the speaker, but no action may be taken, and no discussion may be held on non-agenized items raised by the public. The General Manager may refer the matter to the proper personnel for review.

² The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. Please limit your comment to three (3) minutes. Please step up to and speak at the podium.

MINUTES
Regular Meeting of the Board of Directors
of the
SUNNYSLOPE COUNTY WATER DISTRICT
July 23rd, 2024

A. CALL TO ORDER: The meeting was called to order at 4:30 p.m. by President Mauro, at the Sunnyslope County Water District office, 3570 Airline Highway, Hollister, California.

ROLL CALL: Present in Person: President Edward Mauro (EM), Vice President James Parker (JP), Director Dee Brown (DB), Director Michael Alcorn (MA), Director Jerry Buzzetta (JB).

B. PUBLIC COMMENTS ON CLOSED SESSION MATTERS: The Board welcomed members of the public and opened the meeting to public comments regarding matters identified on the Closed Session agenda. No comments were received.

C. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS:

1. Labor Negotiation Discussion (§ 54957.6)

Update Regarding Negotiations with Collective Bargaining Unit.

President Mauro retired to closed session at 4:35 p.m. and upon returning to the regular session, moved to take a brief recess at 5:10 p.m. The meeting was reconvened to open session at 5:19 p.m.

D. PLEDGE OF ALLEGIANCE: Director Parker led those in attendance in the Pledge of Allegiance.

E. REPORT IN OPEN SESSION ACTION TAKEN IN CLOSED SESSION:

1. July 12, 2024, Special Meeting- Labor Negotiation Discussion (§ 54957.6)

Michael Laredo reported that the special meeting consisted of one closed session item. General discussion occurred, no action was taken but direction was provided to negotiation team.

2. July 23, 2024, Regular Meeting- Labor Negotiation Discussion (§ 54957.6)

Michael Laredo reported that general discussion occurred, no action was taken, and the item will be open for public discussion in a special session noticed to commence after 6:00 p.m.

F. APPROVAL OF AGENDA: President Mauro requested a motion to approve the agenda. Director Alcorn motioned to approve the agenda, seconded by Director Parker, for which President Mauro then took a roll call vote as follows: (DB), yes; (JB), yes; (MA), yes; (JP), yes; and (EM), yes; the motion carried 5-0.

G. PUBLIC COMMENTS AND AUDIENCE INTRODUCTIONS: The Board welcomed members of the public and opened the meeting to public comments regarding matters not itemized on the agenda. No comments were received.

Staff Present for Open Session: In Person: General Manager/Secretary Drew Lander, Executive Assistant/Stenographer Madison Koester, Water/ Wastewater Superintendent Jose Rodriguez, Finance and HR Manager Barry Kelly, Principal Engineer Robert Hillebrecht.

H. CONSENT AGENDA:

1. Approval of Minutes for:
 - Regular Board Meeting of June 25th, 2024.
 - Special Board Meeting of July 2nd, 2024.

2. Allowance of Claims – The Board reviewed the Disbursement Summary (below) for the period of June 1, 2024 through June 30, 2024, totaling \$1,971,501.37 which includes \$681,965.66 for payments to vendors, \$276,452.04 for Payroll, \$448,800.15 paid to the City of Hollister for collection of City sewer billings (net of our fees), and \$260.90 for customer refunds.

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
06/04/2024	52583	Ace Hardware (Johnson Lumber Co.)	\$212.10
06/04/2024	52584	Agile Occupational Medicine, PC	\$185.00
06/04/2024	52585	Auto Tech Service Center, Inc.	\$14,400.00
06/04/2024	52586	Brenntag Pacific, Inc.	\$36,105.61
06/04/2024	52587	Calgon Carbon Corporation	\$71,697.79
06/04/2024	52588	Clean Brothers	\$150.00
06/04/2024	52589	CM Analytical, Inc.	\$4,920.00
06/04/2024	52590	Dee J Burbank	\$227.32
06/04/2024	52591	Douglass Truck Bodies Inc.	\$63,257.94
06/04/2024	52592	exceedio	\$2,805.21
06/04/2024	52593	Hach Company	\$1,079.51
06/04/2024	52594	Hollister Auto Parts, Inc.	\$224.42
06/04/2024	52595	Jacob Machado	\$250.00
06/04/2024	52596	Jesse Mack Company Inc.	\$2,001.94
06/04/2024	52597	Mission Uniform Service	\$499.71
06/04/2024	52598	Petty Cash	\$114.72
06/04/2024	52599	RJR Recycling	\$3,250.00
06/04/2024	52600	San Benito County Water District	\$479,698.12
06/04/2024	52602	State Water Resources Control Board-DWOC	\$130.00
06/04/2024	52603	State Water Resources Control Board-DWOC	\$100.00
06/04/2024	52604	State Water Resources Control Board-DWOC	\$130.00
06/04/2024	52605	Triplepoint Environmental LLC	\$15,003.24
06/04/2024	52606	Unified Truck Services	\$2,283.17
06/05/2024	ACH2877	Sterling Administration Health	\$5.84
06/05/2024	ACH2878	Principal	\$3,429.66
06/06/2024	ACH2879	Sterling Administration Health	\$240.00
06/06/2024	ACH2880	iCloud	\$13,504.35
06/07/2024	ACH2881	Sterling Administration Health	\$478.40
06/10/2024	ACH2882	Sterling Administration Health	\$505.00
06/12/2024	52607	Ace Hardware (Johnson Lumber Co.)	\$364.79
06/12/2024	52608	Agile Occupational Medicine, PC	\$70.00
06/12/2024	52609	Amazon Capital Services	\$288.24
06/12/2024	52610	Atlas Copco Compressors LLC	\$1,484.24
06/12/2024	52611	Backflow Apparatus & Valve Co. (BAVCO)	\$711.27
06/12/2024	52612	Brenntag Pacific, Inc.	\$33,440.77
06/12/2024	52613	Calcon System, Inc.	\$7,758.38
06/12/2024	52614	Central Ag Supply LLC	\$492.02
06/12/2024	52615	City of Hollister-Finance Dept	\$448,800.15
06/12/2024	52616	CM Analytical, Inc.	\$6,931.25
06/12/2024	52617	EBCO Pest Control	\$75.00
06/12/2024	52618	Extreme Air, Inc.	\$1,053.00

06/12/2024	52619	Grainger, Inc.	\$2,343.02
06/12/2024	52620	Hach Company	\$549.91
06/12/2024	52621	Hollister Auto Parts, Inc.	\$231.95
06/12/2024	52622	Iconix Waterworks (US) Inc.	\$5,130.05
06/12/2024	52623	Manuel Chavez	\$29.55
06/12/2024	52624	MBS Business Systems	\$709.92
06/12/2024	52625	Meter, Valve & Control	\$46,036.50
06/12/2024	52626	Mission Uniform Service	\$451.93
06/12/2024	52627	MuniQuip, LLC	\$2,806.06
06/12/2024	52628	Norcal Molecular, LLC.	\$2,548.75
06/12/2024	52629	O'Reilly Auto Parts	\$15.27
06/12/2024	52630	Palace Business Solutions	\$376.87
06/12/2024	52631	Recology San Benito County	\$342.91
06/12/2024	52632	Reliable Translations	\$326.06
06/12/2024	52633	San Benito County Water District	\$84,064.00
06/12/2024	52634	San Benito Engineering & Surveying Inc.	\$6,640.00
06/12/2024	52635	SBC Business Council, Inc.	\$1,250.00
06/12/2024	52636	Shape, Inc.	\$2,408.89
06/12/2024	52637	Star Concrete	\$816.10
06/12/2024	52638	State Water Resources Control Board-DWOC	\$60.00
06/12/2024	52639	State Water Resources Control Board-DWOC	\$130.00
06/12/2024	52640	Toro Petroleum Corp.	\$2,419.45
06/12/2024	52641	Trans Union LLC	\$206.69
06/12/2024	52642	U.S. Bank Corporate Payment Systems	\$5,772.22
06/12/2024	52644	USA Blue Book	\$1,184.12
06/12/2024	52645	WQI	\$800.00
06/12/2024	52646	WQI	\$800.00
06/12/2024	52647	Zoro Tools, Inc.	\$172.52
06/12/2024	ACH2883	Colonial Life	\$2,720.64
06/13/2024	JN00597	Net Pay	\$73,349.73
06/13/2024	JN00597	Total Tax	\$18,460.77
06/14/2024	ACH2884	ADP	\$2,221.35
06/17/2024	ACH2885	Sterling Administration Health	\$273.58
06/17/2024	ACH2886	CalPERS - Retirement	\$7,776.94
06/17/2024	ACH2887	CalPERS - Retirement	\$8,625.54
06/17/2024	ACH2888	CalPERS - Retirement	\$23.08
06/17/2024	ACH2889	Nationwide Retirements Solutions	\$9,504.77
06/19/2024	52651	A-1 Services	\$403.00
06/19/2024	52652	Ace Hardware (Johnson Lumber Co.)	\$313.88
06/19/2024	52653	Alvin Do	\$90.07
06/19/2024	52654	American Water Works Assoc. CA-NV Section	\$320.00
06/19/2024	52655	Brenntag Pacific, Inc.	\$24,779.79
06/19/2024	52656	Brigantino Irrigation	\$469.75
06/19/2024	52657	Calcon System, Inc.	\$2,070.00
06/19/2024	52658	Central Ag Supply LLC	\$397.74
06/19/2024	52659	First Trust Alarm Company	\$753.00
06/19/2024	52660	Hach Company	\$954.56
06/19/2024	52661	InfoSend	\$3,484.63
06/19/2024	52662	John Smith Road Landfill	\$3,792.00
06/19/2024	52663	Meter, Valve & Control	\$44,477.25
06/19/2024	52664	Mission Uniform Service	\$499.71
06/19/2024	52665	Monterey Bay Air Resources District	\$5,459.00
06/19/2024	52666	Raftelis Financial Consultants, Inc.	\$9,665.00

06/19/2024	52667	Rain for Rent	\$3,399.72
06/19/2024	52668	San Benito County Water District	\$260.50
06/19/2024	52669	San Benito Tire Pros & Automotive	\$171.22
06/19/2024	52670	Scott Watson	\$164.76
06/19/2024	52671	Star Concrete	\$991.99
06/19/2024	52672	Wallace Group	\$25,978.16
06/19/2024	52673	Wright Bros. Welding & Sheet Metal, Inc.	\$566.09
06/19/2024	52675	YARIM CORCHADO	\$34.48
06/19/2024	52677	ROWENA R. & RACHELLE ANN MADRID	\$44.36
06/19/2024	52679	KIMBERLY & BRAD ROYSTON	\$16.91
06/19/2024	52680	DURAN AND VENABLES	\$156.60
06/21/2024	52681	DAVID & SHERRY JUREK	\$8.55
06/24/2024	ACH2890	Sterling Administration Health	\$300.00
06/26/2024	52682	Ace Hardware (Johnson Lumber Co.)	\$94.51
06/26/2024	52683	Agile Occupational Medicine, PC	\$115.00
06/26/2024	52684	All American Mailing, Inc.	\$3,265.17
06/26/2024	52685	Anne Muraski	\$12,485.00
06/26/2024	52686	Brenntag Pacific, Inc.	\$33,418.99
06/26/2024	52687	Brigantino Irrigation	\$348.23
06/26/2024	52688	Bryan Mailey Electric, Inc	\$13,215.02
06/26/2024	52689	Community Printers, Inc.	\$3,293.81
06/26/2024	52690	Corbin Willits Systems, Inc. (MOM's)	\$162.00
06/26/2024	52691	David Padilla	\$92.82
06/26/2024	52692	De Lay & Laredo	\$11,760.50
06/26/2024	52693	Exceedio	\$3,863.90
06/26/2024	52694	Extreme Air, Inc.	\$515.00
06/26/2024	52695	Frisch Engineering Inc.	\$21,395.00
06/26/2024	52696	Hollister Landscape Supply	\$272.79
06/26/2024	52697	Madison Koester	\$100.00
06/26/2024	5269851481	Mark Nicholson, Inc.	\$39,607.17
06/26/2024	52699	Mission Uniform Service	\$451.93
06/26/2024	52700	Norcal Molecular, LLC.	\$3,185.26
06/26/2024	52701	Petty Cash	\$60.23
06/26/2024	52702	Robert Hillebrecht	\$349.80
06/26/2024	52703	Star Concrete	\$784.94
06/26/2024	52704	State Water Resources Control Board-DWOC	\$90.00
06/26/2024	52705	Tecnetics Industries Inc. DBA Tecweigh	\$514.91
06/26/2024	52706	Toro Petroleum Corp.	\$1,827.92
06/26/2024	52707	Verizon Wireless	\$581.55
06/27/2024	ACH2891	Sterling Administration Health	\$35.00
06/27/2024	JN00598	Net Pay	\$72,173.41
06/27/2024	JN00598	Total Tax	\$18,609.14
06/28/2024	ACH2892	CalPERS - Retirement	\$7,753.50
06/28/2024	ACH2893	CalPERS - Retirement	\$8,956.17
06/28/2024	ACH2894	Nationwide Retirements Solutions	\$9,504.78
06/28/2024	ACH2895	CalPERS - Retirement	\$23.08
06/28/2024	ACH2896	CalPERS - Health Insurance	\$33,703.01
06/28/2024	ACH2897	P G & E	\$28,931.81

-\$1,971,501.37

3. Receive Associate Engineer Monthly Status Report.
4. Receive Finance Manager Monthly Status Reports: a. Narrative Report, b. Operation Summary, c. Statement of Income, d. Investment Summary, and e. Board Designated Reserves.
5. Receive Superintendent Monthly Status Reports: a. Maintenance, b. City Meter Reading, and c. Groundwater Level Measurement.
6. Receive General Manager Monthly Status Report.

President Mauro then asked for public comment and upon receiving none, President Mauro requested a motion to approve the consent agenda. Upon a motion made by Director Brown to approve the Consent Agenda, seconded by Director Alcorn, for which President Mauro then took a roll call vote as follows: (DB), yes; (JB), yes; (MA), yes; (JP), yes; and (EM) yes; the motion carried 5-0.

I. NEW BUSINESS:

1. **Staff recommends the Board review the attached material provided by the LAFCo Executive Officer, Jennifer Stephenson, and designate two Directors to attend the August 8th workshop. (Not A Project Under CEQA Per Article 20, Section 15378)**

General Manager Lander spoke on this item, informing the board of the discussion LAFCo has been having about potentially inviting special districts to join. To discuss this possibility LAFCo is hosting a meeting on August 8th, 2024 at 2:00 P.M and the purpose of this item is to designate two board members to attend.

After Board discussion, President Mauro questioned what would happen if the largest special district didn't join. To which General Manager Lander replied that these questions are ones to be asked at the August 8th meeting, as there are still a number of inquiries the board should have pertaining to joining LAFCo. It was decided that Directors Dee Brown and Ed Mauro would attend the August 8th LAFCo meeting, with Director Mike Alcorn as an alternate.

2. **Authorize the General Manager to pre-order the purchase of a quantity of 300 – 1" E-Series water meters for a cost not to exceed \$84,000. (Not A Project Under CEQA Per Article 20, Section 15378)**

General Manager Drew Lander informed the board that the District needs to restock their supply of 1" E-Series water meters. Director Alcorn questioned how much is currently in stock to which General Manager Lander replied the current supply is at about 150 meters. Due to long wait times and replacing approximately 300 meters yearly it is recommended to place the meter purchase with enough time to wait for them to arrive.

President Mauro then asked for any public comment. Upon receiving no public comment, President Mauro requested a motion to approve the item. Director Alcorn made a motion to authorize the General Manager to pre-order the purchase of a quantity of 300 – 1" E-Series water meters for a cost not to exceed \$84,000. This motion was seconded by Director Buzzetta for which President Mauro then took a roll call vote as follows: (DB), yes; (JB), yes; (MA) yes; (JP), yes; and (EM), yes; the motion carried 5-0.

J. BOARD COMMITTEE and STATUS REPORTS

1. **Governance Committee:** (Meeting held July 12th and July 22nd.) Director Buzzetta reported on the July 22nd meeting that was held at San Benito County Water District (SBCWD) regarding a number of discrepancies the two Districts have been discussing. Director Buzzetta began his report discussing the resiliency charge that Sunnyslope has

been questioning, during the meeting it was made known that the resiliency charge is intended to help in securing grants for SBCWD. Although SSCWD has nearly secured all grants they were seeking, the resiliency charge is accounted for within their rate study and cannot be taken out of the calculations. Regarding the additional discrepancies, Sunnyslope has been requesting financial documentation from San Benito since November of 2022 and all information has not been provided. Director Buzzetta finished his meeting report by informing the board of SBCWD's multiple position turnovers within the office the last couple of years, and their recent promise to readily supply any of the documents from here on out.

2. **Water/Wastewater Committee:** (No Meeting.)
3. **Finance Committee:** (No Meeting.)
4. **Policy and Procedure Committee:** (No meeting.)
5. **Personnel Committee:** (No Meeting.)
6. **Water Resources Association of San Benito County (WRA):** (No Meeting.)

K. BOARD and STAFF REPORTS

1. **Directors:** No Report.
2. **District Counsel:** No Report.
3. **General Manager:** General Manager Lander reported on the upcoming August 6th water rate adoption special meeting, informing the board of the intention to split sewer and water rate adoptions since there are no changes to sewer rates. In addition, Mr. Lander reported on a meeting hosted by San Benito Foods (SBF) to discuss the ongoing odor complaints from the ponds. In total, 12 Hollister residents were able to make it to the meeting for discussion with SBF representatives.

L. FUTURE AGENDA ITEMS: ACWA Fall Conference Registration.

M. ADJOURNMENT: President Mauro adjourned the meeting at 6:23 p.m.

APPROVED BY THE BOARD:

Edward J. Mauro, President

RESPECTFULLY SUBMITTED:

Drew A. Lander, Secretary

MINUTES
Special Meeting of the Board of Directors
of the
SUNNYSLOPE COUNTY WATER DISTRICT
July 23rd, 2024

A. CALL TO ORDER: The meeting was called to order at 6:23 p.m. by President Mauro, at the Sunnyslope County Water District office, 3570 Airline Highway, Hollister, California.

ROLL CALL: Present in Person: President Edward Mauro (EM), Vice President James Parker (JP), Director Dee Brown (DB), Director Jerry Buzzetta (JB), Director Michael Alcorn (MA).

B. APPROVAL OF AGENDA: President Mauro requested a motion to approve the agenda. Director Brown motioned to approve the agenda, seconded by Director Alcorn, for which President Mauro then took a roll call vote as follows: (DB), yes; (JB), yes; (MA), yes; (JP), yes; and (EM), yes; the motion carried 5-0.

C. PUBLIC COMMENTS AND AUDIENCE INTRODUCTIONS: The Board welcomed members of the public and opened the meeting to public comments regarding matters not itemized on the agenda. No comments were received.

Staff Present for Open Session: In Person: General Manager/Secretary Drew Lander, Executive Assistant/Stenographer Madison Koester, Principal Engineer Robert Hillebrecht.

D. NEW BUSINESS:

1. **Consider Approval and Authorize the Board President to Execute an Agreement with the Utility Workers Union of America, AFL-CIO Local 820 Amending Wages and Benefits for Represented Employees Through Term July 1, 2024 to June 30, 2027. (Not A Project Under CEQA Per Article 20, Section 15378).**

District Attorney Michael Laredo reported that the Union had finalized and voted on their agreement, and it was ready for board approval. Mr. Laredo summarized the key changes from the previous agreement, which include a 4% COLA increase in the first year, 3% in the second, and a 3% increase in the third year of the contract. Additionally, the Union reformed the current medical structure and negotiated to add Martin Luther King Jr. day as an official District Holiday. District Attorney Michael Laredo was the lead negotiator on behalf of the District for Union Negotiations this year and kept the board properly informed during the process of negotiations, therefore the board was ready to vote on the item after the brief summary from Mr. Laredo.

President Mauro asked for any public comment. Upon receiving no public comment, President Mauro requested a motion to approve the item. Director Alcorn made a motion to consider approval and authorize the Board President to execute an agreement with the Utility Workers Union of America, AFL-CIO Local 820 amending wages and benefits for represented employees through term July 1, 2024, to June 30, 2027. This motion was seconded by Director Brown for which President Mauro then took a roll call vote as follows: (JP), yes; (DB), yes; (MA) yes; (JB) yes; and (EM), yes; the motion carried 5-0.

E. ADJOURNMENT: President Mauro adjourned the meeting at 6:27 p.m.

APPROVED BY THE BOARD:

Edward J. Mauro, President

RESPECTFULLY SUBMITTED:

Drew A. Lander, Secretary

MINUTES
Special Meeting of the Board of Directors
of the
SUNNYSLOPE COUNTY WATER DISTRICT
August 6th, 2024

A. CALL TO ORDER: The meeting was called to order at 5:16 p.m. by President Mauro, at the Sunnyslope County Water District office, 3570 Airline Highway, Hollister, California.

ROLL CALL: Present in Person: President Edward Mauro (EM), Vice President James Parker (JP), Director Dee Brown (DB), Director Jerry Buzzetta (JB), Director Michael Alcorn (MA).

B. PLEDGE OF ALLEGIANCE: Director Brown led those in attendance in the Pledge of Allegiance.

C. APPROVAL OF AGENDA: President Mauro requested a motion to approve the agenda. Director Parker motioned to approve the agenda, seconded by Director Alcorn, for which President Mauro then took a roll call vote as follows: (JB), yes; (DB), yes; (MA), yes; (JP), yes; and (EM), yes; the motion carried 5-0.

D. PUBLIC COMMENTS AND AUDIENCE INTRODUCTIONS: The Board welcomed members of the public and opened the meeting to public comments regarding matters not itemized on the agenda. No comments were received.

Staff Present for Open Session: In Person: General Manager/Secretary Drew Lander, Executive Assistant/Stenographer Madison Koester, Principal Engineer Robert Hillebrecht.

E. PUBLIC HEARING:

1. **Receive Presentation Of The Water Fund Financial Plan And Proposed Rate Increase, Receive Protests, And Approve Ordinance No. 82, Imposing Rates, Fees, And Charges For Water Service Amending Article III, Section 3.40.150 And Table 3.40.150 Of The Sunnyslope County Water District Code. (Not A Project Under CEQA Per Article 20, Section 15378)**

Teresa Jurotich, a consultant from Raftelis, presented the Water & Wastewater Rate Study slideshow presentation that was given at both the May 15th, 2024, special board meeting and the May 28th, 2024, regular board meeting. After a quick recap on the presentation General Manager Lander presented the 10 protests that were received regarding the rate increase, concerns among the protests included sewer rates not decreasing and additional homes being built.

Director Buzzetta questioned the inclusion of a \$3.5 million bond for fiscal year 2026 regarding the West Hills expansion and ADROP project, stating that the board has yet to approve those projects. General Manager Lander replied that for the purposes of rate setting the district must plan for those projects and if those projects don't happen, then the board could lower or remove future planned rate increases. Director Alcorn questioned whether there was a trigger to lower rates if a project weren't to come to fruition, to which Mr. Lander replied that the yearly budget review is when the board would seek to lower rates if deemed appropriate.

General Manager Lander took a moment to address the considerable increases in goods and services the district has been subjected to since the COVID pandemic without Sunnyslope increasing their rates sooner, expressing that the District has done a phenomenal job in managing funds.

President Mauro asked for any public comment. Upon receiving no public comment, President Mauro requested a motion to approve the item. Director Alcorn made a motion to receive presentation of The Water Fund Financial Plan and proposed water rate increase, receive protests, and approve Ordinance No. 82, Imposing Rates, fees, and charges for water service amending Article III, Section 3.40.150 and Table 3.40.150 of the

Sunnyslope County Water District Code. This motion was seconded by Director Parker for which President Mauro then took a roll call vote as follows: (JP), yes; (DB), yes; (MA) yes; (JB) no; and (EM), yes; the motion carried 4-1.

F. ADJOURNMENT: President Mauro adjourned the meeting at 5:41 p.m.

APPROVED BY THE BOARD:

Edward J. Mauro, President

RESPECTFULLY SUBMITTED:

Drew A. Lander, Secretary



Sunnyslope Water District

Disbursement Reports FY 24-25

Jul 1, 2024 through Jul 31, 2024

Date	Num	Name	Amount
07/01/2024	52708	Ace Hardware (Johnson Lumber Co.)	\$662.91
07/01/2024	52709	Amazon Capital Services	\$346.68
07/01/2024	52710	AT&T	\$319.11
07/01/2024	52711	Auto Tech Service Center, Inc.	\$140.00
07/01/2024	52712	Brenntag Pacific, Inc.	\$24,122.42
07/01/2024	52713	Brigantino Irrigation	\$49.04
07/01/2024	52714	City of Hollister-Finance Dept	\$436,621.07
07/01/2024	52715	Clean Brothers	\$150.00
07/01/2024	52716	Dianne Francis	\$7,146.31
07/01/2024	52717	Don Chapin Co. Inc., The	\$90.00
07/01/2024	52718	Grainger, Inc.	\$139.62
07/01/2024	52719	Hach Company	\$3,331.94
07/01/2024	52720	Iconix Waterworks (US) Inc.	\$1,074.62
07/01/2024	52721	Mission Uniform Service	\$499.71
07/01/2024	52722	RJR Recycling	\$750.00
07/01/2024	52723	Salcedo Garage Door Systems L.L.C.	\$1,645.00
07/01/2024	52724	San Benito County Water District	\$519,214.73
07/01/2024	52726	Sharp Engineering and Construction, Inc.	\$52,187.00
07/01/2024	52727	ULINE	\$941.75
07/01/2024	52728	Wallace Group	\$8,262.50
07/02/2024	52729	DiBuduo & DeFendis Insurance Brokers, LLC	\$93,032.00
07/05/2024	ACH2898	Principal	\$3,460.05
07/07/2024	JN00626	Net Pay	\$76,576.54
07/07/2024	JN00626	Total Tax	\$20,036.01
07/08/2024	52730	ACC Business	\$1,323.29
07/08/2024	52731	Brenntag Pacific, Inc.	\$39,889.79
07/08/2024	52732	CM Analytical, Inc.	\$9,777.50
07/08/2024	52733	Don Chapin Co. Inc., The	\$180.00
07/08/2024	52734	Filmtec Corporation	\$1,410.65
07/08/2024	52735	Hach Company	\$1,716.64
07/08/2024	52736	Iconix Waterworks (US) Inc.	\$871.54
07/08/2024	52737	Mission Uniform Service	\$451.93
07/08/2024	52738	Recology San Benito County	\$342.91
07/08/2024	52739	San Benito County Water District	\$359.25
07/08/2024	52740	Star Concrete	\$971.78
07/08/2024	52741	Toro Petroleum Corp.	\$2,125.68
07/08/2024	52742	Troy Quick	\$147.16

Disbursement Reports FY 24-25

07/08/2024	52743	U.S. Bank Corporate Payment Systems	\$9,987.93
07/08/2024	52745	UWUA Local 820	\$738.56
07/08/2024	ACH2899	iCloud	\$13,541.05
07/12/2024	ACH2900	Colonial Life	\$1,935.98
07/12/2024	JN00625	Net Pay	\$78,913.51
07/12/2024	JN00625	Total Tax	\$21,124.13
07/15/2024	52746	Ace Hardware (Johnson Lumber Co.)	\$522.97
07/15/2024	52747	Auto Tech Service Center, Inc.	\$5,340.00
07/15/2024	52748	Brenntag Pacific, Inc.	\$32,336.38
07/15/2024	52749	Brigantino Irrigation	\$90.07
07/15/2024	52750	Don Chapin Co. Inc., The	\$75.00
07/15/2024	52751	EBCO Pest Control	\$75.00
07/15/2024	52752	Green Valley Farm Supply, Inc	\$323.98
07/15/2024	52753	Hach Company	\$6,633.57
07/15/2024	52754	J M Electric	\$1,692.25
07/15/2024	52755	Quinn Company	\$2,213.44
07/15/2024	52756	Raftelis Financial Consultants, Inc.	\$1,105.00
07/15/2024	52757	Rain for Rent	\$3,399.72
07/15/2024	52758	San Benito Tire Pros & Automotive	\$890.03
07/15/2024	52759	SBC Chamber of Commerce	\$265.00
07/15/2024	52760	Simplot Grower Solutions	\$1,347.50
07/15/2024	52761	Trans Union LLC	\$206.69
07/15/2024	52762	Transene Company Inc (Shape Products)	\$157.63
07/15/2024	52763	Waste Resource Recovery, Inc.	\$250.00
07/15/2024	52764	Watersmart Software, Inc.	\$13,553.00
07/17/2024	ACH2901	CalPERS - Retirement	\$23.08
07/17/2024	ACH2902	CalPERS - Retirement	\$291.50
07/17/2024	ACH2903	CalPERS - Retirement	\$4,953.25
07/17/2024	ACH2904	CalPERS - Retirement	\$7,881.87
07/17/2024	ACH2905	CalPERS - Retirement	\$9,095.12
07/17/2024	ACH2906	Nationwide Retirements Solutions	\$9,504.77
07/19/2024	52768	Calcon System, Inc.	\$6,760.00
07/19/2024	52769	De Lay & Laredo	\$4,923.50
07/19/2024	52770	Fastenal Company	\$315.02
07/19/2024	52771	Iconix Waterworks (US) Inc.	\$8,734.46
07/19/2024	52772	InfoSend	\$3,528.82
07/19/2024	52773	Kevin Castro	\$250.00
07/19/2024	52774	Mission Uniform Service	\$499.71
07/19/2024	52775	Reliable Translations	\$449.46
07/19/2024	52776	State Water Resources Control Board-DWOC	\$60.00

Disbursement Reports FY 24-25

07/19/2024	52777	Toro Petroleum Corp.	\$1,613.46
07/19/2024	52778	Troy Quick	\$102.84
07/19/2024	ACH2907	ADP	\$2,244.85
07/22/2024	ACH2908	Sterling Administration Health	\$115.00
07/22/2024	ACH2909	Sterling Administration Health	\$35.00
07/24/2024	52804	JENNIFER & HAROLD LUSK	\$3.68
07/29/2024	52779	A-1 Services	\$504.00
07/29/2024	52780	Ace Hardware (Johnson Lumber Co.)	\$638.10
07/29/2024	52781	ACWA/JPIA	\$11,788.71
07/29/2024	52782	Amazon Capital Services	\$52.33
07/29/2024	52783	Anne Muraski	\$13,392.50
07/29/2024	52784	AT&T	\$319.30
07/29/2024	52785	Atlas Copco Compressors LLC	\$1,143.22
07/29/2024	52786	Auto Tech Service Center, Inc.	\$140.00
07/29/2024	52787	Barry Kelly	\$200.00
07/29/2024	52788	Bazilio Hernandez	\$171.75
07/29/2024	52789	Brenntag Pacific, Inc.	\$68,422.18
07/29/2024	52790	Corbin Willits Systems, Inc. (MOM's)	\$162.00
07/29/2024	52791	exceedio	\$3,856.82
07/29/2024	52792	Frisch Engineering Inc.	\$16,440.00
07/29/2024	52793	Grainger, Inc.	\$181.72
07/29/2024	5279451481	Mark Nicholson, Inc.	\$15,783.19
07/29/2024	52795	Mc Master-Carr	\$42.46
07/29/2024	52796	Mission Uniform Service	\$443.00
07/29/2024	52797	MuniQuip, LLC	\$957.39
07/29/2024	52798	Postal Graphics	\$25.40
07/29/2024	52799	Star Concrete	\$1,760.02
07/29/2024	52800	Underground Service Alert North 811	\$543.97
07/29/2024	52801	USA Blue Book	\$1,413.82
07/29/2024	52802	Verizon Wireless	\$581.24
07/29/2024	52803	Wallace Group	\$44,298.75
07/29/2024	ACH2910	CalPERS - Retirement	\$23.08
07/29/2024	ACH2911	CalPERS - Retirement	\$7,789.23
07/29/2024	ACH2912	CalPERS - Retirement	\$9,406.44
07/29/2024	ACH2913	CalPERS - Health Insurance	\$31,834.74
07/29/2024	ACH2914	Nationwide Retirements Solutions	\$9,504.78
07/29/2024	ACH2915	P G & E	\$38,580.98
07/30/2024	52806	All American Mailing, Inc.	\$3,398.13
07/30/2024	52807	Sharp Engineering and Construction, Inc.	\$49,772.00

Disbursement Reports FY 24-25

\$1,902,042.16

S U M M A R Y:

Accounts Payable Paid to:

Vendors	\$610,226.75
Payroll - Employee	\$335,616.68
San Benito County	\$519,573.98
City of Hollister for City Billing Collected, Net of Fees	\$436,621.07
Customer Refunds & Returned Checks/ACH	\$3.68
Debt & Finance	\$0.00
Total Disbursements	\$1,902,042.16

Staff Report

Agenda Item: **H-3**

DATE: August 21, 2024 (August 27, 2024 Meeting)

TO: Board of Directors

FROM: Principal Engineer, Rob Hillebrecht

SUBJECT: Engineering Services Monthly Status Report

Water Model Training and Analysis

Engineering staff updated Sunnyslope's water system model on the free EPAnet software to include all the new developments and verified the previously input data to ensure that the model is accurate. Staff will continue fine tuning the model to calibrate it with real world conditions and observations. Once adequately calibrated, the Engineering department will simulate various scenarios to verify the system's fire flow capabilities, optimize operation of Sunnyslope's wells, and analyze water quality throughout the water distribution system. This is a critical engineering task that will be updated regularly to ensure accurate capital planning.

Coordination with SBCWD on the ADRoP and B.F. Sisk Dam Projects

The Engineering Department has explored many technical, operational, and financial aspects and perspectives of SBCWD's ADRoP project and their B.F. Sisk Dam project. Staff summarized Sunnyslope's major questions and concerns regarding the ADRoP project in a single request which has been delivered to SBCWD. At the City of Hollister's request, the discussion points have also been shared with them. It is anticipated that a similar list of technical questions will be written this month and sent to SBCWD regarding the B.F. Sisk Dam project and how it may impact Sunnyslope.

Water & Sewer System Maps

Assistant Engineer Alvin Do completed the updating of Sunnyslope's system maps to include all the new developments and projects that have expanded or changed the water distribution system and sewer collection system. The changed pages were printed through a local printing company and given to all the operators and managers to update their assigned map books. Large poster maps were also printed to be hung on walls at the office, Lessalt, West Hills, and the wastewater treatment plant.

Lessalt & West Hills BSSP & DBPR

Sunnyslope submitted to DDW a Bacteriological Site Sampling Plan and a Disinfection Byproduct Reporting Plan for the West Hills and Lessalt transmission pipelines on behalf of SBCWD. DDW responded with initial comments and Sunnyslope staff are coordinating with them to address their questions and concerns.

Asphalt Repair Bidding

The Engineering Department has advertised a bid request from qualified local contractors for On-Call services to conduct asphalt patch paving after Sunnyslope staff have repaired water or sewer lines in the street. Bids are due Aug. 29, 2024. The previous On-Call contract was issued in 2017 and awarded to Nicholson Const. The original contract reached the end of its term and significant cost increases require this contract to be rebid. A separate request for bids has also been advertised for repaving a portion of Randy Circle, where a water main break on July 4th damaged a significant portion of the roadway. Sunnyslope staff responded to the leak effectively, but the roadway damage was already done. Initial engineering estimates for the asphalt work is \$200,000 which exceeds both GM authorization and the small asphalt repair contract intent. Bids for that work are due Sept. 5, 2024.

Small Water System Consolidations

Staff have continued to coordinate with Wallace Group on the consolidation of Best Road Mutual and the design of a pipeline in John Smith Rd. to connect to their existing system. This has included sharing Sunnyslope's model, CEQA compliance, grant coordination, and overall project management.

Treatment Plant Tours

The Engineering Department participated in a CWEA tour of South County Regional Wastewater Authority facility in Gilroy and gave a tour of the West Hills facility to a young person interested in entering the water industry.

Capital Improvement Planning and Capacity Fees

Sunnyslope staff are updating the Capital Improvement Plan to better reflect the district's anticipated projects within the next five years. Projects that would expand the water or sewer system capacity were identified for inclusion in the calculation of Capacity Fees. Capacity Fees are based on the value of the existing system and estimated cost to expand services for new customers.

Active Developments

1. West of Fairview Phase 2

Sunnyslope staff discovered an ongoing unmetered water service connected to a constructed house in West of Fairview Phase 2. Such unmetered water use constitutes water theft and is a violation of Sunnyslope's District Code. As such, a \$50,000 fine was issued to the developer. Staff installed tamper ties on all remaining services in the development to evidence if any services are opened without a meter.

2. Twin Oaks

Staff also discovered multiple unmetered water service connections being accessed to construct 15 active lots under construction in Twin Oaks. The developer has been issued a \$75,000 fine. Staff installed tamper ties on all remaining services in the development to

evidence if any services are opened without a meter.

3. Vista Del Calabria

The electrical controls design is nearly complete for the new Enterprise Lift Station that will serve Vista del Calabria and replace the Oak Canyon Lift Station. The electrical cabinets and equipment are being ordered. The lift station should be operational by January or February 2025.

Staff Report

Agenda Item: **F – 4a**

DATE: August 13, 2024 (July 27, 2024 Meeting)

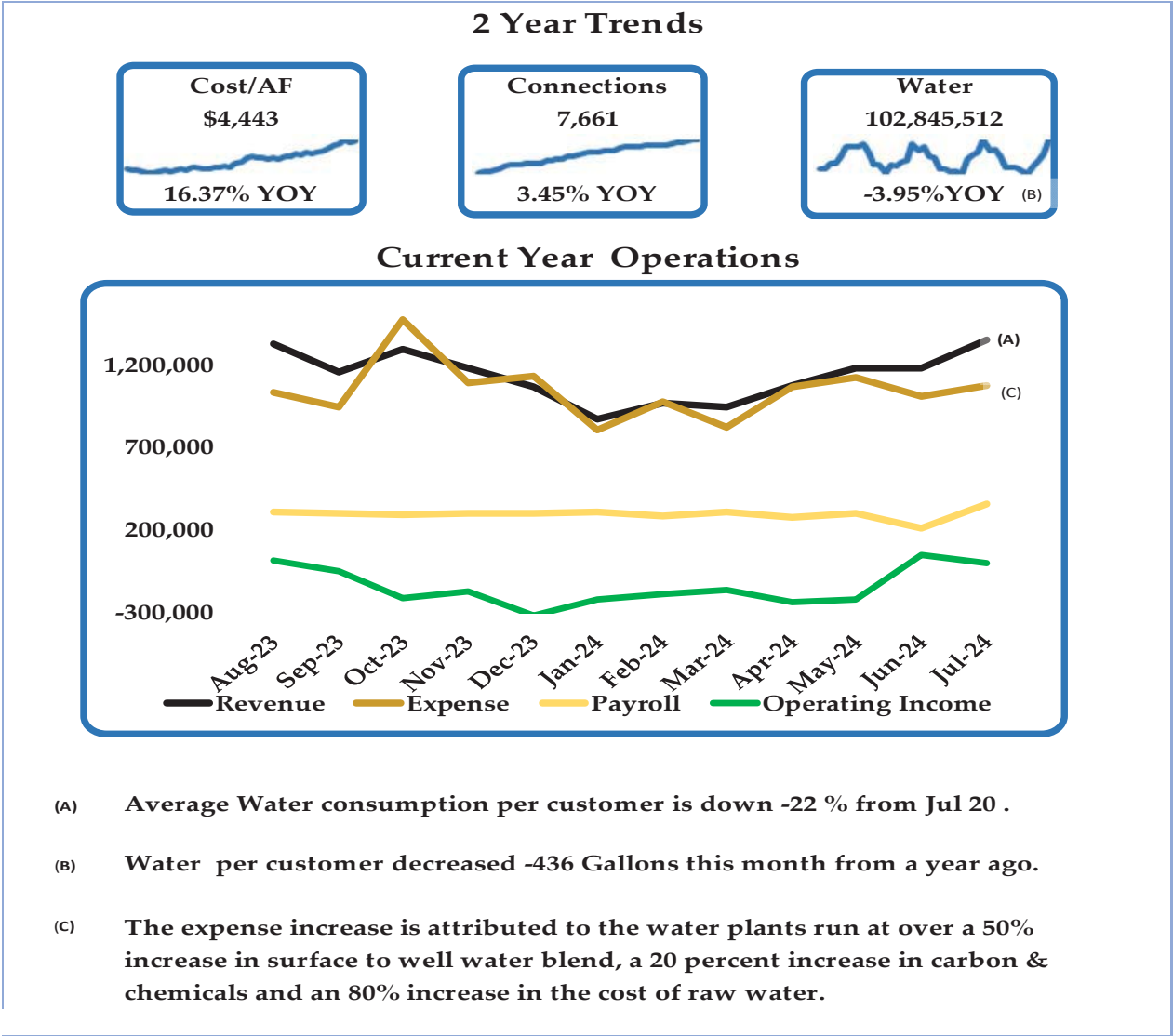
TO: Board of Directors

FROM: Finance & Human Resource Manager, Barry Kelly

SUBJECT: Statements of: a. Operations, b. Income, c. Investment, and d. Board Designated Reserves.

OVERVIEW

(July 2024)



OPERATIONS SUMMARY

(July 2024)

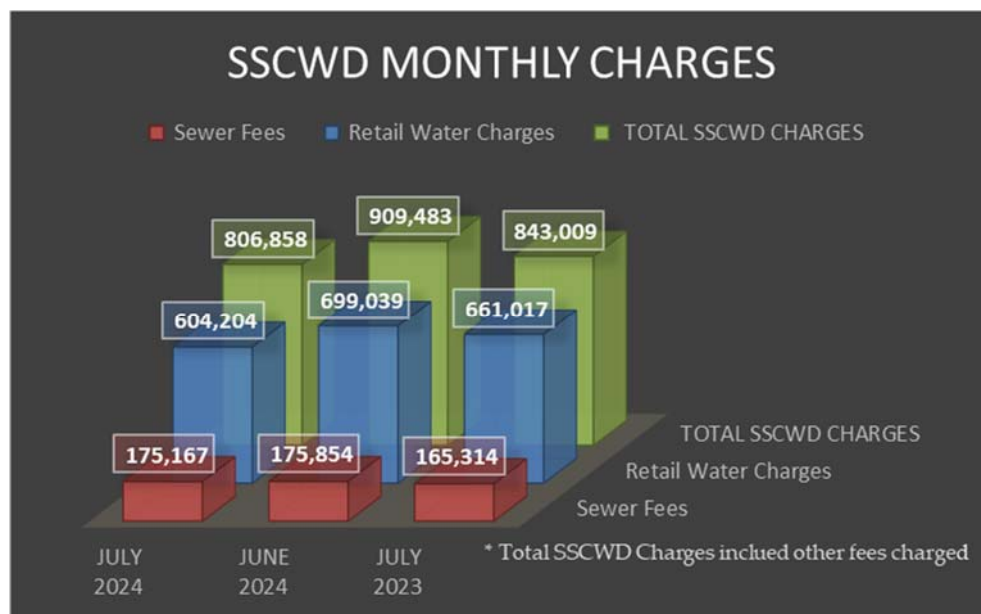
Connections increased by 8 accounts in July. We now serve 7,661 customers and 6017 accounts utilize online services and electronic payments.

YTD Revenue for FY 24 is 1.1m.

Receivables from operations total \$1.5m. The past due portion has decreased to 5.9% from 17% at the beginning of the previous fiscal year. The large decrease is attributed to collection efforts imposed over the last year involving liens and shut off notices. O&M receivables total \$462 and is one month overdue. San Benito Foods O&M totals \$182k and is two months overdue.

San Benito Foods payment history over the last three years has been very problematic. Despite conversations with their management, they continue to be untimely with payments. Since we are dealing with a private entity there is a measurable risk of default. Given that this agreement is billed at cost, that there is also a risk to the district in the event of waste or air infraction problem it is difficult to assess any tangible benefit of the District's involvement. The current contract is up for renewal after the 2025 season. At that time the district should reassess continuing this contract.

Water consumption YTD is up 31% from one year ago due to earlier warm temperatures and increased number of accounts in the district. Billed Metered water YTD is 102 MM gallons vs 78 MM for the same period in the prior year.



STATEMENT OF INCOME VS BUDGET

(July 2024)

YTD, we show an overall Net Operating loss of \$(16k) vs a loss of \$(113k) in the prior year. The decreased deficit is primarily attributed to the cost of operating the plants at a lower blend. The surface water blend averaged 86% in the prior year and was 63% in the current month. The impact of this was to add just 9k loss YTD to the actual total.

INVESTMENT SUMMARY

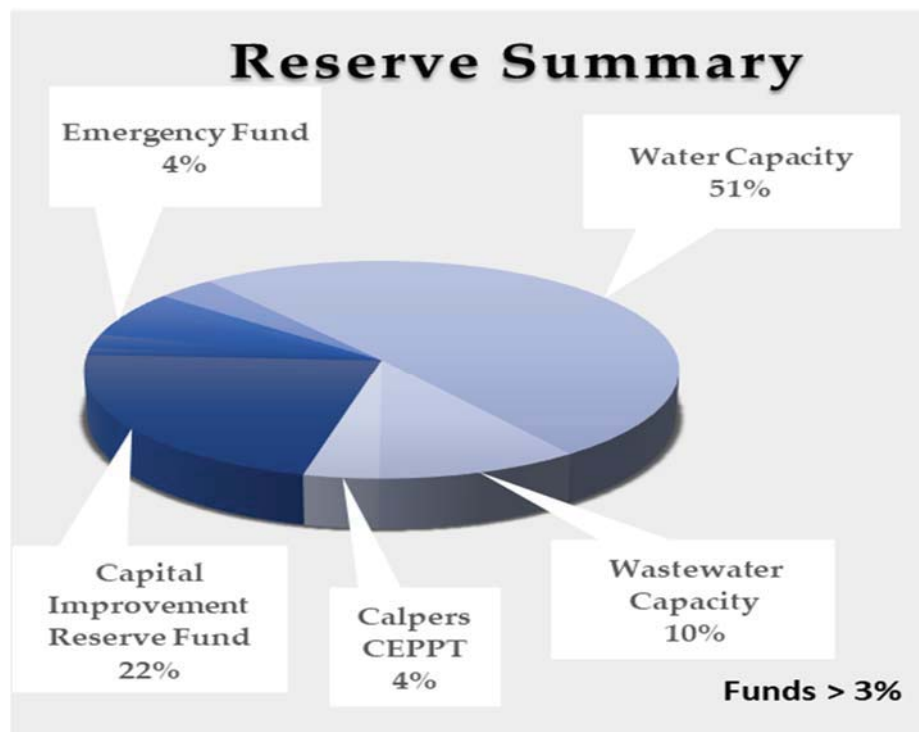
(July 2024)

Cash and invested funds total \$25.4 million. Over 22 million is earning between 3.5% and 4.9%. The FY25 income from investments is 71k YTD.

RESERVES

(July 2024)

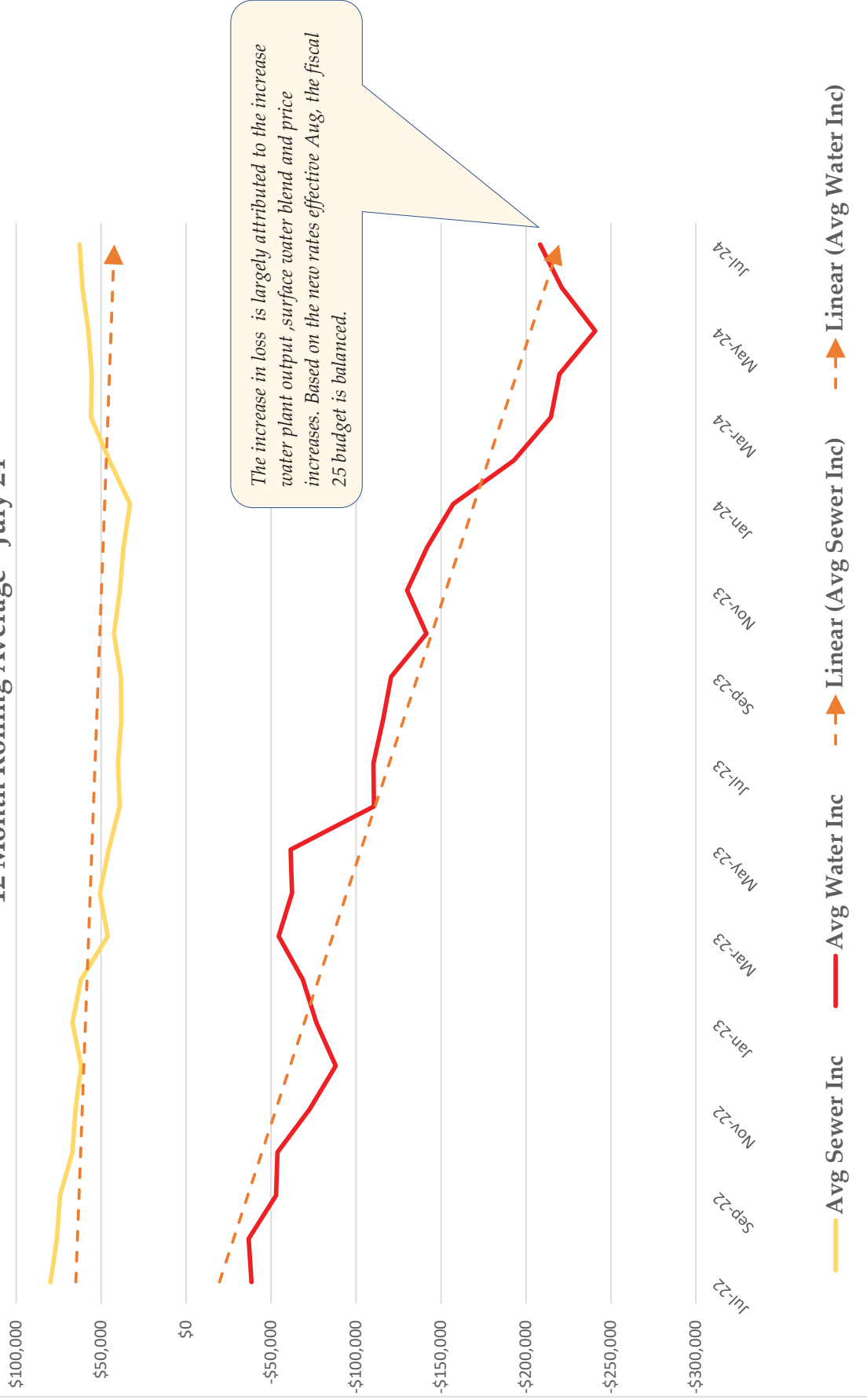
Reserves total \$23.9 million which equals 42% of capitalized assets. See the Board Designated Reserve report for a summary of the transactions and the status of actual expenditures per Board authorized expenditures.



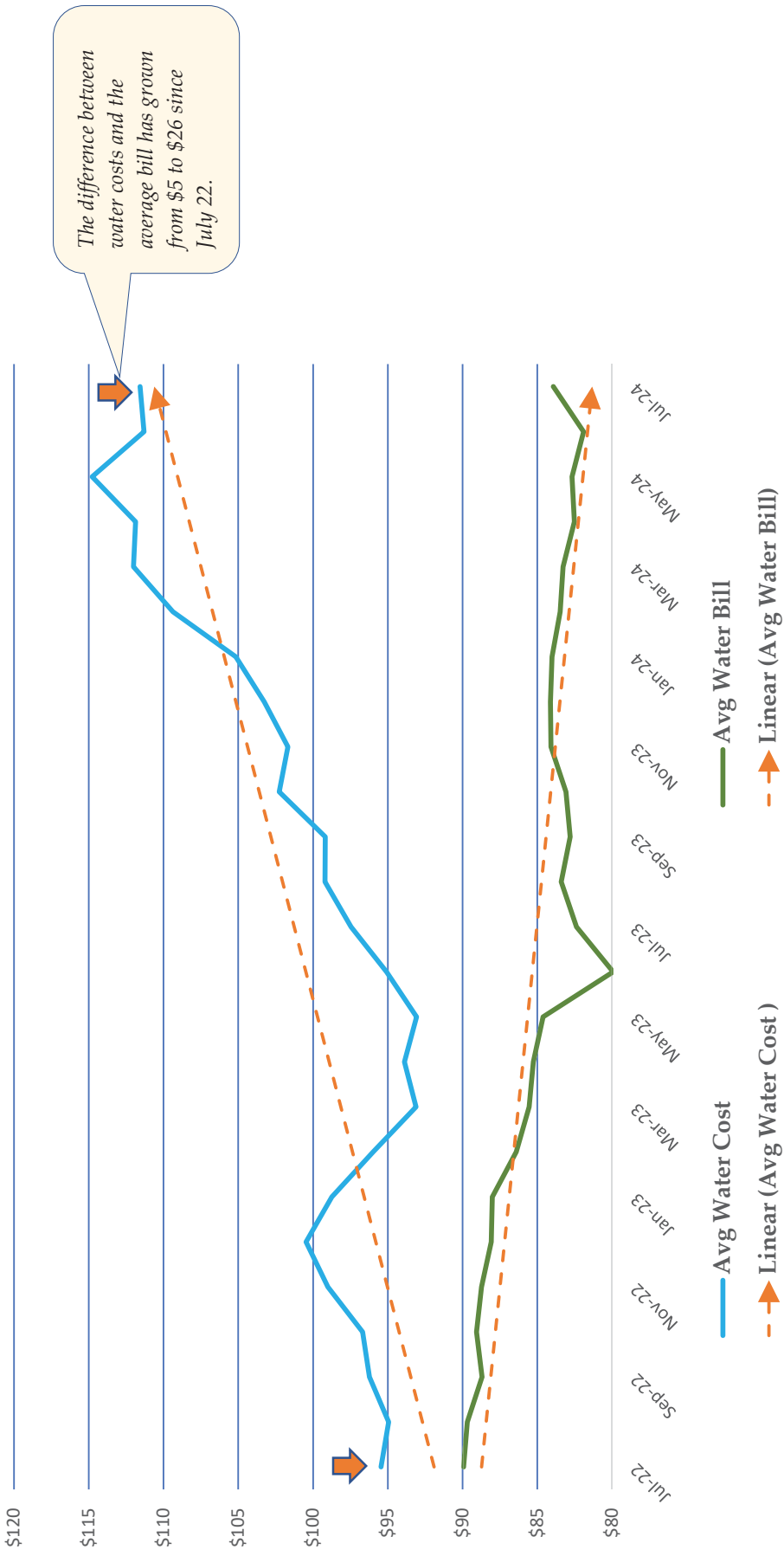
Statement of Operating Income 12 Month Rolling Average - July 24



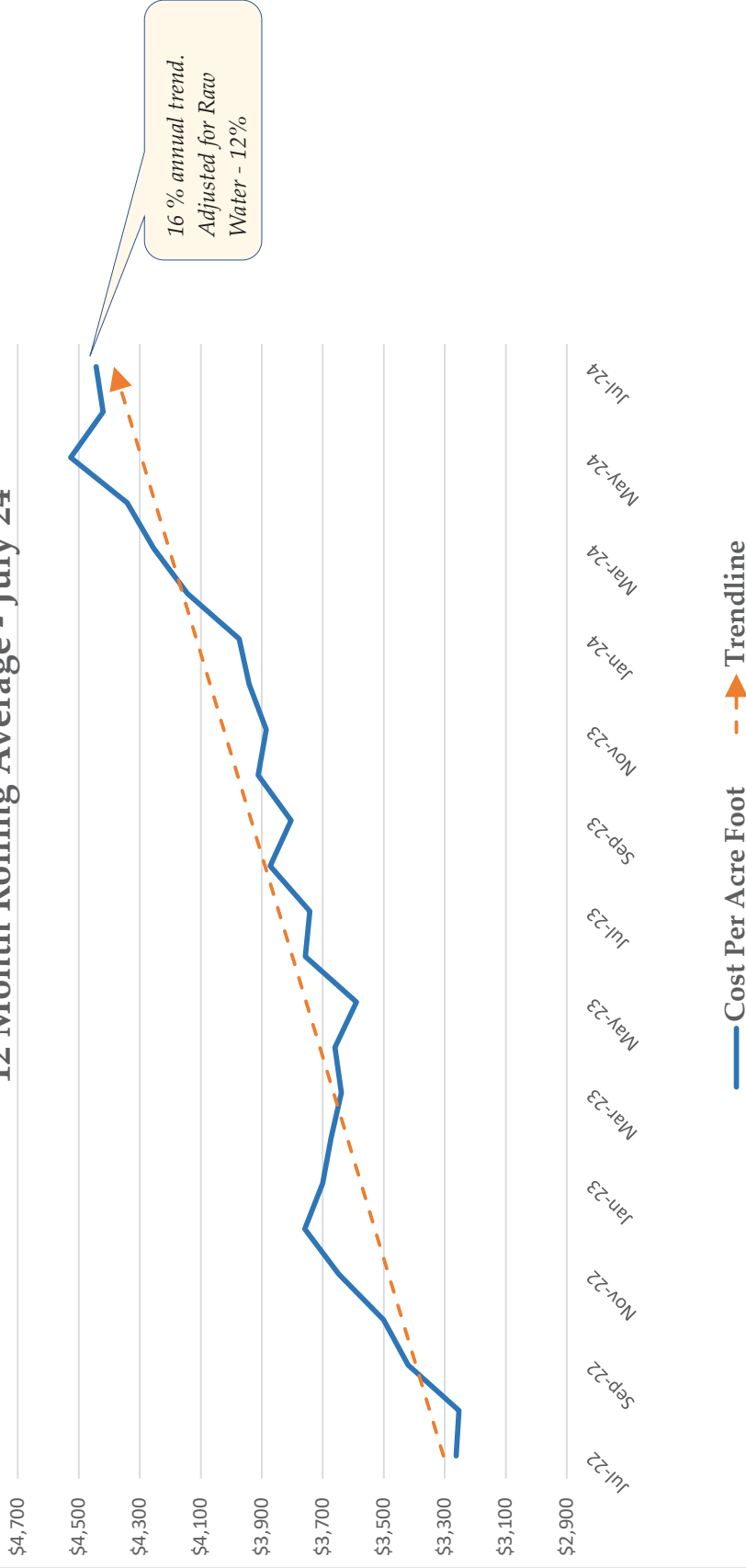
Operating Income by Segment 12 Month Rolling Average - July 24



Per Customer Water Charges 12 Month Rolling Average - July 24



Cost Per Acre Foot 12 Month Rolling Average - July 24



Sunnylope Courney Water District
2024 / 2025
OPERATION SUMMARY (This Year)

ITEMS	JUNE 2024	JULY 2024	AUG 2024	SEP 2024	OCT 2024	NOV 2024	DEC 2024	JAN 2025	FEB 2025	MAR 2025	APR 2025	MAY 2025	JUNE 2025	JUNE 2025	YTD TOTAL
NO. WATER CAPACITY FEE RECD	30	16													16
NO. WATER ACCOUNTS	7,653	7,661													
NO. WATER ACCTS	5,109	5,122													
NO. COH SEWER ACCTS	5,919	6,071													
Total WaterSmart / Invoice Cloud															
NO. E-BILL Invoice Cloud (Paperless)	2,238	2,247													
MONTHLY CHARGES															
Retail Water Charges	\$ 691,179.38	\$ 861,221.86													\$ 861,221.86
Sewer Fees	206,516.29	162,828.28													162,828.28
Installation Fees	1,514.46	6,490.00													6,490.00
Rate	5,805.17	6,791.22													6,791.22
Admin. Collection Fees, net	15,357.00	15,411.00													15,411.00
COH Billing Fees	4,295.97	1,480.00													1,480.00
Other Misc. Fees	934,968.81	1,054,212.36													1,054,212.36
TOTAL MONTHLY CHARGES	\$ 934,968.81	\$ 1,054,212.36													\$ 1,054,212.36
CITY/COH/UTILETY CHARGES															
COH Sewer Fees	456,067.64	457,459.27													457,459.27
COH Street Sweeping	11,544.46	11,559.90													11,559.90
COH Saniter Discount	(1,537.80)	(1,565.12)													(1,565.12)
Total COH Charges	465,074.30	467,454.05													467,454.05
**	4,223.14	4,307.21													4,307.21
TOTAL COH CHARGES	\$ 470,297.44	\$ 471,761.26													\$ 471,761.26
ACCOUNTS RECEIVABLE - Aged															
AR for remaining rate**	\$ 886,025.64	\$ 1,071,984.20													
AR for City of Hesper**	526,947.04	525,323.64													
Unapplied Payments	(57,830.63)	(52,660.44)													
Outstanding Bills Owed	\$ 1,355,142.05	\$ 1,547,447.90													
Past Due	\$ 93,519.03	\$ 90,705.72													
in Arrears	\$ 661,623.02	\$ 656,742.18													
SPCWD O&M Owed	\$ 658,275.26	\$ 463,275.53													
San Benito Foods Owed	\$ 147,299.61	\$ 182,311.96													

Sunnyslope Courney Water District
2024 / 2025
OPERATION SUMMARY (This Year)

ITEMS	JUNE 2024	JULY 2024	AUG 2024	SEP 2024	OCT 2024	NOV 2024	DEC 2024	JAN 2025	FEB 2025	MAR 2025	APR 2025	MAY 2025	JUNE 2025	JUNE 2025	YTD TOTAL
WATER METERED															
Cubic Feet	10,035,400	13,749,400	-	-	-	-	-	-	-	-	-	-	-	-	13,749,400
Total SSCWD Gallons	74,989,942	102,845,512	-	-	-	-	-	-	-	-	-	-	-	-	102,845,512
WATER SOURCE															
Well #2 (Southside Road)	1,352,000	10,544,000	-	-	-	-	-	-	-	-	-	-	-	-	10,544,000
Well #5 (Ray Cir/Enterprise)	6,159,656	14,333,890	-	-	-	-	-	-	-	-	-	-	-	-	14,333,890
Well #7 (Enterprise Rd)	1,385,720	4,701,475	-	-	-	-	-	-	-	-	-	-	-	-	4,701,475
Well #8 (Enterprise Rd)	1,720,000	5,700,000	-	-	-	-	-	-	-	-	-	-	-	-	5,700,000
Well #11 (Southside Road)	6,243,000	19,160,000	-	-	-	-	-	-	-	-	-	-	-	-	19,160,000
Net Well Intertie (Supplied to COH)	(6,494,100)	(14,885,900)	-	-	-	-	-	-	-	-	-	-	-	-	(14,885,900)
TOTAL from Wells	8,817,276	37,790,465	-	-	-	-	-	-	-	-	-	-	-	-	37,790,465
Lessah W.T.P. I (High Zone)	24,447,000	29,412,000	-	-	-	-	-	-	-	-	-	-	-	-	29,412,000
Lessah W.T.P. I (Middle Zone)	12,406,000	13,662,000	-	-	-	-	-	-	-	-	-	-	-	-	13,662,000
West Hills W.T.P. @ Well #2)	19,147,000	16,450,000	-	-	-	-	-	-	-	-	-	-	-	-	16,450,000
West Hills W.T.P. @ Well #11)	27,422,000	27,772,000	-	-	-	-	-	-	-	-	-	-	-	-	27,772,000
West Hills W.T.P. @ COH #2)	11,258,000	12,400,000	-	-	-	-	-	-	-	-	-	-	-	-	12,400,000
West Hills W.T.P. @ COH #5)	18,666,000	18,666,000	-	-	-	-	-	-	-	-	-	-	-	-	18,666,000
West Hills W.T.P. @ COH #5)	18,415,000	18,304,000	-	-	-	-	-	-	-	-	-	-	-	-	18,304,000
TOTAL Surface Water (Plant Production)	131,998,000	136,464,000	-	-	-	-	-	-	-	-	-	-	-	-	136,464,000
Plant Production Used by Hollister	61,072,664	64,123,215	-	-	-	-	-	-	-	-	-	-	-	-	64,123,215
SSCWD % of Plant Production	53.71%	53.01%													53.01%
Estimated Water Gaint(Loss)	(4,718,020)	(7,285,738)	0	0	0	0	0	0	0	0	0	0	0	0	(7,285,738)
Percent Difference	-3.35%	-4.18%													-4.18%
Water Consumption Per Customer	9799	13425													13425
Water Consumption Per Acre	84%	84%													84%
Chemical Carbon Water PAF	1337	1307	1304	1315	1323	1327	1383	1356	1410	1340	1318	1266	1175	1151	1307
Blend Budget Impact	\$76,221	\$8,975													\$8,975
Cost of Water Produced (Per Acre Foot)	2,719	2,018													
Prior YTD Cost	3,526	2,755	3,303	4,383	3,979	5,914	5,203	6,346	5,300	3,902	3,262	2,719	-	-	#DIV/0!

Chart Includes: Only Water Metered to SSCWD Customers,
Chart Does Not Include: COH Interties Wholesale Water Flow

FY25 Metered Water Chart 1

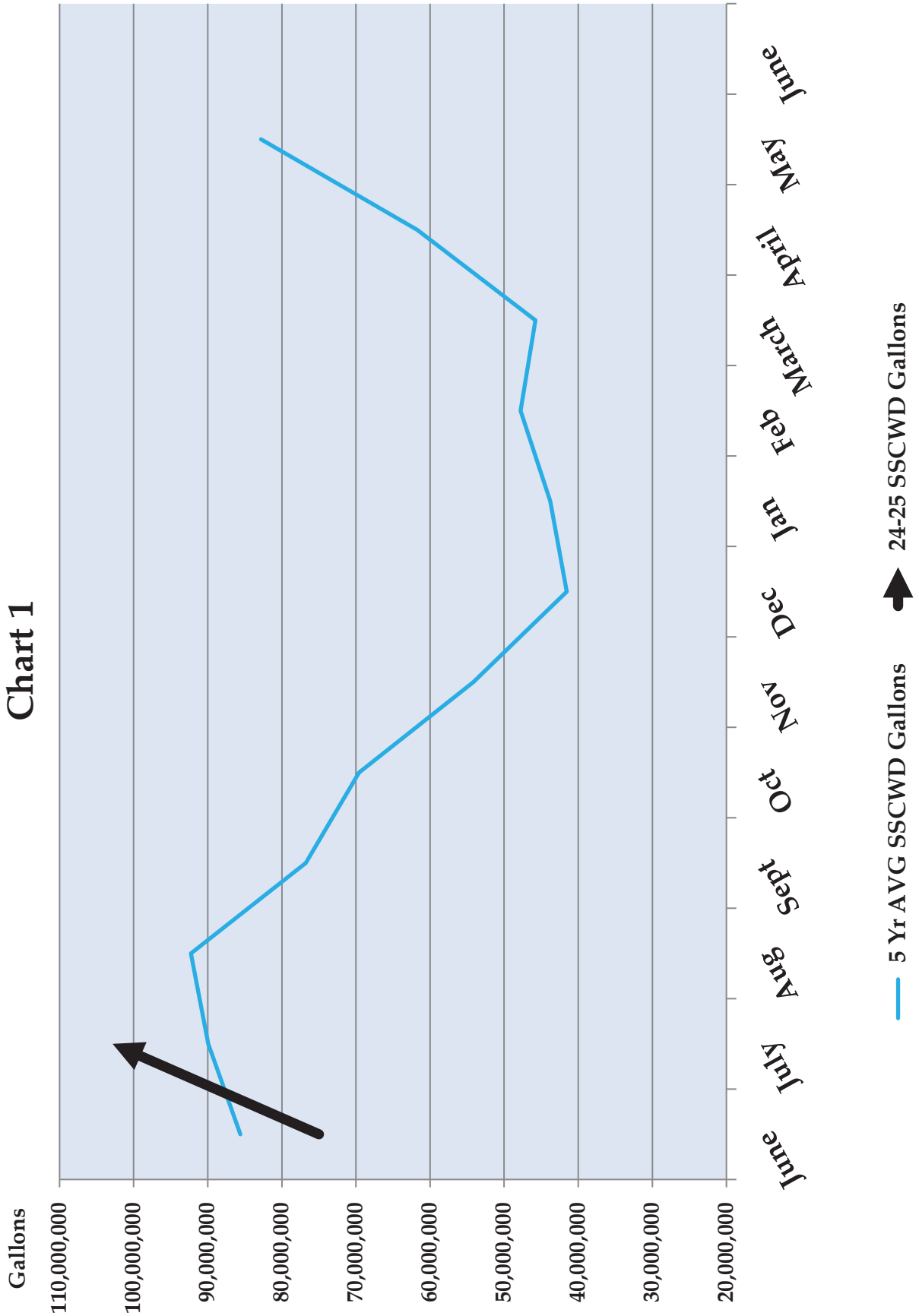
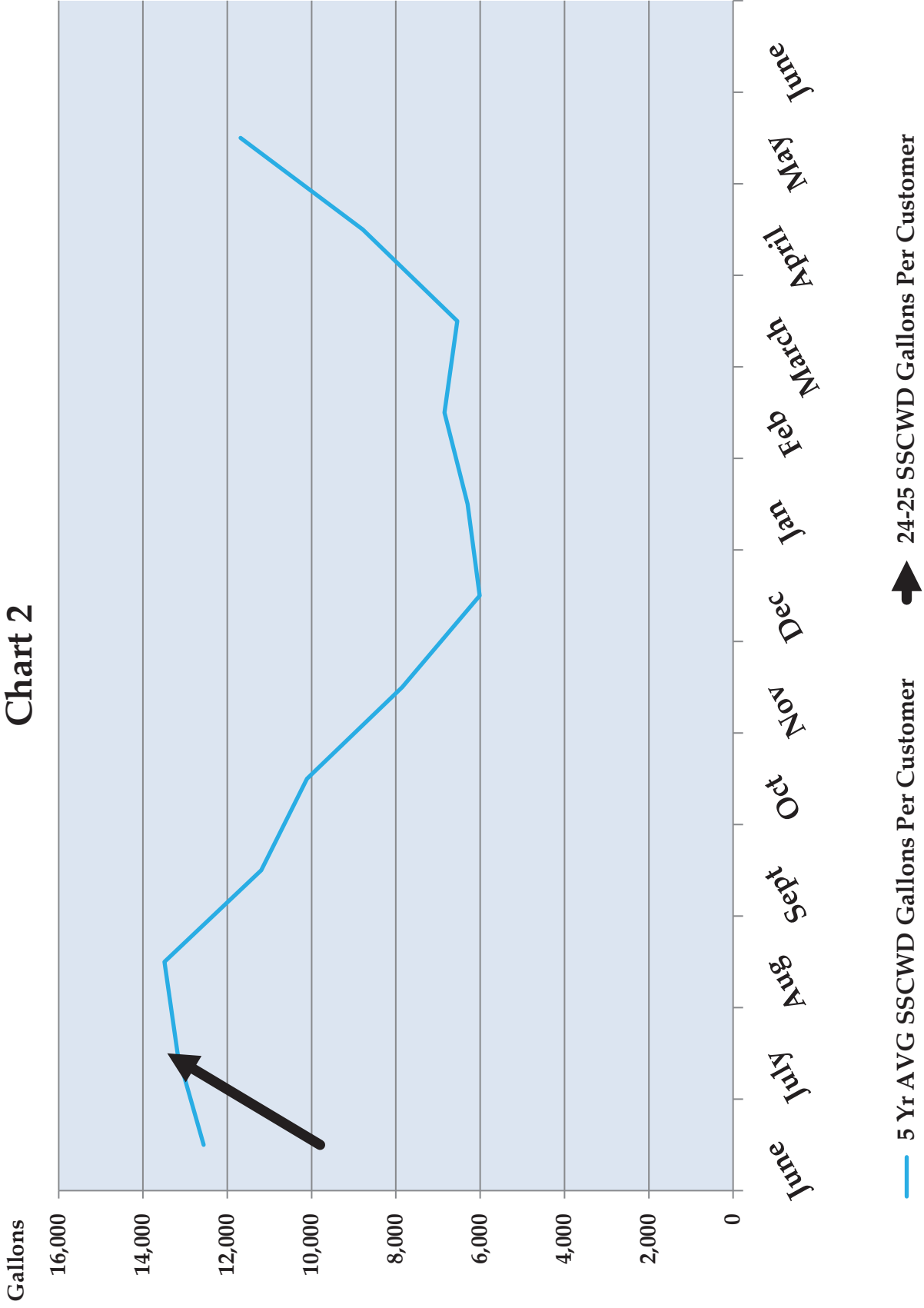


Chart Includes: Only Water Metered to SSCWD Customers,
Chart Does Not Include: COH Interties Wholesale Water Flow

FY25 Metered Water Per Customer Chart 2



Sunnyslope County Water District

STATEMENT OF INCOME
FOR THE FISCAL YEAR ENDING JUNE 30, 2025 (This Year)
UN-AUDITED 8/13/2024

SSCWD Regular Board Meeting
August 23, 2024, Page - 28

*** WATER ***	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Variance Over / (Under) Prior Month	PRIOR YEAR-TO- DATE	PROJECTED 24/25 ACTUAL	FY 24/25 BUDGET
	Year- To-Date	Year- To-Date	Year- To-Date	Year- To-Date	Year- To-Date	Year- To-Date	Year- To-Date	Year- To-Date	Year- To-Date	Year- To-Date	Year- To-Date	Year- To-Date	Year- To-Date				
OPERATING REVENUES																	
Water Sales	861,222													176,092	678,206	8,912,531	8,000,000
Contracted Services	288,403													14,132	399,271	3,494,300	3,494,300
Installation Fees	6,480													(5,670)	2,835	77,760	23,800
Late Fees	5,580													1,229	6,223	66,955	
Other Revenue	29,064													(769)	13,902	346,766	191,050
TOTAL OPERATING REVENUES	1,190,748													185,014	1,100,436	12,900,312	11,709,150
OPERATING EXPENSES																	
Salaries and Benefits	(319,146)													(144,662)	(237,947)	(3,837,343)	(3,061,005)
Operating Expenses	(925,173)													(87,449)	(1,009,132)	(10,199,081)	(10,225,256)
TOTAL OPERATING EXPENSES	(1,244,319)													(232,111)	(1,247,089)	(14,036,424)	(13,286,261)
NET OPERATING INCOME	(53,571)													(47,097)	(146,653)	(1,136,112)	(1,577,091)
NON OPERATING INCOME & (EXPENSES)																	
Capacity Fees	225,600													(195,150)	97,050	225,600	-
Donated Asset														0	-	-	-
Miscellaneous Income (Farm Labor Camp)														-	-	-	-
Adjust LAIF Investment to Fair Value														-	-	-	-
Interest Income	44,635													21,660	34,052	535,621	600,000
Allocated from G & A (Interest & Sale of Assets)	(92,817)													(66,708)	(46,286)	227,500	227,500
Other Non-Operational														0	-	-	-
TOTAL NON OPERATING INCOME & (EXPENSES)	177,418													(541,198)	177,388	988,721	827,500
NET WATER INCOME (LOSS)	\$ 123,847													(588,286)	\$ 123,847	\$ (147,291)	\$ (749,591)
NET WATER INCOME (LOSS) Adjusted for Non Budgeted Items	\$ (53,571)													(47,097)	\$ (146,653)	\$ (1,136,112)	\$ (1,577,091)

Sunnyslope County Water District

SSCWD Regular Board Meeting
August 23, 2024, Page - 29

STATEMENT OF INCOME
FOR THE FISCAL YEAR ENDING JUNE 30, 2025 (This Year)
UN-AUDITED 8/13/2024

*** WASTEWATER ***	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Variance Over / (Under) Prior Month	YEAR- TO-DATE	PRIOR YEAR-TO- DATE	PROJECTED ACTUAL	FY 24/25 BUDGET
OPERATING REVENUES																		
Sewer Sales	156,235													(12,701)	156,235	164,701	1,940,538	2,100,000
Contracted Services	74,297													(12,193)	74,297	31,116	710,000	710,000
Installation Fees														0	-	125	-	-
Late Fees	1,212													57	1,212	1,346	14,540	60,450
Other Revenue	2,514													(1,064)	2,514	3,168	30,163	60,450
TOTAL OPERATING REVENUES	234,258													(25,901)	234,258	200,455	2,695,240	2,870,450
OPERATING EXPENSES																		
Salaries and Benefits	(36,584)													(939)	(36,584)	(51,188)	(433,866)	(712,059)
Operating Expenses	(144,260)													26,452	(144,260)	(116,046)	(1,835,198)	(1,597,949)
TOTAL OPERATING EXPENSES	(180,844)													25,513	(180,844)	(167,234)	(2,259,064)	(2,310,008)
NET OPERATING INCOME	53,413													(388)	53,413	33,221	436,176	560,442
NON OPERATING INCOME & (EXPENSES)																		
Capacity Fees	0													0	-	124,625	-	-
Donated Asset	0													0	-	-	-	-
Miscellaneous Income	0													0	-	-	-	-
Adjust LAIE Investment to Fair Value	8,945													(12,460)	8,945	4,104	107,345	125,000
Interest Income	(16,165)													(47,647)	-	10,625	97,500	97,500
Allocated from G & A (Interest & Sale of Assets)	(7,220)													(16,165)	(7,220)	139,355	10,862	222,500
TOTAL NON OPERATING INCOME & (EXPENSES)	(46,194)													(76,273)	(46,194)	172,575	447,639	782,942
NET WASTEWATER INCOME (LOSS)	\$ 37,248	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	(76,661)	\$ 37,248	\$ 33,221	\$ 242,194	\$ 560,442
<i>Adjusted for Non Budgeted Items</i>																		
*** WATER & WASTEWATER ***																		
*** COMBINED INCOME (LOSS) WATER & WASTEWATER ***	170,040													(664,956)	170,040	203,300	299,648	33,351
*** COMBINED INCOME (LOSS) WATER & WASTEWATER Adjusted for Non - Budgeted Items	\$ (16,323)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (6,651)	\$ (16,323)	\$ (113,442)	\$ (893,918)	\$ (1,016,649)

Sunnyslope County Water District
Investment Summary
2024 / 2025 (This Year)

BANK ACCOUNT	INTEREST RATE	JULY 2024	AUGUST 2024	SEPTEMBER 2024	OCTOBER 2024	NOVEMBER 2024	DECEMBER 2024	JANUARY 2025	FEBRUARY 2025	MARCH 2025	APRIL 2025	MAY 2025	JUNE 2025	JUNE 2024
<u>Heritage Bank of Commerce</u>														
CHECKING ACCOUNT	0	2,388,015												
Operating - General Fund		2,388,015	0	0	0	0	0	0	0	0	0	0	0	2,298,809
CHECKING SUBTOTAL														2,298,809
MONEY MARKET ACCT (MMA)	0.75%	91,403												91,341
Invested - General Fund		91,403	0	0	0	0	0	0	0	0	0	0	0	91,341
MMA SUBTOTAL														91,341
<u>L. A. I. F.</u>														
(Local Agency Investment Fund)	As of: Sep 2023													
General Fund	3.48%	-4,011,546												-4,011,546
Water Connect. Fee	3.48%	0												
Sewer Connect. Fee	3.48%	0												
SRF Loan Reserve	3.48%	831,239												831,240
Board Designated Reserves	3.48%	5,460,770												5,460,770
L.A.I.F. SUBTOTAL														2,280,463
<u>CEPPT</u>														
(CA Employee Pension Plan Trust)														
Employee Pension Reserve	0	899,643												1,000,000
CEPPT SUBTOTAL														1,000,000
<u>MBS Securities</u>														
(CD Brokerage - Water Capacity Funds)														
Water Connect. Fee	4.00%	11,937,405												12,741,436
Sewer Connect. Fee	4.00%	2,658,666												2,424,120
Board Designated Reserves	4.00%	2,164,775												2,279,379
General Fund	4.00%	2,941,809												1,639,058
MBS SUBTOTAL														19,083,993
GRAND TOTAL		25,362,180	0	0	0	0	0	0	0	0	0	0	0	24,754,607
* TOTAL INTEREST RECORDED	YTD Total	70,721	0	0	0	0	0	0	0	0	0	0	0	73,549

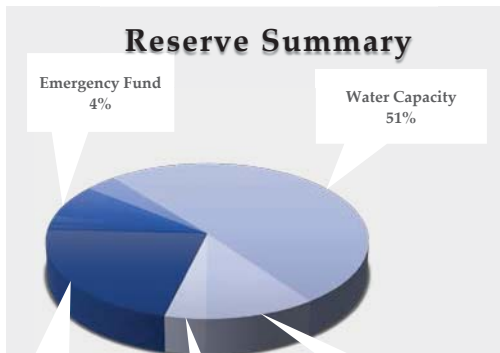
Sunnyslope County Water District

Reserve Summary As of July 31, 2024 (Policy #8600)

	<u>6/30/2024</u>	<u>Increase</u>	<u>Decrease</u>	<u>6/30/2023</u>	<u>6/30/2023</u>	<u>Change</u>
1 Capital Improvement Reserve Fund	\$ 5,240,398	\$ 7,822		\$ 5,232,576	\$ 5,772,624	\$ (540,048)
2 Rate Stabilization Fund	250,000			250,000	250,000	\$ -
3 Drought Contingency Reserve	500,000			500,000	500,000	-
4 Emergency Fund	1,000,000			1,000,000	1,000,000	-
5 Vehicle Replacement Fund	245,930	4,000		241,930	398,132	(156,202)
6 Office and Misc. Equipment Replacement Fund	389,217			389,217	420,864	(31,647)
Board Designated Reserves	7,625,545	11,822	-	7,613,723	8,341,620	(727,897)
7 CSWRCB Loan	831,239			831,239	774,889	56,350
8 Water Capacity	12,163,005	270,235	98,723	11,991,492	11,259,801	731,691
9 Wastewater Capacity	2,433,066	8,945		2,424,120	1,357,257	1,066,863
10 Calpers CEPPT	899,643			899,643	899,643	-
Legally Restricted Reserves	16,326,953	279,180	98,723	16,146,495	14,291,590	1,854,905
TOTAL	\$ 23,952,497	\$ 291,002	\$ 98,723	\$ 23,760,218	\$ 22,633,210	\$ 1,127,008
Unreserved Cash	<u>\$1,409,683</u>					
Percentage of Total Capital Assets	<u>42.43%</u>					

Detailed Transactions:

Depr. Expense	\$ 4,000		
Interest	\$ 61,402		
Debt Amortization		98,723	
Water Capacity Fees	225,600		
Sewer Capacity Fees	-		
Fixed asset Additions	-		
Transfers		-	
Fair Market Value & Misc Adj		-	
	\$ 291,002	\$ 98,723	



Board Approved Disbursement Analysis					
Date:	Description:	Vendor	Resolution	#	Actual
2/21/2023	Rate Study	Raftelis	110,502		80,281
4/23/2024	Best Road Initiative	Wallace Group	3,050,000		138,322
2/28/2023	Solar Project - SBR	Eva Green Power	1,300,000		1,194,635
2/28/2023	Solar Project - Lessalt	Eva Green Power	39,131		3,958
6/20/2023	Temetra	Meter Valve & Contro	412,000		229,431
8/15/2023	Demographics	LGDR	40,000		0
1/23/2024	Rotary Blower	Atlas Copco, Sharpe, B	130,000		42,736
2/27/2024	FY 2024 Audit	McGilloway	27,000		
2/27/2024	SB County GIS	San Benito County - Ai	21,082		9,628
4/23/2024	Election	San Benito County - Ai	50,000		
7/23/2024	Itron Meters	Pace Supply	84,000		

Staff Report

Agenda Item: H – 5a.

DATE: August 19, 2024 (August 27, 2024, Meeting)

TO: Board of Directors

FROM: Water/Wastewater Superintendent, Jose J. Rodriguez

SUBJECT: Superintendent Monthly Status Report: a. Maintenance, b. City Meter Reading, and c. Groundwater Level Measurement.

Narrative

1. All three water reports were completed and submitted on time by July 10, 2024.
2. In the month of July, Westhills WTP produced a total of 73.978 million gallons while Lessalt WTP produced 55.80 million gallons. The total acre foot produced in July 2024 was 378.228-acft with a balance 2,043.52-acft at the end of the 2024-2025 year.
3. Lessalt WTP completed a Granular Activated Carbon (GAC) exchange in July. The summer months increase water demands which maintained the Lessalt WTP production at 1.5 million gallons per month. GAC exchanges are required monthly to maintain Total Organic Carbon as low as possible to minimize the production of TTHM's in the distribution systems.
4. Entering the 4th of July holiday weekend, SSCWD had a water main break causing substantial road surface damage. Several Sunnyslope staff were dispatched for emergency after hours repair work. The work took over 22 hours to complete. Staff and management both worked diligently together to return service to its customers before the weekend.
5. The San Benito Foods season is in full production, monitoring and sampling was completed as required by permit. San Benito Food water discharged at 2.0 million gallons per day thru the month of July. All efforts have been made to minimize any complaints received by the surrounding area. Staff continue to make all necessary adjustment to minimize any annoyance the tomato juice causes from food processing plant may cause.
6. Sunnyslope County Water District submitted responses to deficiencies found by the SWRCB during their last Sanitary Survey.
7. Both Lessalt WTP and Westhills WTP's continue to utilize the Computer Maintenance Management System (CMMS) to better manage treatment facilities equipment and document preventative maintenance activities. A total of 211 Work Orders were completed by Sunnyslope Staff between the two facilities.

In addition to the daily, weekly & monthly work schedule, our maintenance personnel also performed these additional special work projects.

Water (11) July 2024

1. At 10:00 pm on the 4th of July, staff responded to a 8" water main break at 615 Randy's Circle. Additional staff was dispatched to assist in isolating valves and begin to set up emergency repairs. SSCWD staff worked through the night and the following evening to repair and restore service to its customers on the 5th.
2. Replaced broken hydrant at 625 Randy's Circle. A malfunctioning hydrant was identified during initial attempts to isolate water main break. This is an example of why the fire ydrant exercise program is crucial to preventing isolation failure in case of an emergency.
3. Repair leaking water service at 50 Joe's Lane.
4. Replaced leaking service line at 35 Carol Ann's Court.
5. Replaced curb stop at 1230 Mesa Drive.
6. Inspected district sample taps and installed I.D. tags. District staff inspected all state certified sampling locations that required identification tags.
7. Flushed relief valves and pressure transducers at well sites.
8. Assisted Trencherio with 8" valve replacement at Fairview and Cielo Vista Drive.
9. Assisted Nicholson Construction Inc. with shut down for service line and saddle replacement.
10. Pulled, cleaned, and inspected chlorine injectors at well sites.
11. Installed new chlorine injector line at well #11.



Project Location	: 615 Randy's Circle
Project	: Randy's Circle Water Main Break
Department	: Water Department
Description	: On the evening of July 4th (10:42pm), the district received a notification that a large amount of water was running down the street. On call staff quickly responded to the call out and dispatched additional staff for assistance. Valves were isolated in the early morning hours and staff began setting up emergency repairs. Additional crew members were dispatched to help out. Staff worked diligently the following day and into the following night and restored service later that evening. SSCWD worked +12 hours in 100-degree weather to safely return water service to customers heading into the holiday weekend.

LESSALT Water Treatment Plant (6)

1. Wright Bros. worked on GAC vessel #2 fittings.
2. Replaced compression fittings and tubing on CIP Caustic tank level transducer.
3. Replaced all ORP probes with new ones.
4. GAC unit #3 carbon exchange. Higher summer water production requires more frequent GAC exchanges. Winter months will see a reduction in exchanges required.
5. Cleared weeds around facility.
6. Installed weather resistant seal on treated water tank hatch.



Project Location	: Lessalt Water Treatment Plant
Project	: Granular Activated Carbon (GAC) leaking air vent
Department	: Water Department
Description	: Over time the water source deteriorated components of the GAC units causing erosion and subsequently a pin hole causing water to leak out. The faulty bonnie ring was removed, and a new one was welded on, sanded down, primed painted and put back into service.

West Hills Water Treatment Plant (8)

1. Rebuilt drying bed troughs and added sand to the under-drain trough in drying bed #1.
2. Atlas Copco. Adjusted PAC compressor belts and motors.
3. Replaced filter influent channel Ph probe.
4. Removed sludge from drying bed #1, RJR hauled to John Smith Landfill.
5. Shutdown plant cleaned and inspected lamellas.
6. Replaced Sulfuric Acid tank fill valve.
7. Replaced clear well effluent ORP probe.
8. Shutdown plant to clean and inspect recovery basin #2.



Project Location	: Westhills Water Treatment Plant
Project	: Sludge Removal Drying Bed
Department	: Water Department
Description	: Once Powder Activate Carbon has been spent it is wasted to drying beds where it is further dewatered so it can be hauled off to the landfill for disposal.

Wastewater (1)

1. RJR hauled sludge from SBR drying beds to John Smith Landfill.

Industrial Plant (4)

1. Continued cutting, clearing, and spraying weeds around ponds.

2. JM electrical trouble shooting a couple issues.
3. Sharp Inc. working on basin upgrades and aerators.
4. Rebuilt and installed headworks blower.
5. Calcon Inc. calibrated plant instruments.

Completed This Month	Job Descriptions	Completed YTD 2024 – 2025 July 1 to June 30	Completed 2023 – 2024 July 1 to June 30	Completed 2022 – 2023 July 1 to June 30	Completed 2021 – 2022 July 1 to June 30
413	Work Orders	413	4338	2480	2520
10	Temporary Manual Read Water Meters Installed in New Construction Accounts	10	171	287	292
0	Radio Read Meters & ERTs Installed in New Construction Accounts	0	5	3	1
0	Total: Manual Read Meters Replaced with Radio Read Meters & ERT's, including Radio Meters Installed in New Construction Accounts	0 (Total = 7414)	216	268	300
7	Existing Radio Read Meters & ERTs Replaced with New Radio Read Meters & ERTs	7	180	247	309
16	Valves Exercised (Approx. 2674 in SSCWD System 3/2021)	16	299	528	487
20	Fire Hydrants Flushed (Approx. 938 in SSCWD System 3/2021)	20	466	537	342
7	Meters on Repair List	7	209	250	335
19	Emergency Calls	19	138	158	161
170	Locates on our Water/Sewer Lines	170	1722	1512	1816
0	Sewer Inspections	0	0	0	0
3	Shutoff Notices	3	23	0	0
2	Water Services Replaced	2 (Total = 965)	17	15	39

(3/2021 Update Valve and Fire Hydrant Count, Includes Santana Ranch pH 1, Villages, Tyler Knoll, Walnut Park, Creekside)



Hollister/Sunnyslope Intertie Water Balance

Report Date: August 1, 2024 Current Consumption Period: June 12, 2024		to		July 17, 2024	
Intertie Location	Groundwater Flow to COH	Surface Flow to COH	Groundwater Flow to SSCWD	Surface Flow to SSCWD	to
	i n G a l l o n s				
Southside Road Intertie Water Total Flow	0	4,915,095			
Sunset & Memorial Water Total Flow	8,881,300	5,448,700	0		0
Sunnyslope & Memorial Water Total Flow	5,401,200	1,682,720	17,400		15,700
Hillcrest and Memorial Water Total Flow	25,600	47,500	1,200		1,000
Santa Ana & La Baig Water Total Flow	596,400	2,861,200	0		0
Intertie Sub-Total Water Flow	14,904,500	14,955,215	18,600		16,700
<i>Total Combined Surface and Ground Water Intertie Flow</i>	29,859,715		35,300		
City of Hollister Well 2 Surface Water Total Flow (West Hills)		12,400,000			
City of Hollister Well 4 Surface Water Total Flow (West Hills)		18,464,000			
City of Hollister Well 5 Surface Water Total Flow (West Hills)		18,304,000			
Sunnyslope Well 2 Surface Water Total Flow (West Hills)				16,450,000	
Sunnyslope Well 11 Surface Water Total Flow (West Hills)				27,772,000	
Sunnyslope Surface Water Total Flow (LESSALT)				43,074,000	
Surface Water Flow Sub-Totals		49,168,000		87,296,000	
Ground Water and Surface Water Flow Totals	14,904,500	64,123,215	18,600		87,312,700
Current Period:	COH half of Surface Water Flow to Distribution (LESSALT & WH)		68,232,000		
	Net Ground/Surface Water Balance Owed to SSCWD (to COH)	14,885,900	-4,125,485		
	Beginning Water Balance Owed to SSCWD (to COH)	792,608,600	-357,406,102		
	Gallons Billed to COH thru Report Date July 1, 2024	0		Informational Last Month Net Total	435,202,498
	Sub-total Ending Water Balance Owed to SSCWD (to COH)	807,494,500	-361,531,587	Net Sub Total	445,962,913
	Half of Total Gallons LESSALT Discharge to City of Hollister Wastewater Treatment Plant during the current consumption period			1,696,500	
	Exchange Factor; Half of the total gallons discharged to COH WWTP from LESSALT multiplied by a factor of 4				6,786,000.00
	Ending Water Balance Owed to SSCWD (to COH)	800,708,500	-361,531,587	Net Total	439,176,913

Current:	LESSALT WTP Total Flow to Distribution	43,074,000			
	Percent of LESSALT Surface Water Received	COH	34.7%	SSCWD	65.3%
Current:	COH half of LESSALT Total Flow to Distribution	21,537,000			
	Intertie Net Surface Water Total Flow to COH	14,938,515			
	Intertie Net Ground Water Total Flow to COH	14,885,900			
Current:	West Hills WTP Total Flow to Distribution	93,390,000			
	Percent of Surface Water Received	COH	52.6%	SSCWD	47.4%
Current:	COH half of West Hills WTP Total Flow to Distribution	46,695,000			
	West Hills WTP Surface Water Total Flow to COH	49,168,000			

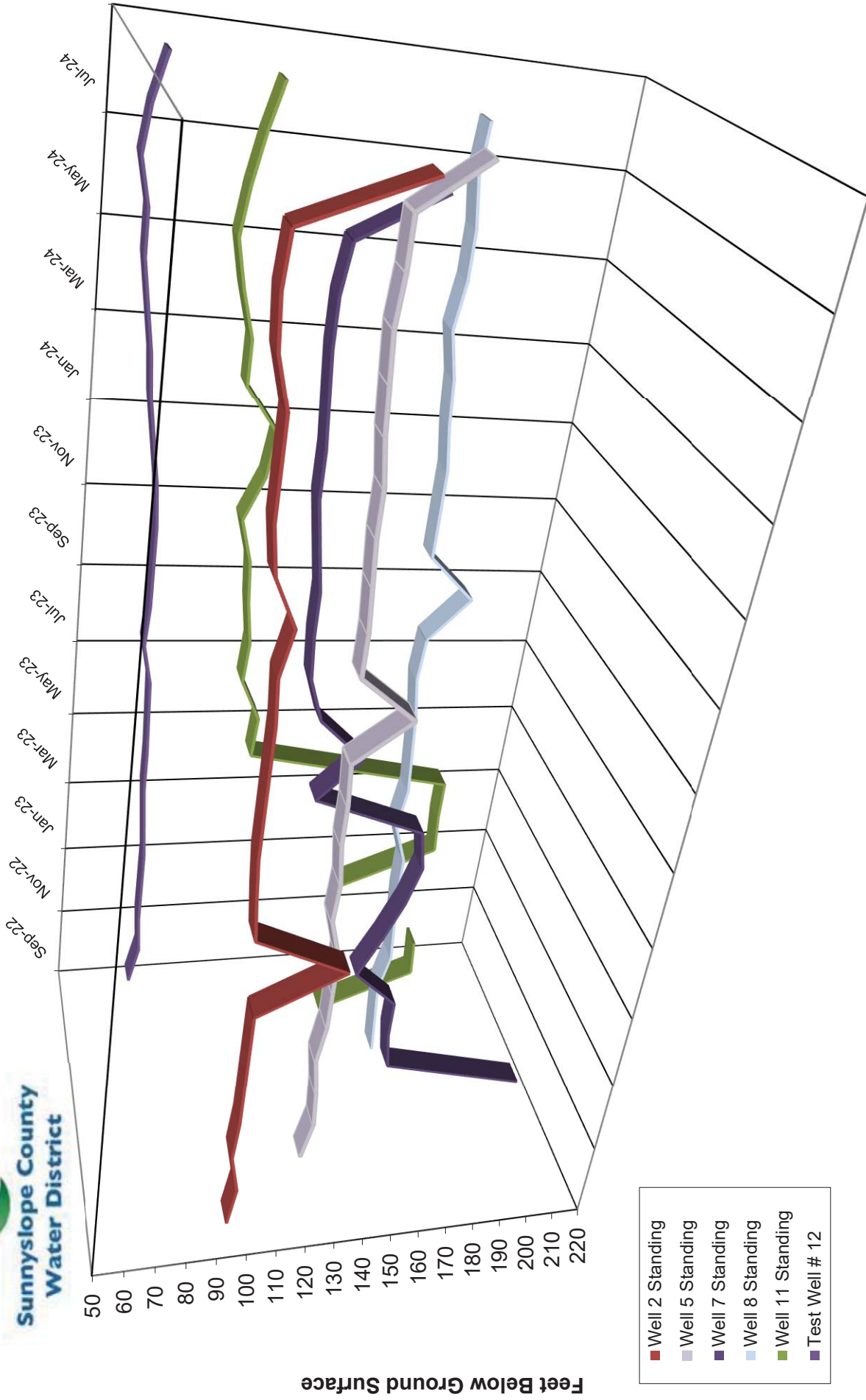
From April 1, 2024 to Present					
YTD	LESSALT WTP Total Flow to Distribution	152,245,000			
	West Hills WTP Total Flow to Distribution	345,729,000			
	Surface WTPs Total Flow to Distribution	497,974,000			
	Total YTD Surface Flow to COH/SSCWD	COH	225,278,959	SSCWD	272,695,041
	Percent of Surface Water Received	COH	45.2%	SSCWD	54.8%

Depth to Standing Water Level Below Ground Surface



**Sunnyslope County
Water District**

Month/Year



Ground Elevation in Feet Above Sea Level
Well 2 = 325
Well 5 = 438
Well 7 = 361
Well 8 = 481

Well 11 = 330
Test Well 12 = 308

Staff Report

Agenda Item: **H – 6**

DATE: August 22, 2024 (August 27, 2024 Meeting)

TO: Board of Directors

FROM: General Manager, Drew Lander P.E.

SUBJECT: General Manager Monthly Status Report

ACTIVE TASKS:

1. **Electrical Vehicle Grant Application** – Electrical medium duty and heavy-duty vehicles continue to be a significant investment. Trucks are nearly \$100,000 more expensive than a compatible diesel vehicle fit with identical equipment. The main reason for the huge expense is limited production of specialty electrical vehicles. Phoenix Motorcars is a nationwide fabricator of medium duty work trucks, and they have demonstrated success by acquiring grant funding from the local Monterey Bay Air Resources District (MBARD). Together we have submitted a grant application to MBARD for \$200,000 in grant funding. This funding complimenting Federal electrical vehicle purchase program funding will potentially bring the cost of two new electric work trucks to \$60,000. This would be a significant purchase for the district. Grant awards will occur in mid-October. At that time the decision to replace other aging vehicles will return to the board for consideration.
2. **SBCWD Coordination** – A meeting of the Governance committee managers was held on August 13th. The meeting was productive. A process for approving projects identified in the Urban Areas Water Management Plan (UAWMP) was discussed and a request for a secondary presentation to the Sunnyslope Board was accepted. If the HDR representatives can schedule appropriately, the presentation and a Resolution of Support will be presented in September to the board for consideration. Additional questions have been submitted to SBCWD for consideration and discussion at the September meeting.
3. **Joint Development of Connection Fees** – SBCWD has engaged Sunnyslope and the City in coordination of connection fees. Initial costs for the San Luis reservoir expansion are significant and SBCWD is demonstrating to the retailers that per recommendations of the UAWMP connection fees need to be collected now to purchase additional water storage now that the expansion project is becoming a

reality. The costs are significant, and staff will be analyzing the buy-in costs as we coordinate a revision to current district connection fees.

4. **AMI Project** – The Advanced Metering Infrastructure project has been further delayed into the beginning of September. Presently about half of existing customers are connected to the AMI system. This is a great benefit to customers who will be able to see their water usage every 24 hours. The delays are attributed to the installation of antennas requiring PG&E coordination.

Staff Report

Agenda Item: I-1

DATE: August 19, 2024 (August 27, 2027 Meeting)

TO: Board of Directors

FROM: General Manager, Drew Lander P.E.

SUBJECT: Authorize The General Manager To Amend Section 11: Stipend Pay Of The Recently Adopted Union Benefits Contract To Increase The Stipend Amount To \$100. (Not A Project As Defined By The California Environmental Quality Act Per Article 20, Section 15378)

RECOMMENDATION:

The General Manager recommends the Board approve a motion directing the GM to amend Section 11: Stipend Pay of the recently adopted Union benefits contract to increase the stipend amount to \$100. (Not a project as defined by the California Environmental Quality Act per Article 20, Section 15378)

BACKGROUND:

The recent renewal of the Union contract adopted by the board on July 23 did not include any modifications to Section 11 and this section was not a request of the Union members. The General Manager wishes to bring this item to the attention of the board for consideration to increase the stipend from \$60 per month to \$100 per month.

The specialty items identified in the Stipend Pay section are important tasks requiring specialty training. Presently there are 9 employees qualifying for stipend pay. The value of these task is measurable to the district, in particular Spanish language, Notary, Commercial Driver License and Back Flow certification.

FISCAL IMPACT:

The proposed increase would cost the district an additional \$4320 annually and would be expensed as salary and benefits, slightly increasing both taxes and CalPers contributions.

ENVIRONMENTAL IMPACT:

The proposed action is not a project as defined by the California Environmental Quality Act per Article 20, Section 15378.

ATTACHMENTS:

Section 11: Stipend Pay

Section 11: Stipend Pay

The District will provide a Stipend of \$60 per month for qualified positions designated by the General Manager. The District may limit the number of staff who receive the stipend.

Notary***

Spanish Speaking/Writing*

Tyler Administration Certificate**

P.O. Administration Certificate**

Back flow – AWWA***

Commercial Driver's License -DMV***

Pesticide Applicator – DPR***

Commercial Driver's License Compensation

Prior to applying for a Commercial Driver's License, an applicant must have the approval of the District Manager.

Approved applicant(s) who have met all the criteria for their Commercial Driver's License shall receive a stipend. If for any reason the employee forfeits their Commercial Driver's License, they will no longer be eligible to receive the above-mentioned compensation.

The District shall be responsible for any fees associated with the upkeep of the Commercial Driver's License including medical examinations, DMV fees associated with the License and paid time off during work hours to complete the medical exam and to submit to the DMV in person the required paperwork required by the State of California.

*The Proficiency Test will be provided and administered by a qualified independent entity selected by the General Manager.

** Successful completion of the Tyler Technology Certification program.

*** Certification must be active and in good standing.

Staff Report

Agenda Item: I-2

DATE: August 22, 2024 (August 27, 2027 Meeting)

TO: Board of Directors

FROM: General Manager, Drew Lander P.E.

SUBJECT: Authorize The General Manager To File A Notice Of Statutory Exemption Under State Code No. 15306 For The Planning And Design Of The Sunnyslope Consolidated Minimum Health & Safety Water System Improvements.

RECOMMENDATION:

Approve a motion to authorize the GM to record a Notice of Exemption for the project called the Sunnyslope Consolidation Minimum Health & Safety Water System Improvements with the County of San Benito and file with the California State project clearing house.

BACKGROUND:

The Wallace Group and Sunnyslope staff identified several deficient water infrastructure items within the project boundaries of the water system consolidation areas under design. The State Water Resources Control Board invited Sunnyslope to apply for additional grant funding to cover these expenses. The expenses may also qualify as matching funds for the Mega Grant that was awarded to the County of San Benito for the consolidation of Tres Pinos Water District, Stonegate CSA, Best Roads Mutual Water Co. and Harburn Way.

The funding will be awarded in the stages with the Design and Planning as the initial phase. To submit for funding a California Environmental Quality Act determination must be made for the planning and design component. Since no field work will involve land disturbance or impacts to plants, animals or the environment, staff propose to certify that the planning and design is exempt from CEQA.

FISCAL IMPACT:

The award of the grant can provide an income of \$3.5M towards the completion of the consolidation project. No expense will be billed to the District.

ENVIRONMENTAL IMPACT:

The proposed action is not a project as defined by the California Environmental Quality Act per Article 20, Section 15378.

ATTACHMENTS:

Project NOE

NOTICE OF EXEMPTION

To: County Clerk
County of San Benito
440 5th St., 2nd Floor, Room 206
Hollister, CA 95023-3843

From: Sunnyslope County Water District
3570 Airline Highway
Hollister, CA 95023

Project Title: Sunnyslope Consolidated Minimum Health & Safety Water System Improvements Information Collection, Planning, and Design

Project Location: Heatherwood Estates, Foxhill Circle, Harburn Way, Stonegate, & Tres Pinos

Project Location – City: Hollister, CA. **Project Location – County:** San Benito

Name of Public Agency Approving Project: Sunnyslope County Water District

Description of Project: This project comprises of the planning, investigation, engineering, and design work to improve the existing water systems of the consolidated entities to Sunnyslope's minimum Health & Safety water system standards. Through a separate project, Sunnyslope will consolidate the four small water systems of Best Road Mutual Water Company, Venture Estates, Stonegate, and Tres Pinos Water District to provide potable water service (but not sanitary sewer service). The scope of work for the project includes: project administration; engineering design, specifications, and cost estimate; CEQA/NEPA documentation; easement documentation; permit and related studies; and DWSRF funding application for the separate construction phase.

Name of Person or Agency Carrying Out Project: Sunnyslope County Water District

Exempt Status: Statutorily Exempt:
Section 15306

Reasons why project is exempt: Class 6 consists of basic data collection, research, experimental management, and resource evaluation activities which do not result in a serious or major disturbance to an environmental resource. These may be strictly for information gathering purposes, or as part of a study leading to an action which a public agency has not yet approved, adopted, or funded.

Lead Agency Contact Person:

Drew A. Lander

Phone Number: 831-637-4670

Signature:

Date: 8/21/2024

Title: General Manager

Signed by Lead Agency

Date Received for Filing at OPR: n/a