



Sunnyslope County Water District

BOARD OF DIRECTORS

REGULAR MEETING

District Office Board Room



3570 Airline Hwy., Hollister, CA

NOTICE & AGENDA

APRIL 19, 2022

Regular Board Meeting - 5:15PM

AS AUTHORIZED BY THE STATE OF CALIFORNIA EXECUTIVE ORDER N-08-21 THE SSCWD UNANIMOUSLY APPROVED THE USE OF VIRTUAL MEETING ACCESS. PUBLIC ACCESS TO DISTRICT MEETINGS CAN BE OBTAINED THROUGH THE FOLLOWING ACCESS POINTS:

ZOOM MEETING ACCESS LINK

<https://zoom.us/j/94351443777?pwd=bjVleGdCQVhQa1dSWldhNmt4SDIUdz09>

Passcode: SSCWD

Or Telephone: Dial + 1 (669) 900-9128 and when prompted enter Meeting ID: 943 5144 3777

Passcode: 130559

COVID PROTECTION GUIDELINES

Per the San Benito County meeting guidelines all attendees must comply and wear a face covering if not fully vaccinated. If providing proof of vaccination attendees will not need to wear a face covering. Virtual meeting access will continue to be provided until further determined by the District Board; All attendees must comply with any other rules of procedures/instructions announced by the Board of Directors or as directed by Staff. The meeting will be available through Zoom for those who wish to join remotely. Anyone requiring accommodations may contact the Main Office at (831) 637-4670 a minimum of 24 hrs prior to the start of the meeting.

Mission Statement:

"Our Mission is to provide safe, reliable, and high-quality water and wastewater services to our customers and all future generations in an environmentally and financially responsible manner."

CALL TO ORDER - ROLL CALL

President Buzzetta _____, Vice-President Brown _____,

Director Parker _____, Director Alcorn _____, and Director Mauro _____.

REGULAR SESSION

A. PLEDGE OF ALLEGIANCE

B. APPROVAL OF AGENDA – Any requests to postpone consideration of an agenda item or move an item forward on the agenda will be considered at this time.

C. PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS – The public may comment¹ on any District business, not on the agenda, with a time limit of three minutes per speaker. No actions may be taken by the Board during the public comment period.

D. CONSENT AGENDA – Members of the Board and/or members of the public may pull matters from the Consent Agenda. Any matter pulled from the Consent Agenda requiring action shall be moved to New Business and treated as a matter of new business, or for matters needing clarification shall be moved to Staff Reports and addressed by the respective staff. The public may address the Board² on these items, not to exceed 3 minutes, when the Board reviews each pulled item.

1. Approve Minutes of the Regular Board Meeting of March 15, 2022. (page 1)
2. Receive and Accept Allowance of Claims for Disbursements from March 1, 2022 through March 31, 2022. (page 8)
3. Receive and Accept Associate Engineer Monthly Status Report. (page 12)
4. Receive and Accept Finance Manager Monthly Status Reports:
 - a) Narrative Report (page 15)
 - b) Operation Summary (page 21)
 - c) Statement of Income (page 23)
 - d) Investment Summary (page 25)
 - e) Board Designated Reserves (page 26)

5. Receive and Accept Superintendent Monthly Status Reports:
 - a) Maintenance (page 29)
 - b) City Meter Reading (page 36)
 - c) Groundwater Level Measurement (page 37)
6. Receive and Accept General Manager Monthly Status Report. (page 38)
7. Approval of Resolution No. 572 of the Board of Directors of the Sunnyslope County Water District – Hollister California Proclaiming a Local Emergency, Ratifying the State of Emergency Proclaimed on March 4, 2020, and Authorizing Remote Teleconference Meetings of all District Legislative Bodies for the Following 30 Days in Accord with the Ralph M. Brown Act. Resolution No. 572 attached. (Not a project under CEQA per Article 20, Section 15378) (page 40)

E. NEW BUSINESS – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board² on these items as the Board reviews each item when directed to do so.

1. Consider Adopting Resolution #573 Proclaiming May 2021, as “Water Awareness Month” (Not a Project Under CEQA per Article 20, Section 15378). (page 45)
2. Consider Adoption of Resolution No. 574 Declaring a Water Shortage Emergency and Implementing the District’s Stage II Water Shortage Contingency Plans. (Not a Project Under CEQA per Article 20, Section 15378) (page 47)
3. Approve and Authorize the General Manager to: Sign Acceptance of a New 20 Foot Wide Sanitary Sewer Easement Across a Portion of Parcel 1 Parcel Map 1004-90, Book 8 of Parcel Maps and also to Sign a Quitclaim of the Existing 10 Foot Wide Sanitary Sewer Easement Across a Portion of Parcel 1 Parcel Map 1004-90, Book 8 of Parcel Maps (page 52)
4. Consider Approval and Authorize the President to Sign an Agreement for Water Facilities and Service for the West of Fairview Phase 2 Development (Certified EIR) (page 61)
5. Consider Identifying and Approving Board Members to Attend the Association of California Water Agencies Conference (ACWA) and the ACWA/Joint Powers Insurance Authority (JPIA) Meeting May 3 – May 5, 2022, In Person or Virtual Meeting, not to exceed \$2500 per Attendee (Not a project under CEQA per Article 20, Section 15378) (page 77)

F. STATUS REPORTS

1. Governance Committee (JP, MA) – (No Meeting)
2. Water / Wastewater Committee (JP, MA) – (Meeting Held - Friday, April 8th @11am, Items: 1. Best Road Mutual Water Company Consolidation, 2. Gavilan College/ Fairview Corners Development discussion)
3. Finance Committee (JB, MA) – (Meeting Scheduled – Friday, April 22nd @ 2pm, Preliminary FY2022/23 Budget Planning)
4. Policy and Procedure Committee (DB, EM)– (No Meeting)
5. Personnel Committee (JB, EM) – (No Meeting)
6. Water Resources Association of San Benito County (JP, Alt. MA) – (Meeting Held April 7th @ 4:00pm)

G. BOARD and STAFF REPORTS

1. Directors
2. District Counsel
3. General Manager – General Manager Update (Oral Report), COVID 19 Update (Oral Report)

H. FUTURE AGENDA ITEMS – (Preliminary FY2022-23 Budget Review, May 17, 2022)

I. ADJOURNMENT

Upon request, Sunnyslope County Water District (SCWD) will make a reasonable effort to provide written agenda materials in appropriate alternative formats, languages or disability-related modification or accommodation, including auxiliary aids or services, to enable all individuals to participate in public meetings. SCWD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service as soon as possible in advance of the meeting.

Next Regular Board Meeting – May 17, 2022 @ 5:15 p.m., District Office

AGENDA DEADLINE: May 11, 2022 @ 12:00 p.m.

Water Resources Association of San Benito County – June 2th, 2022 @ 4pm

Governance Committee – TBD

¹ The person speaking is requested to fill out a speaker card stating items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. A limit of three (3) minutes per speaker is requested to allow others an opportunity to comment. Board members may ask questions of the speaker, but no action may be taken and no discussion may be held on non-agenized items raised by the public. The General Manager may refer the matter to the proper personnel for review.

² The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. Please limit your comment to three (3) minutes. Please step up to and speak at the podium.

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MINUTES
Regular Meeting of the Board of Directors
of the
SUNNYSLOPE COUNTY WATER DISTRICT
March 15th, 2022

A. CALL TO ORDER: The meeting was called to order at 4:50 p.m. by President Buzzetta, as authorized by the State of California Executive Order N-08-21 via teleconference, at the Sunnyslope County Water District office, 3570 Airline Highway, Hollister, California.

ROLL CALL: Present in Person: President Jerry Buzzetta (JB), Vice President Dee Brown (DB), Director James Parker (JP), Director Edward Mauro (EM), Director Mike Alcorn (MA).

B. PUBLIC COMMENTS ON CLOSED SESSION MATTERS: The Board welcomed members of the public and opened the meeting to public comments regarding matters identified on the Closed Session agenda. No members of the public were identified in attendance present or virtually.

President Buzzetta retired to closed session at 4:51 p.m. to discuss two items.

C. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS:

1. Conference with Legal Counsel – Pending Litigation (§ 54956.9):

County of San Benito vs. SSCWD, San Benito County Superior Court Case No. CU-20-00068

2. Labor Negotiations Discussion- Management Negotiations (§54957.6)

District Negotiators: Drew Lander, General Manager

Employee Organization: Management Staff

Upon returning to the regular session, Director Buzzetta moved to take a brief recess at 5:23. The meeting was reconvened to open session at 5:26 p.m.

D. PLEDGE OF ALLEGIANCE: Director Parker led those in attendance in the Pledge of Allegiance.

Prior to President Buzzetta's request for a motion for agenda approval, District Counsel Michael Laredo noted a point of order and requested that the agenda be amended to include an open session report of the Closed session discussion. President Buzzetta proposed an item D.1 be added to include a report of the closed session discussion. The amendment was approved by the board by motion. Director Parker moved to amend the agenda and it was seconded by Director Brown. A roll call vote was taken as follows: (MA), yes; (JP), yes; (DB), yes, (EM), yes, (JB), yes; the motion carried 5-0.

D.1 REPORT IN OPEN SESSION ACTION TAKEN IN CLOSED SESSION

1. Conference with Legal Counsel – Pending Litigation (§ 54956.9):

Attorney Michael Laredo reported, Board was given status update, general direction was provided by the Board to Staff and Counsel and no reportable action taken.

**2. Public Employee Performance Review (§ 54957) – Employee Organization:
Management Staff**

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Attorney Michael Laredo reported, Board reviewed materials presented, general direction was provided by the Board to the General Manager and no reportable action taken.

E. APPROVAL OF AGENDA: Upon a motion made to approve the agenda by Director Parker, seconded by Director Mauro, for which President Buzzetta then took a roll call vote as follows: (MA), yes; (JP), yes; (DB), yes, (EM), yes, (JB), yes; the motion carried 5-0.

F. PUBLIC COMMENTS AND AUDIENCE INTRODUCTIONS: The Board welcomed members of the public and opened the meeting to public comments regarding matters not itemized on the agenda. No comments were received.

Staff Present for Open Session: In Person: General Manager/Secretary Drew Lander, Executive Assistant/Stenographer Madison Koester, Associate Engineer Rob Hillebrecht, Water/ Wastewater Superintendent Jose Rodriguez, Finance and HR Manager Barry Kelly, Attorney Michael Laredo.

G. CONSENT AGENDA:

1. Approval of Minutes of the Regular Board Meeting of February 15th, 2022.
2. Allowance of Claims – The Board reviewed the Disbursement Summary (below) for the period of February 1, 2022 through February 28, 2022, totaling \$1,343,444.73 which includes \$348,704.93 for payments to vendors, \$272,793.14 for Payroll, \$400,779.94 paid to the City of Hollister for collection of City sewer billings (net of our fees), and \$6,324.93 for customer refunds.

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
02/11/2022	2-01	Payroll Feb 5	-71,002.03
02/11/2022	2-01	Payroll Feb 5	-18,777.96
02/01/2022	RET 222-1	RETURNED ACH	-194.72
02/25/2022	2-02	Payroll Feb 19	-67,679.07
02/25/2022	2-02	Payroll Feb 19	-18,361.93
02/03/2022	RET 222-2	RETURNED ACH	-119.26
02/15/2022	RET 222-3	RETURNED CHECK	-149.26
02/10/2022	RET 222-4	RETURNED CHECK	-198.71
02/19/2022	RET 222-5	RETURNED ACH	-666.10
02/23/2022	RET 222-6	RETURNED ACH	-2,324.61
02/24/2022	RET 222-7	RETURNED ACH	-121.66
02/25/2022	RET 222-8	RETURNED CHECK	-149.57
02/26/2022	RET 222-9	RETURNED ACH	-92.00
02/02/2022	ACH 2180	BASIC Benefits LLC	-5.00
02/02/2022	ACH 2181	P G & E	-20,982.36
02/07/2022	ACH 2182	Principal	-3,477.19
02/08/2022	ACH 2183	iCloud	-10,514.25
02/11/2022	ACH 2184	BASIC Benefits LLC	-22.00
02/11/2022	ACH 2185	ADP	-2,106.02
02/14/2022	ACH 2186	CalPERS - Retirement	-23.08
02/14/2022	ACH 2187	BASIC Benefits LLC	-46.87
02/14/2022	ACH 2188	CalPERS - Retirement	-208.25
02/14/2022	ACH 2189	CalPERS – Retirement	-2,002.83
02/14/2022	ACH 2190	CalPERS – Retirement	-7,637.75
02/14/2022	ACH 2191	CalPERS - Retirement	-8,335.27
02/15/2022	ACH 2192	BASIC Benefits LLC	-449.32
02/17/2022	ACH 2193	BASIC Benefits LLC	-487.80
02/18/2022	ACH 2194	Colonial Life	-2,329.14

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02/22/2022	ACH 2195	BASIC Benefits LLC	-100.00
02/22/2022	ACH 2196	BASIC Benefits LLC	-100.00
02/23/2022	ACH 2197	ADP	-271.05
02/23/2022	ACH 2198	BASIC Benefits LLC	-1,035.43
02/25/2022	ACH 2199	CalPERS – Retirement	-7,385.48
02/25/2022	ACH 2200	CalPERS – Retirement	-8,375.09
02/25/2022	ACH 2201	CalPERS - Health Insurance	-22,758.93
02/28/2022	ACH 2202	CalPERS – Retirement	-23.08
02/28/2022	ACH 2203	BASIC Benefits LLC	-406.39
02/02/2022	29993	Anne Muraski	-12,787.50
02/04/2022	29994	Secretary of State	-40.00
02/04/2022	29995	Postmaster	-42.60
02/03/2022	29996	Padilla, David	-141.85
02/04/2022	29997	Ace Hardware (Johnson Lumber Co.)	-1,697.39
02/04/2022	29998	Brenntag Pacific, Inc.	-35,721.41
02/04/2022	29999	C & N Tractors	-75.37
02/04/2022	30000	Calcon System, Inc.	-2,285.00
02/04/2022	30001	Central Ag Supply LLC	-293.39
02/04/2022	30002	CM Analytical, Inc.	-11,460.00
02/04/2022	30003	Ferguson Enterprises, Inc.	-25.97
02/04/2022	30004	Green Valley Farm Supply, Inc	-976.46
02/04/2022	30005	Greenwood Chevrolet	-170.60
02/04/2022	30006	Hach Company	-651.10
02/04/2022	30007	Hollister Paint Co.	-150.14
02/04/2022	30008	Iconix Waterworks (US) Inc.	-625.37
02/04/2022	30009	John Smith Road Landfill	-23.37
02/04/2022	30010	Mission Uniform Service	-384.56
02/04/2022	30011	O'Reilly Auto Parts	-21.06
02/04/2022	30012	Palace Business Solutions	-46.54
02/04/2022	30013	Shape, Inc.	-548.14
02/04/2022	30014	Staples Advantage	-208.98
02/04/2022	30015	Toro Petroleum Corp.	-1,929.53
02/04/2022	30016	True Value Hardware	-22.93
02/04/2022	30017	U.S. Bank Corporate Payment Systems	-1,489.45
02/04/2022	30018	USA Blue Book	-1,707.45
02/04/2022	30019	AT&T	-1,098.56
02/04/2022	30020	Central Ag Supply LLC	-121.48
02/04/2022	30021	AT&T	-362.98
02/04/2022	30022	Mission Uniform Service	-378.40
02/14/2022	30023	MARIAM & JOHN ANDERSON	-209.81
02/14/2022	30024	EDWARD BALBAS	-111.05
02/14/2022	30025	HARLAN J & ROBELYN L BEAL	-31.72
02/14/2022	30026	DOUGLAS & JANICE BUSSING	-87.11
02/14/2022	30027	MOISES & MIRIAM ESCALERA	-197.53
02/14/2022	30028	SALEM MONTGOMERY & CHARLES HEA	-200.00
02/14/2022	30029	JOHNNY J LOPEZ	-3.48
02/14/2022	30030	DHAIVATH RAGHUPATHY	-55.11
02/14/2022	30031	TINA REA	-91.80
02/14/2022	30032	LARRY & FELICIA SNYDER	-116.54
02/14/2022	30033	LIDA GUO & DONGFANG WANG	-96.43
02/14/2022	30034	A-1 Services	-403.00
02/14/2022	30035	Abel Septic Tank Service	-51,774.33
02/14/2022	30036	Ace Hardware (Johnson Lumber Co.)	-100.76
02/14/2022	30037	Brenntag Pacific, Inc.	-28,802.69
02/14/2022	30038	Burlingame Engineers, Inc.	-2,481.71
02/14/2022	30039	City of Hollister-Finance Dept	-400,779.94
02/14/2022	30040	Denise Duffy & Associates, Inc.	-10,076.00
02/14/2022	30041	EBCO Pest Control	-69.00
02/14/2022	30042	Engineering News-Record (ENR)	-108.00

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02/14/2022	30043	Environmental Dynamics International	-5,085.26
02/14/2022	30044	Fastenal Company	-119.43
02/14/2022	30045	Hach Company	-596.27
02/14/2022	30046	Independent Business Forms, Inc.	-2,936.49
02/14/2022	30047	John Smith Road Landfill	-23.37
02/14/2022	30048	Mark Nicholson, Inc.	-10,106.35
02/14/2022	30049	Mission Uniform Service	-345.42
02/14/2022	30050	Nationwide Retirements Solutions	-9,296.84
02/14/2022	30051	Recology San Benito County	-313.19
02/14/2022	30052	San Benito County-Environ. Health Div.	-8,000.00
02/14/2022	30053	San Benito County Water District	-306,700.79
02/14/2022	30054	Simplot Grower Solutions	-827.39
02/14/2022	30055	Star Concrete	-546.26
02/14/2022	30056	State Water Resources Control Board-DWO	-140.00
02/14/2022	30057	Toro Petroleum Corp.	-72.63
02/14/2022	30058	Trans Union LLC	-157.05
02/14/2022	30059	Tyler Technologies, Inc.	-2,210.00
02/14/2022	30060	UWUA Local 820	-830.88
02/15/2022	30061	Coast Counties Glass	-7,930.00
02/15/2022	30062	Haven Technology Corp.	-1,156.50
02/15/2022	30063	San Benito County Water District	-141.00
02/22/2022	30064	Ace Hardware (Johnson Lumber Co.)	-238.04
02/22/2022	30065	Brenntag Pacific, Inc.	-16,900.09
02/22/2022	30066	Central Ag Supply LLC	-1,226.82
02/22/2022	30067	De Lay & Laredo	-2,936.00
02/22/2022	30068	exceedio	-5,549.00
02/22/2022	30069	Hach Company	-1,372.55
02/22/2022	30070	Hollister Paint Co.	-85.29
02/22/2022	30071	Iconix Waterworks (US) Inc.	-1,239.23
02/22/2022	30072	Independent Business Forms, Inc.	-1,564.79
02/22/2022	30073	Mc Master-Carr	-769.34
02/22/2022	30074	Mission Uniform Service	-729.98
02/22/2022	30075	MNS Engineers, Inc.	-25,810.99
02/22/2022	30076	Regional Government Services	-850.25
02/22/2022	30077	San Benito Tire Pros & Automotive	-22.50
02/22/2022	30078	Toro Petroleum Corp.	-2,423.00
02/22/2022	30079	USA Blue Book	-402.44
02/25/2022	30080	Ace Hardware (Johnson Lumber Co.)	-446.77
02/25/2022	30081	Brenntag Pacific, Inc.	-24,374.97
02/25/2022	30082	Brigantino Irrigation	-321.88
02/25/2022	30083	Frank A Olsen Co.	-1,200.00
02/25/2022	30084	Konica Minolta Premier Finance	-416.76
02/25/2022	30085	Mark Nicholson, Inc.	-11,928.00
02/25/2022	30086	MBS Business Systems	-947.56
02/25/2022	30087	Mc Master-Carr	-31.85
02/25/2022	30088	Nationwide Retirements Solutions	-9,296.84
02/25/2022	30089	Palace Business Solutions	-142.64
02/25/2022	30090	Quinn Company	-2,194.25
02/25/2022	30091	Rowe Upholstery	-485.91
02/25/2022	30092	San Benito Tire Pros & Automotive	-766.16
02/25/2022	30093	Shape, Inc.	-540.26
02/25/2022	30094	Sharp Engineering and Construction, Inc.	-13,760.00
02/25/2022	30095	Star Concrete	-546.25
02/25/2022	30096	USA Blue Book	-1,711.44
02/25/2022	30097	UWUA Local 820	-830.88
02/28/2022	30098	DOUGLAS & JANICE BUSSING	-174.91
02/28/2022	30099	JOHN & RENEE KUNTZ	-94.38
02/28/2022	30100	CAROL A LOTZ	-113.44
02/28/2022	30101	LARRY & FELICIA SNYDER	-116.09

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02/28/2022	30102	SUNNYSLOPE CHRISTIAN CENTER	-609.64
02/28/2022	30103	Petty Cash	-210.00
02/28/2022	30104	Postmaster	-2,188.97
02/23/2022	30106	MANUEL CHAVEZ	-136.40

-1,343,444.73

3. Receive Associate Engineer Monthly Status Report.
4. Receive Finance Manager Monthly Status Reports: a. Narrative Report, b. Operation Summary, c. Statement of Income, d. Investment Summary, and e. Board Designated Reserves.
5. Receive Superintendent Monthly Status Reports: a. Maintenance, b. City Meter Reading, and c. Groundwater Level Measurement.
6. Receive General Manager Monthly Status Report.
7. Approval of Resolution #567 of the Board of Directors of the Sunnyslope County Water District- Hollister California Proclaiming a Local Emergency, Ratifying the state of Emergency Proclaimed on March 4, 2020, and Authorizing Remote Teleconference Meetings of all District Legislative Bodies for the Following 30 Days in Accord with the Ralph M. Brown Act. (Not a project under CEQA per Article 20, Section 15378).

President Jerry Buzzetta first asked for Board comment, to which there was none given. President Buzzetta then asked for public comment and receiving none, President Buzzetta requested a motion to approve the consent agenda. Upon a motion made by Director Alcorn to approve the Consent Agenda, seconded by Director Brown, for which President Buzzetta then took a roll call vote as follows: (MA), yes; (JP), yes; (DB), yes; (EM), yes; and (JB) yes; the motion carried 5-0.

H. NEW BUSINESS:

- 1. Receive and Discuss Six-Month Budget Review of District’s Financial Results from July 1, 2021 thru December 31, 2021 (Not a Project Under CEQA per Article 20, Section 15378)**

Finance & Human Resources Manager Barry Kelly was asked to speak on the matter. He discussed that at midyear he issues a detailed analysis of the actual to budget comparison, within this report it seems as though revenue is not on budget slightly but with expected capacity fees to be submitted it is expected that we will meet that target by year end. As for employee labor & benefits we are under budget by 4%, which can be attributed to the district’s equipment investments improving district’s procedures and reducing overtime expenditures. As for total expenses they are down significantly from previous years, due to improved efficiencies and cost of processing water being down remarkably. General Manager Lander commented on the matter of water processing costs being down, stating that the district has been selling more well water that takes less treatment. This correlates to using the treatment plants less and therefore not making the operating costs as expensive as in the past. Mr. Kelly opened for questioning to the directors, to which President Buzzetta questioned whether the disbursement of more well water has led to any complaints. General Manager Lander commented that the district hasn’t had many

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complaints due to customers understanding the water situation going on currently. President Buzzetta also asked if the VacCon truck purchase was beneficial, to which General Manager Lander gave examples how the Truck has already benefited the district and it's customers.

This item was brought to the board to inform them of the current state of our financials and to allow for discussion, no action was taken.

I. BOARD COMMITTEE and STATUS REPORTS

1. **Governance Committee:** (Last meeting held January 10th, 2022. No Future Meeting Scheduled at this time)
2. **Water/Wastewater Committee:** (Next Meeting April 7th @ 4pm)
3. **Finance Committee:** (Held March 10th @2pm- Committee discussed the 6-month budget review that was addressed during this board meeting.)
4. **Policy and Procedure Committee:** (No meeting)
5. **Personnel Committee:** (No meeting)
6. **Water Resources Association of San Benito County (WRA):** (No Meeting)

J. BOARD and STAFF REPORTS

1. **Directors:** No Report.
2. **District Counsel:** No Report.
3. **General Manager:** General Manager/Secretary Lander reported on the San Benito Foods project, stating that there is a project underway to remove a large amount of sludge from Pond #1. Lander also discussed trying to figure out a better way to treat the pond water, potentially emptying two large concrete basins to use for active wastewater treatment. General Manager Lander also discussed his involvement with the regional board for grants/ funding programs to consolidate water & wastewater treatments. Lander gave an update on negotiations with Cielo Vista to get connected to the city, which correlates with the issues regarding connections at Gavilan College.

Lander finished updating the Board on current projects and asked for possible Summer Newsletter topics for our upcoming Newsletter. The board suggested the following topics: an article comparing our water costs to other regions; showcasing our West Hills Treatment plant; discuss the current drought; potentially explain the district's position on growth; draw out the boundaries for Sunnyslope Water District; discuss the current change in water quality.

Lander moved on to give a Covid-19 update for the district, including discussing the amounts of overdue accounts since the pandemic. Overdue accounts are narrowed down to 3-4 months out, due to the use of liens on 6+ month past dues. The District's current amount of unpaid water bills is at \$146,000.00. General Manager Lander then commented on the current state of the pandemic regarding the district, stating that the office staff remains healthy, and the use of the glass partition is making employees and customers feel safer. The district has yet to have any office transmission throughout the entire pandemic, but the district did purchase covid tests to have more rapid testing available to employees.

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K. FUTURE AGENDA ITEMS: ACWA will be holding a convention in May (May 3rd-5th) in Sacramento, three of the directors expressed interest in attending and requested it be brought to a future board meeting to approve costs of the trip. Additionally, it was requested that there is an update for the board on how the connection fee analysis report is going to either be brought to a future board meeting or the finance committee.

L. ADJOURNMENT: President Buzzetta adjourned the meeting at 6:15 p.m.

APPROVED BY THE BOARD:

Jerry T. Buzzetta, President

RESPECTFULLY SUBMITTED:

Drew A. Lander, Secretary

Sunnyslope County Water District

Disbursement Summary

March 1, 2022 through March 31, 2022

Date	Num	Name	Amount
03/11/2022	3-01	Net Payroll	-69,205.38
03/11/2022	3-01	Net Payroll	-18,789.04
03/25/2022	3-02	Net Payroll	-68,646.41
03/25/2022	3-02	Net Payroll	-18,662.88
03/19/2022	RET 322-2	RETURNED ACH	-439.09
03/22/2022	RET 322-3	RETURNED ACH	-1,729.87
03/24/2022	RET 322-4	RETURNED ACH	-353.95
03/26/2022	RET 322-5	RETURNED ACH	-158.24
03/31/2022	RET 322-6	RETURNED ACH	-242.81
03/16/2022	3-95	Mc Master-Carr	522.64
03/04/2022	ACH 2204	BASIC Benefits LLC	-40.98
03/07/2022	ACH 2205	BASIC Benefits LLC	-147.04
03/07/2022	ACH 2206	Principal	-3,502.03
03/08/2022	ACH 2207	iCloud	-10,319.75
03/09/2022	ACH 2208	BASIC Benefits LLC	-35.00
03/11/2022	ACH 2209	CalPERS - Retirement	-23.08
03/11/2022	ACH 2210	CalPERS - Retirement	-208.25
03/11/2022	ACH 2211	CalPERS - Retirement	-2,002.83
03/11/2022	ACH 2212	CalPERS - Retirement	-7,500.33
03/11/2022	ACH 2213	CalPERS - Retirement	-8,598.53
03/11/2022	ACH 2214	P G & E	-29,558.23
03/14/2022	ACH 2215	BASIC Benefits LLC	-100.00
03/14/2022	ACH 2216	Colonial Life	-2,329.14
03/17/2022	ACH 2217	BASIC Benefits LLC	-5.78
03/18/2022	ACH 2218	ADP	-2,106.02
03/21/2022	ACH 2219	BASIC Benefits LLC	-50.00
03/28/2022	ACH 2220	BASIC Benefits LLC	-500.00
03/29/2022	ACH 2221	BASIC Benefits LLC	-30.00
03/31/2022	ACH 2222	CalPERS - Retirement	-23.08
03/31/2022	ACH 2223	CalPERS - Retirement	-7,566.10
03/31/2022	ACH 2224	CalPERS - Retirement	-8,359.66
03/31/2022	ACH 2225	CalPERS - Health Insurance	-22,758.93
03/03/2022	30107	ACC Business	-1,309.30
03/03/2022	30108	ACWA/JPIA	-13,056.32
03/03/2022	30109	AT&T	-260.62
03/03/2022	30110	Brenntag Pacific, Inc.	-8,144.05
03/03/2022	30111	Brigantino Irrigation	-195.99
03/03/2022	30112	CM Analytical, Inc.	-15,312.50
03/03/2022	30113	CWEA Membership- TCP	-91.00
03/03/2022	30114	Hach Company	-2,285.53
03/03/2022	30115	Iconix Waterworks (US) Inc.	-155.14
03/03/2022	30116	Independent Business Forms, Inc.	-1,352.01
03/03/2022	30117	John Smith Road Landfill	-1,612.20

Sunnyslope County Water District

Disbursement Summary

03/03/2022	30118	Mission Uniform Service	-384.56
03/03/2022	30119	National Assoc. of Clean Water Agencies	-750.00
03/03/2022	30120	Razzolink.com	-76.95
03/03/2022	30121	RJR Recycling	-1,750.00
03/03/2022	30122	Shape, Inc.	-2,123.32
03/03/2022	30123	Staples Advantage	-106.93
03/03/2022	30124	State Water Resources Control Board-DWI	-32,209.62
03/03/2022	30125	Toro Petroleum Corp.	-2,270.35
03/03/2022	30126	Tyler Technologies, Inc.	-2,275.00
03/03/2022	30127	USA Blue Book	-84.10
03/03/2022	30128	Verizon Wireless	-505.11
03/03/2022	30129	Wright Bros. Indust. Supply	-426.15
03/07/2022	30130	SARA ESPINOZA/S RIOS/F FRANCO	-184.68
03/07/2022	30131	NOAH MUNSON	-88.27
03/11/2022	30132	Ace Hardware (Johnson Lumber Co.)	-37.10
03/11/2022	30133	AT&T	-365.65
03/11/2022	30134	Central Ag Supply LLC	-707.54
03/11/2022	30135	City of Hollister-Finance Dept	-394,083.83
03/11/2022	30136	EBCO Pest Control	-69.00
03/11/2022	30137	Edges Electrical Group, LLC	-835.76
03/11/2022	30138	Environmental Dynamics International	-1,560.00
03/11/2022	30139	Internal Revenue Service	-85.60
03/11/2022	30140	John Smith Road Landfill	-457.50
03/11/2022	30141	Maggiora Bros. Drilling, Inc.	-63,833.41
03/11/2022	30142	Meter Valve & Control Inc.	-10,640.00
03/11/2022	30143	Metropolitan Compounds, Inc.	-3,156.05
03/11/2022	30144	Mission Uniform Service	-379.67
03/11/2022	30145	Nationwide Retirements Solutions	-9,296.84
03/11/2022	30146	Palace Business Solutions	-1,068.05
03/11/2022	30147	Recology San Benito County	-313.19
03/11/2022	30148	U.S. Bank Corporate Payment Systems	-1,746.07
03/14/2022	30149	FREEDLUN HYDROSEEDING	-471.14
03/14/2022	30150	ANGELA & VICTOR LOPEZ	-233.12
03/14/2022	30151	NOAH MUNSON	-150.00
03/11/2022	30152	AT&T	-426.86
03/18/2022	30153	A-1 Services	-403.00
03/18/2022	30154	Backflow Apparatus & Valve Co. (BAVCO)	-928.86
03/18/2022	30155	Brenntag Pacific, Inc.	-29,367.04
03/18/2022	30156	Calcon System, Inc.	-1,104.50
03/18/2022	30157	De Lay & Laredo	-3,095.00
03/18/2022	30158	First Trust Alarm Company	-698.00
03/18/2022	30159	Green Valley Farm Supply, Inc	-1,504.73
03/18/2022	30160	John Smith Road Landfill	-20.44
03/18/2022	30161	Mc Master-Carr	-54.59
03/18/2022	30162	Mission Uniform Service	-384.56
03/18/2022	30163	O'Reilly Auto Parts	-30.51

Sunnyslope County Water District

Disbursement Summary

03/18/2022	30164	Postal Graphics	-104.58
03/18/2022	30165	Regional Government Services	-895.00
03/18/2022	30166	San Benito County Water District	-194,722.26
03/18/2022	30167	San Benito County Water District-Pumping	-35,721.43
03/18/2022	30168	State Water Resources Control Board-DW(-90.00
03/18/2022	30169	State Water Resources Control Brd-WWOF	-125.00
03/18/2022	30170	Toro Petroleum Corp.	-2,725.90
03/18/2022	30171	Trans Union LLC	-267.88
03/18/2022	30172	USA Blue Book	-5,515.85
03/18/2022	30173	Brigantino Irrigation	-500.94
03/18/2022	30174	State Water Resources Control Board-DW(-65.00
03/21/2022	30175	FREEDLUN HYDROSEEDING	-328.86
03/21/2022	30176	TREVOR & BRIANNA GUERRA	-20.38
03/21/2022	30177	ALEJANDRO LOPEZ	-108.45
03/21/2022	30178	JOSHUA G MABIE	-65.03
03/21/2022	30179	ROSARIO & JANA TROQUATO	-48.77
03/21/2022	30180	OSWALDO E VIANA	-29.89
03/25/2022	30181	Ace Hardware (Johnson Lumber Co.)	-94.94
03/25/2022	30182	Auto Tech Service Center, Inc.	-175.00
03/25/2022	30183	Brenntag Pacific, Inc.	-30,913.60
03/25/2022	30184	Brigantino Irrigation	-72.27
03/25/2022	30185	DLT Solutions Inc.	-3,514.50
03/25/2022	30186	exceedio	-3,159.41
03/25/2022	30187	Ferguson Enterprises, Inc.	-321.95
03/25/2022	30188	Hach Company	-1,734.30
03/25/2022	30189	Iconix Waterworks (US) Inc.	-1,309.69
03/25/2022	30190	Itron, Inc.	-7,382.00
03/25/2022	30191	Konica Minolta Premier Finance	-416.76
03/25/2022	30192	Mission Uniform Service	-345.42
03/25/2022	30193	Petty Cash	-236.07
03/25/2022	30194	RJR Recycling	-300.00
03/25/2022	30195	San Benito County-Mosq Abate. Prgm	-126.23
03/25/2022	30196	Star Concrete	-1,166.79
03/28/2022	30197	CAROL A LOTZ	-113.44
03/30/2022	30198	Postmaster	-2,178.40
03/29/2022	30199	Roberts, Kelly L.	-100.00
03/31/2022	30200	Ace Hardware (Johnson Lumber Co.)	-167.15
03/31/2022	30201	AT&T	-458.91
03/31/2022	30202	Mark Nicholson, Inc.	-14,812.00
03/31/2022	30203	Mission Uniform Service	-384.56
03/31/2022	30204	MNS Engineers, Inc.	-25,373.75
03/31/2022	30205	Nationwide Retirements Solutions	-9,296.84
03/31/2022	30206	Palace Business Solutions	-76.06
03/31/2022	30207	Postal Graphics	-1,886.73
03/31/2022	30208	Razzolink.com	-76.95
03/31/2022	30209	Schaaf & Wheeler	-5,850.00

Sunnyslope County Water District

Disbursement Summary

03/31/2022	30210	State Water Resources Control Board-DW(-90.00
03/31/2022	30211	UWUA Local 820	-830.88
03/31/2022	30212	Verizon Wireless	-430.11
03/31/2022	30214	Ace Hardware (Johnson Lumber Co.)	-51.44
03/31/2022	30215	Central Ag Supply LLC	-1,434.56
			-1,254,203.03

SUMMARY:

Accounts Payable Paid to:			
Vendors	\$	355,505.60	
Payroll - Employee		270,203.92	
San Benito County		230,443.69	
City of Hollister for City Billing Collected, Net of Fees		394,083.83	
Customer Refunds & Returned Checks/ACH		3,965.99	
Debt & Finance		-	
Total Disbursements	\$	1,254,203.03	

Staff Report

Agenda Item: **F – 3**

DATE: April 14, 2022 (April 19, 2022 Meeting)

TO: Board of Directors

FROM: Associate Engineer, Rob Hillebrecht

SUBJECT: Associate Engineer Monthly Status Report

Promontory Sewer Pipe Bridge

MNS submitted the 90% design for the Promontory sewer pipe bridge and gravity line. The project remains on schedule, and we anticipate having completed design before May. Sunnyslope staff forwarded these plans to the Promontory developer and the Ridgemark Golf Course owner. Legal descriptions of the existing and new sewer easements were written, and staff walked the site with the property owner (John Wynn) to describe the easement location and discuss impacts. Sunnyslope has also continued to provide input to the Promontory project developer regarding the design of the sewer upsizing required in Marks Dr. Those plans are nearing finalization.

Industrial Wastewater Treatment Plant

Sunnyslope has continued to coordinate with Sharp Engineering & Construction (Sharp) to excavate the two concrete basins at the Industrial Wastewater Treatment Plant. Sharp have been hired directly by SBF and we are able to review and direct the work. The soil from the excavation has been used to fortify the bank of Percolation Pond 6 which directly neighbors the San Benito River floodplain. The northern bank of Treatment Pond 1 is being widened to improve conditions of the levees which have deteriorated significantly over years. The concrete basins will ultimately be used for a more concentrated treatment of the wastewater before going to Pond 1 for final polishing. This process could substantially reduce energy consumption at the IWTP while still providing the same level of treatment.

Supply Meter Calibrating

Upon discovering and reporting on the inaccuracy of the flow meter at the Sunnyslope & Memorial intersection last month, Sunnyslope staff engaged Calcon Systems Inc. (Calcon) to test and calibrate all the water supply meters in the distribution system. This includes all the wells, interties, and treated surface water turnouts. Calcon verified the inaccuracy of the Sunnyslope & Memorial intertie and will perform calibration in the near future to correct the issue. The other meters tested thus far have been found highly accurate.

Potential Consolidation of Best Road Mutual Water

Sunnyslope staff have continued to discuss options for consolidation of Best Road Mutual Water system. MNS Engineering Inc. (MNS) provided a quote for completing a feasibility study that would meet the Department of Drinking Water (DDW) requirements for applying for funding assistance. Staff thoroughly discussed the various alternatives with MNS for consolidation and have held multiple meetings with Best Road Mutual board members and the Water/Wastewater Committee regarding this item. This consolidation process has been discussed with the Water/Wastewater Committee members and when a project has been defined a recommendation will be presented to the Board for action.

Gavilan College/Fairview Corners Sewer

Sunnyslope continues to consider various alternatives concerning sewer service for the Gavilan College and Fairview Corners development. Staff have discussed the issues with the Developer, San Benito LAFCO, and the Water/Wastewater Committee.

Active Developments

1. Roberts Ranch completed the pipe realignment near Fairview and Old Ranch Road to correct the conflicts it had with their new retaining wall for the walkway. Both domestic and landscape irrigation pipes were replaced.
2. Twin Oaks Phase 3 is under construction for their sewer and storm drain systems and plan to begin installing the water system in May.
3. West of Fairview 1B is conducting pressure and bacteriological testing of their water system and will likely tie into Sunnyslope's domestic and landscape systems in late April/early May.
4. West of Fairview Phase 2 has reviewed and signed the Agreement with Sunnyslope for water facilities and service. This includes a \$160,000 capacity fee credit for their installation of Landscape Irrigation System piping north to Santana Ranch. Grading is expected this summer with water system construction this fall.
5. Santana Ranch Phase 7 completed initial installation of the water system. Joint trench is currently being installed. Water system testing and tie-in is expected in June.
6. Santana Ranch Apartments Phase 2 has provided revised plans addressing Sunnyslope's initial comments and requirements.
7. Santana Ranch continues work at the intersection of Fairview and Hillcrest. They will be installing a section of the Landscape Irrigation system across the intersection for future developments north of Hillcrest and west of Fairview.
8. Promontory at Ridgemark has completed installation of the On-Site sewer and storm drain systems. They have started installing the water system. They completed the installation of a new Tee into Sunnyslope's existing distribution system on Ridgemark Drive. Sunnyslope staff discovered existing valves were not closing properly, but alternative valves were engaged and

the staff was able to sufficiently shut down the line for their tie-in. Staff also advised affected customers of the situation prior to the water service being turned off during the tie in.

9. Vista del Calabria began the installation of a very deep section of sewer before building up the fill for final grade. Once these sections of sewer are completed, they plan to continue with rough grading. Installation of the majority of the sewer and water systems will likely not occur until mid-summer.

Staff Report

Agenda Item: **E – 4a**

DATE: April 8, 2022 (April 19, 2022 Meeting)

TO: Board of Directors

FROM: Finance & Human Resource Manager, Barry Kelly

SUBJECT: Statements of: a. Operations, b. Income, c. Investment, and d. Board Designated Reserves.

OPERATION SUMMARY

(Mar 2022)

Capacity increased 18 accounts in March. Growth in new accounts will continue through FY22 but will likely fall short of the 300 estimate. Total fees collected YTD is \$2.6 million.

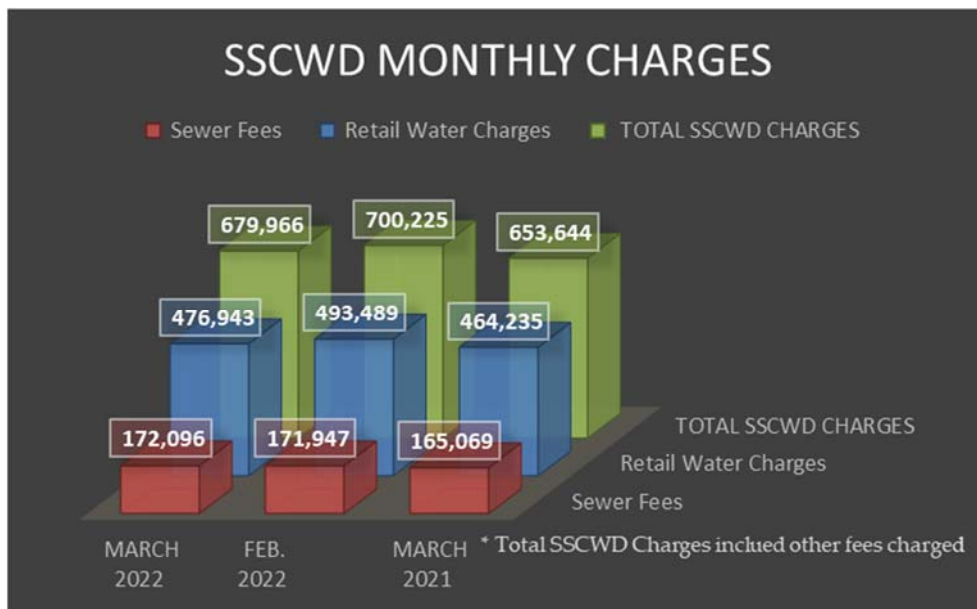
Comparison of Capacity Fees Received for the Current Month & Year to Date							
Item	MARCH 2022	FEB. 2022	MARCH 2021	Increase / (Decrease) from Prior Year (PY)	YTD TOTALS Current Fiscal Year	YTD TOTALS Prior Fiscal Year	Increase / (Decrease) from Prior Year (PY)
NO. WATER CAPACITY FEE RECD	18	29	22	(4)	163	198	(35)
NO. WW CAPACITY FEE RECD	-	-	1	(1)	-	1	(1)

We now serve 6,995 customers. 5,320 accounts utilize online services and electronic payments. Paperless E-Bill is utilized by 22% of our customers.

Summary of Changes in Customer Accounts						
Account Types	MARCH 2022	FEB. 2022	MARCH 2021		Δ from PM ++	Δ from PY *
NO. WATER ACCOUNTS	6,995	6,974	6,642		21	353
NO. SSCWD SEWER ACCTS	1,240	1,238	1,241		2	(1)
NO. COHSEWER ACCTS	4,562	4,547	4,273		15	289
WATERSMART/INVOICE CLOUD	5,320	5,111	4,338		209	982
NO. E-BILL Invoice Cloud (Paperl	1,547	1,642	978		(95)	569
Percent of Customers Gone Green	22.1%	23.5%	14.7%			

Combined YTD Water and Wastewater Revenue is \$7.1 MM YTD, a 100K decrease over the prior year. Total metered water in FY 22 is 809 MM gallons vs 800 MM in FY21.

SSCWD Charges Comparison										
MONTHLY CHARGES	MARCH 2022	FEB. 2022	MARCH 2021	YTD 2022	YTD 2021	Δ from PM	Δ from PY	% increase PM	% increase PY	% increase YOY
Retail Water Charges	476,943	493,489	464,235	5,244,486	5,498,724	(16,546)	12,708	-3.4%	2.7%	-4.6%
Sewer Fees	172,096	171,947	165,069	1,548,105	1,493,525	150	7,027	0.1%	4.1%	3.7%
Installation Fees	7,290	11,745	10,580	66,490	85,405	(4,455)	(3,290)	-37.9%	-45.1%	-22.1%
Late Fees	9,455	8,584	-	82,324	-	871	9,455	10.1%	100.0%	-
Admin. Collection Fees, net	-	-	10	0	1,090	-	(10)	-	-	-100.0%
COH Billing Fees	13,791	13,710	12,885	121,233	113,283	81	906	0.6%	6.6%	7.0%
Other Misc. Fees	390	750	864	5,466	9,845	(360)	(474)	-48.0%	-121.5%	-44.5%
TOTAL SSCWD CHARGES	679,966	700,225	653,644	7,068,104	7,201,872	(20,259)	26,322	-2.9%	3.9%	-1.9%



The percentage of past due accounts receivable through March 22 decreased to 12.3% .

STATEMENT OF INCOME

(Feb 28, 2022)

For Feb 2021 YTD, we show an overall Net Operating gain of \$372k vs a budgeted loss of \$1,244k. The favorable actual to budget result is largely attributed to higher than budgeted sales.

The cost per Acre Foot of metered water in fiscal 2021 was \$3,228. The Fiscal 22 cost through February decreased to \$2,852. The favorable result indicates a continued improvement in operating efficiency despite wage and prices increases.

INVESTMENT SUMMARY

(Feb 28, 2022)

Cash and invested funds increased to \$17.5 million. Excess funds related to water capacity fees held in the general account at Heritage Bank totaling \$2,979,000 was transferred to MBS brokerage in January.

RESERVES

(Feb 28, 2022)

Total Reserves increased in February to \$12.1 million from \$10.2 million in FY21. See the Board Designated Reserve report for a summary of the transactions and the current status of actual expenditures per Board authorized expenditure.

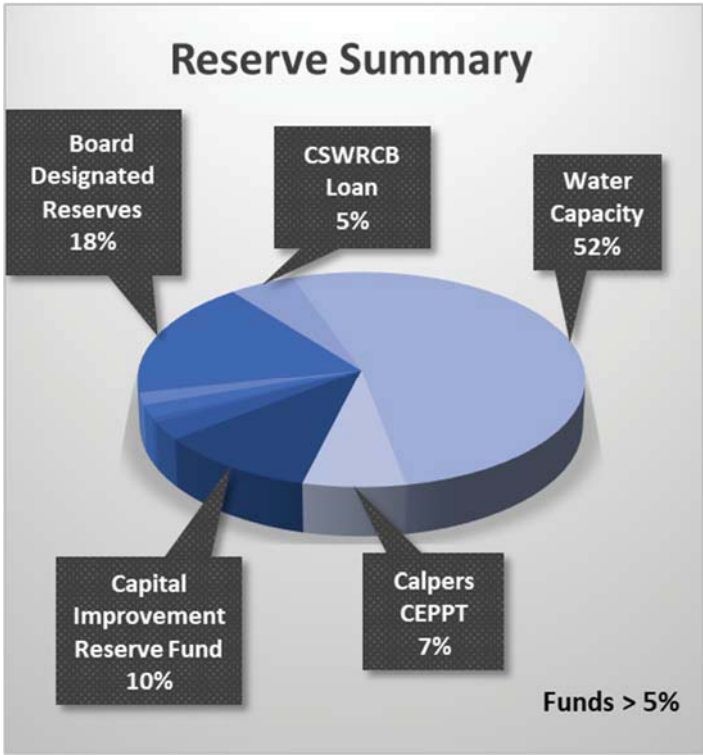


Chart Includes: Water Charges (Retail Wholesale), Sewer Fees, Installation Fees, Late Fees, Administration Collection Fees, COH Billing Fees, Other Misc Fees

Total SSCWD Charges

Chart 1

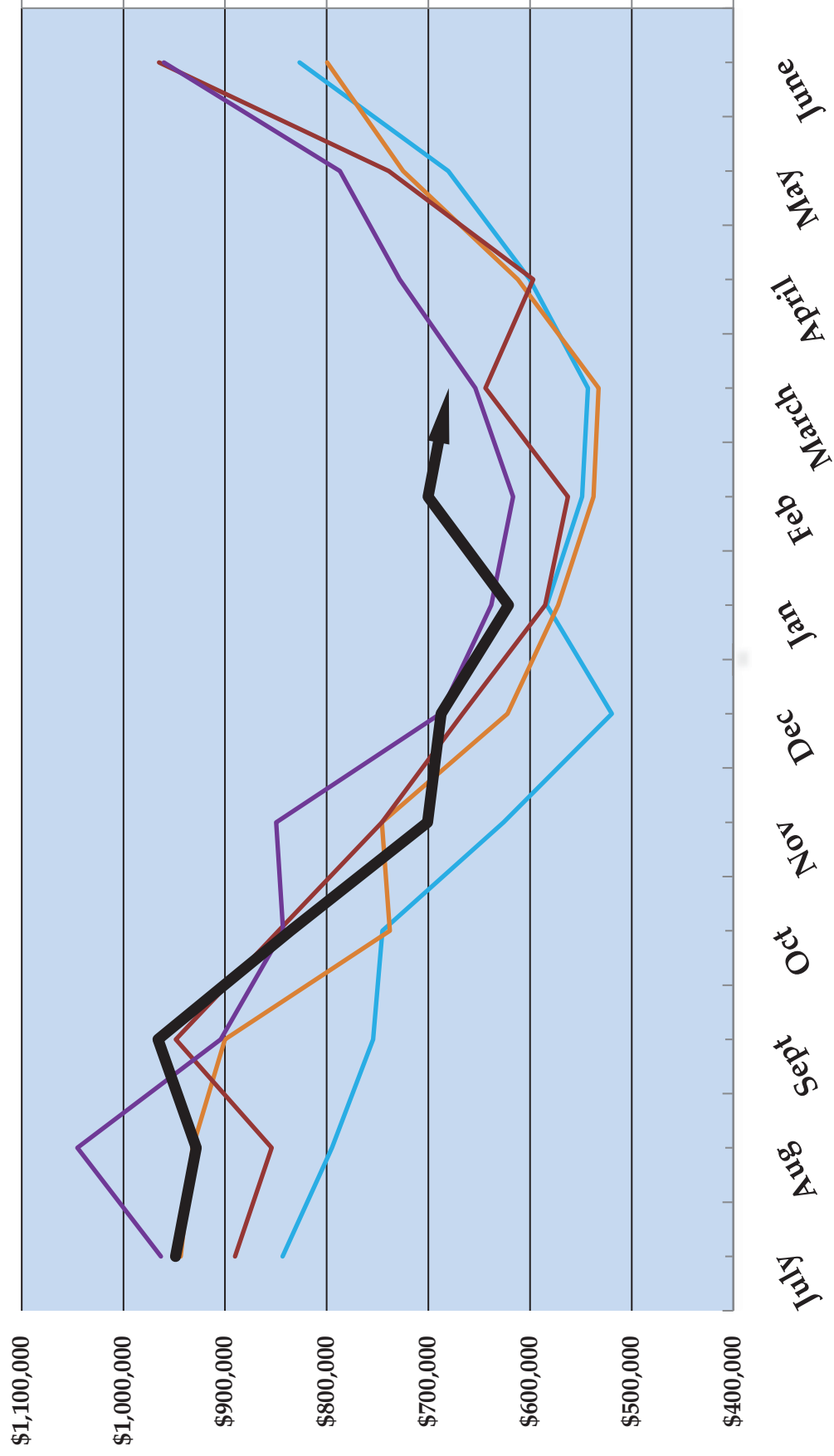
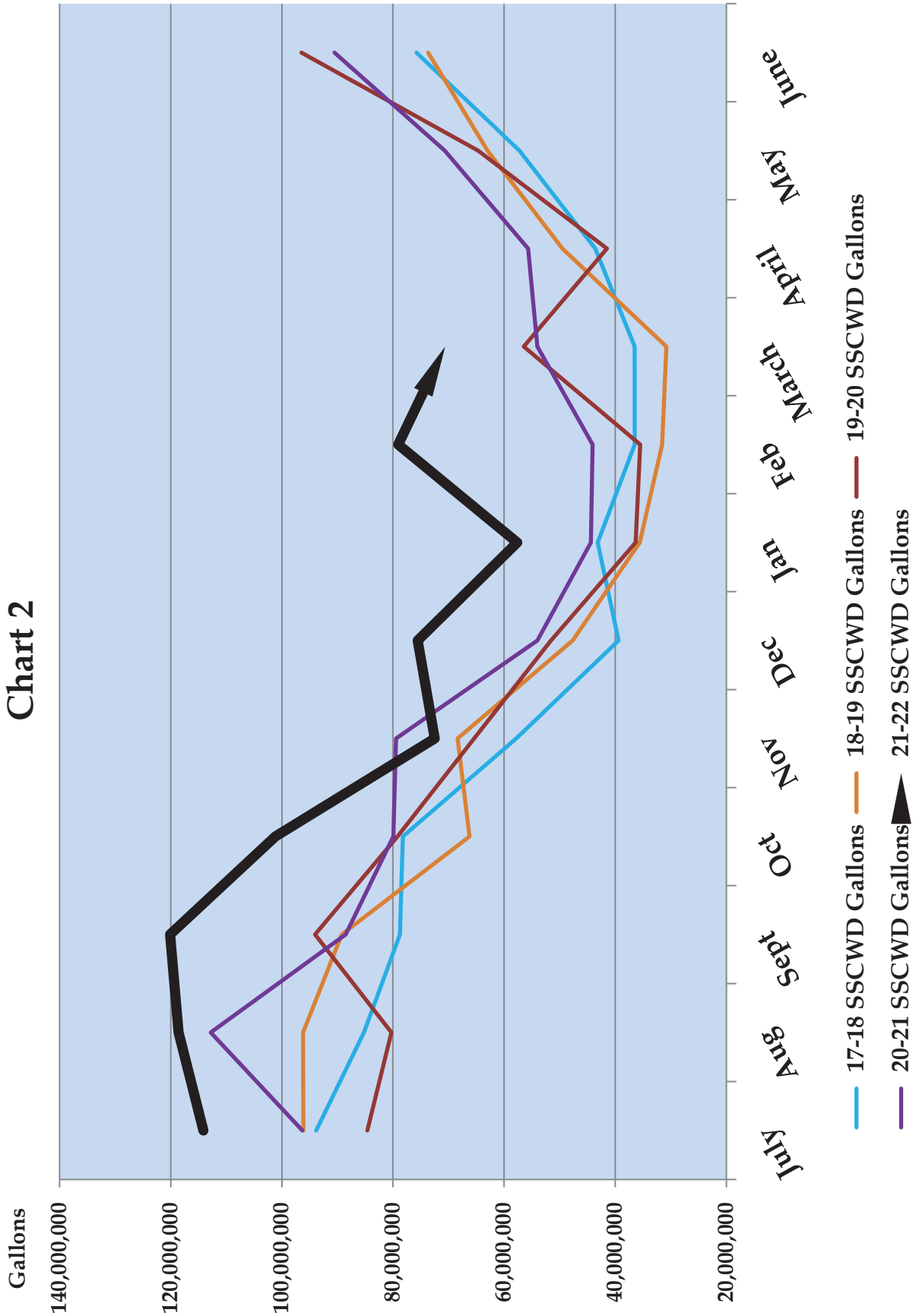
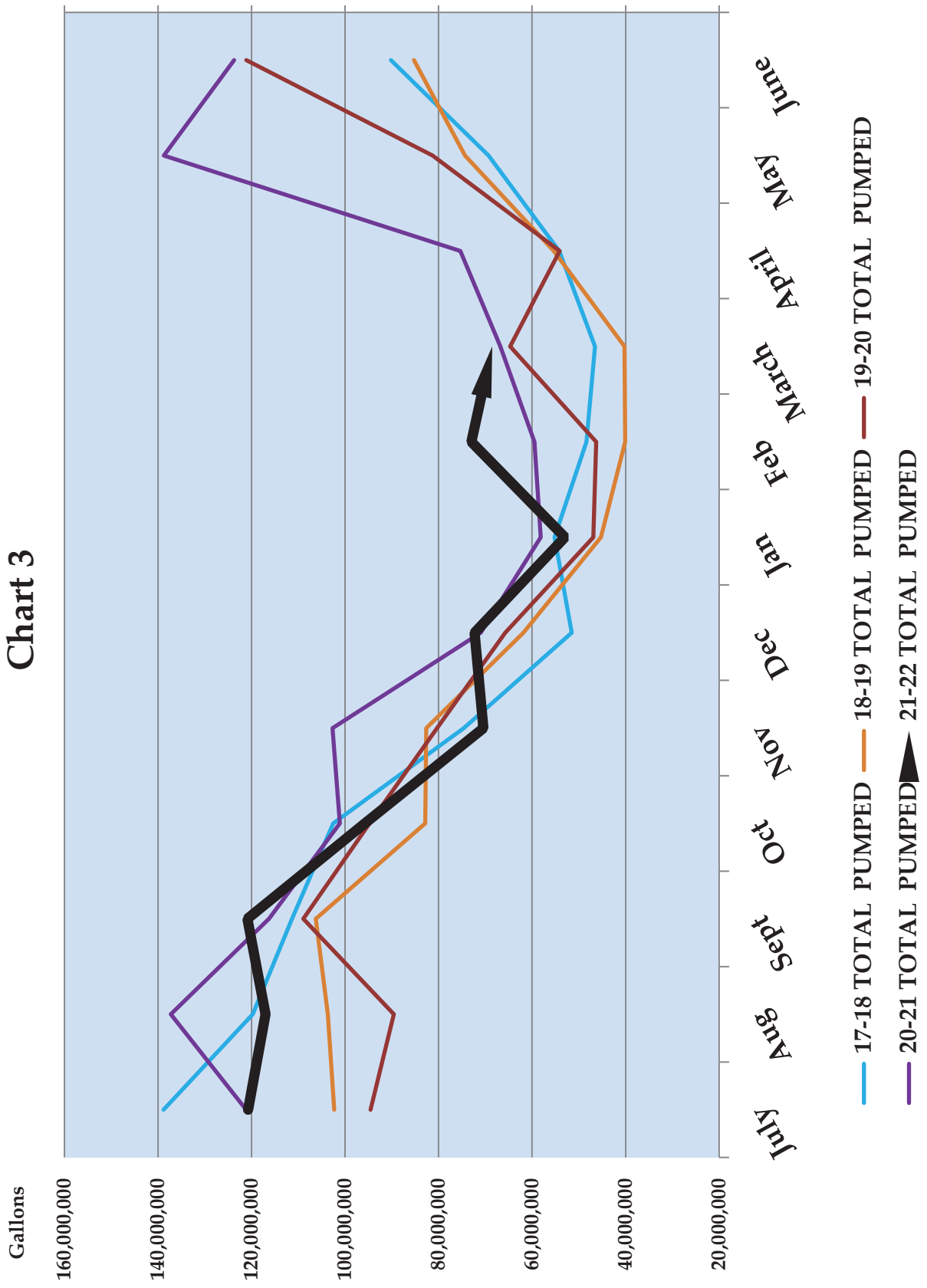


Chart Includes: Only Water Metered to SSCWD Customers,
 Chart Does Not Include: COH Interties Wholesale Water Flow

Total Water Metered to SSCWD Customers Chart 2



Total Water Pumped into SSCWD System Chart 3



Sunnyslope County Water District
2021 / 2022
OPERATION SUMMARY (This Year)

ITEMS	JULY 2021	AUG. 2021	SEPT. 2021	OCT. 2021	NOV. 2021	DEC. 2021	JAN. 2022	FEB. 2022	MARCH 2022	APRIL 2022	MAY 2022	JUNE 2022	TOTALS
NO. WATER CAPACITY FEE RECD	18	10	14	31	-	-	43	29	18	-	-	-	163
NO. WW CAPACITY FEE RECD	-	-	-	-	-	-	-	-	-	-	-	-	-
NO. WATER ACCOUNTS	6,852	6,843	6,867	6,882	6,905	6,915	6,907	6,974	6,995	-	-	-	-
NO. SSCWD SEWER ACCTS	1,238	1,234	1,240	1,239	1,243	1,239	1,236	1,238	1,240	-	-	-	-
NO. COH SEWER ACCTS	4,354	4,370	4,403	4,434	4,450	4,497	4,511	4,547	4,562	-	-	-	-
Total WaterSmart / Invoice Cloud	5,264	5,113	5,264	5,220	5,283	5,372	5,195	5,111	5,320	-	-	-	-
NO. E-BILL Invoice Cloud (Paperless)	1,172	1,231	1,285	1,363	1,379	1,541	1,605	1,642	1,547	-	-	-	-
MONTHLY CHARGES													
Retail Water Charges	\$ 746,145.00	\$ 729,111.70	\$ 764,414.16	\$ 627,261.43	\$ 505,441.99	\$ 493,655.94	\$ 408,023.68	\$ 493,488.98	\$ 476,943.44				\$ 5,244,486.32
Sewer Fees	172,054.44	171,880.99	172,511.96	171,914.53	172,142.42	172,040.29	171,516.57	171,946.85	172,086.49				1,548,104.54
Installation Fees	7,765.00	4,050.00	5,670.00	12,555.00	9,249.38	7,986.59	17,415.00	11,745.00	7,290.00				66,800.00
Late Fees	9,160.00	8,811.00	9,854.14	9,894.03	9,249.38	7,986.59	9,330.77	8,583.67	9,454.63				82,324.21
Admin. Collection Fees, net	13,194.00	13,194.00	13,311.00	13,374.00	13,473.00	13,557.00	13,629.00	13,710.00	13,791.00				121,233.00
COH Billing Fees	366.95	1,289.36	180.00	510.00	450.00	270.00	1,260.00	750.00	390.00				5,466.31
Other Misc. Fees	948,685.39	928,337.05	965,941.26	835,508.99	700,756.79	687,509.82	621,175.02	700,224.50	679,965.56				7,068,104.38
TOTAL SSCWD CHARGES	\$ 393,626.99	\$ 394,897.00	\$ 396,713.79	\$ 399,026.56	\$ 401,531.54	\$ 403,942.57	\$ 405,566.09	\$ 407,975.38	\$ 409,627.32				\$ 3,612,907.24
COH Sewer Fees	10,153.36	10,582.48	10,200.48	10,243.92	10,291.36	10,359.12	10,394.32	10,471.44	10,505.36				93,201.84
COH Street Sweeping	(1,326.60)	(1,326.60)	(1,319.23)	(1,273.67)	(1,266.30)	(1,266.30)	(1,266.30)	(1,266.30)	(1,266.30)				(11,577.60)
COH Senior Discount	402,453.75	404,152.88	405,595.04	407,996.81	410,556.60	413,035.39	414,694.11	417,180.52	418,866.38				3,694,531.48
Late Fees	402,453.75	404,152.88	405,595.04	407,996.81	410,556.60	413,035.39	414,694.11	417,180.52	418,866.38				3,694,531.48
TOTAL COH CHARGES	\$ 969,933.44	\$ 961,510.77	\$ 1,013,793.65	\$ 885,815.80	\$ 765,380.29	\$ 732,029.30	\$ 641,273.55	\$ 732,038.40	\$ 708,614.96				\$ 6,157,534.48
ACCOUNTS RECEIVABLE - Aged													
A/R for Sunnyslope Water**	436,867.16	435,540.63	436,628.62	435,871.90	447,288.98	441,233.97	441,519.14	450,905.83	446,547.52				\$ 4,465,547.52
A/R for City of Hollister**	1,406,800.60	1,397,060.40	1,450,422.27	1,321,687.70	1,212,669.27	1,173,263.27	1,082,792.69	1,182,792.69	1,135,162.48				\$ 11,141,772.50
Outstanding Bills Owed	151,515.86	150,947.42	159,388.89	174,426.70	160,335.48	150,458.24	155,128.27	146,534.99	141,177.50				\$ 1,411,772.50
Past Due	10.77%	10.80%	10.99%	13.20%	13.22%	12.82%	14.33%	12.39%	12.27%				N/A
% Past Due													N/A

Sunnylope County Water District
2021 / 2022
OPERATION SUMMARY (This Year)

ITEMS	JULY 2021	AUG. 2021	SEPT. 2021	OCT. 2021	NOV. 2021	DEC. 2021	JAN. 2022	FEB. 2022	MARCH 2022	APRIL 2022	MAY 2022	JUNE 2022	TOTALS
WATER METERED													
Cubic Feet	11,875,200	11,828,700	12,492,400	10,251,200	7,183,600	6,966,700	4,924,400	6,973,900	6,541,300	-	-	-	79,037,400
SSCWD Gallons	88,826,496	88,478,676	95,443,152	76,678,976	53,733,528	52,110,916	36,854,312	52,164,772	48,928,924	-	-	-	591,199,752
Well Flow to COH Gallons	17,817,100	22,242,500	22,239,700	21,114,500	15,859,700	14,530,400	9,787,700	14,026,400	12,138,200	-	-	-	149,756,200
Surface Flow to COH Gallons	7,458,200	7,869,976	4,431,661	3,390,593	2,908,977	8,931,985	11,018,281	12,885,009	9,542,090	-	-	-	68,436,772
TOTAL METERED	114,101,296	118,591,152	120,114,513	101,184,069	72,502,005	75,573,301	57,640,493	79,076,181	70,609,214	-	-	-	809,392,721
WATER SOURCE													
Well #2 (Southside Road)	9,282,000	8,489,000	14,176,000	9,751,000	4,706,000	2,659,000	2,609,000	5,578,000	6,352,000	-	-	-	63,602,000
Well #5 (Ray Cir/Enterprise)	4,461,642	5,877,229	5,753,409	4,836,823	4,355,159	6,919,230	4,755,879	1,233,184	1,225,659	-	-	-	35,138,214
Well #7 (Enterprise Rd)	7,427,108	13,727,233	21,183,110	10,234,556	4,035,264	2,731,949	6,243,759	10,172,259	14,162,515	-	-	-	89,917,753
Well #8 (Ridgemark)	15,266,000	16,844,000	16,278,000	12,118,000	11,403,000	23,739,000	2,443,000	4,576,000	5,618,000	-	-	-	108,285,000
Well #11 (Southside Road)	30,074,000	32,038,000	45,438,000	30,951,000	18,852,000	5,598,000	-	-	-	-	-	-	160,951,000
TOTAL from Wells	66,510,750	76,975,462	100,828,519	67,891,379	43,351,423	41,647,179	11,771,638	21,559,443	27,358,174	-	-	-	457,893,967
Lessalt W.T.P. I (High Zone)	11,498,000	3,226,000	838,000	-	-	-	-	-	(1,000)	-	-	-	15,561,000
Lessalt W.T.P. I (Middle Zone)	6,794,000	2,168,000	670,000	-	-	-	-	-	-	-	-	-	9,582,000
West Hills W.T.P. (w/ Well #2)	14,521,000	14,294,000	13,887,000	4,107,000	1,000	9,531,000	15,405,000	18,886,000	15,081,000	-	-	-	105,713,000
West Hills W.T.P. (w/ Well #11)	20,308,000	18,071,000	4,860,000	20,884,000	24,866,000	21,122,000	21,969,000	29,175,000	23,205,000	-	-	-	181,460,000
TOTAL from Surface Water	55,071,000	37,795,000	17,235,000	24,991,000	24,866,000	30,653,000	37,374,000	48,061,000	38,285,000	-	-	-	312,316,000
City Well Flow to SSCWD Gallons	806,200	1,653,500	2,376,200	2,403,700	1,850,900	758,200	1,062,300	1,620,100	1,497,000	-	-	-	14,078,500
City Surface Flow to SSCWD Gallons	324,000	597,000	513,900	442,700	609,400	609,400	1,410,900	1,732,500	1,398,400	-	-	-	7,375,300
TOTAL from City Interities	1,130,200	2,250,500	2,890,100	2,846,400	2,460,300	1,367,600	2,473,200	3,352,600	2,895,800	-	-	-	21,403,800
TOTAL PUMPED	120,711,950	116,984,962	120,973,619	95,728,779	70,415,823	73,667,779	51,618,838	72,973,043	68,538,974	-	-	-	791,613,767
Estimated Water Loss	6,610,154	-	859,106	0.000%	-	0.000%	0.000%	0.000%	0.000%	-	-	-	7,469,260
Water Loss %	5.476%	0.000%	0.710%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.944%
Estimated Water Gain	-	1,606,190	-	5,655,290	2,086,182	1,905,522	6,021,655	6,103,138	2,070,240	-	-	-	25,248,217
Water Gain %	0.000%	1.354%	0.000%	5.391%	2.877%	2.521%	10.447%	7.718%	2.932%	0.000%	0.000%	0.000%	3.119%
Total Net Water Loss	6,610,154	1,606,190	859,106	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	(17,778,957)
<i>Reported gain has been attributed to daily meter meter.</i>													
Cost of Water Produced (Per Acre Foot)	2,716	2,558	2,369	3,168	3,923	3,234	5,175	3,320	3,971	4,915	2,882	2,516	3,198
Prior YTD Cost	2,484	2,120	2,925	3,067	2,791	4,713	4,575	4,548	4,700	4,915	2,882	2,516	3,228

Sunnyslope County Water District
STATEMENT OF INCOME
FOR THE FISCAL YEAR ENDING JUNE 30, 2022 (This Year)
UN-AUDITED 4/5/2022

*** WATER ***	Variance Over / (Under) Prior Year												FY 21/22 BUDGET
	Jun-21	Jul-21	Aug-21	Sept-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Variance Over / (Under) Prior Month	Variance Over / (Under) Prior Year	PROJECTED 21/22 ACTUAL	
OPERATING REVENUES													
Water Sales	751,340	746,145	729,112	764,642	627,628	506,172	498,726	405,914	494,393	88,479	57,584	7,159,099	6,700,000
Contracted Services	220,953	228,312	228,312	228,311	228,311	228,312	228,312	228,312	228,312	-	7,359	2,739,741	2,792,736
Installation Fees	29,635	7,765	4,050	5,670	12,555	-	-	17,415	11,745	(5,670)	8,505	88,800	-
Late Fees	-	7,328	7,049	7,883	7,915	7,400	6,517	7,581	6,867	(714)	6,867	87,810	-
Other Revenue	11,278	10,851	11,606	11,168	13,252	11,845	11,264	15,140	11,643	(3,498)	1,128	119,490	4,000
TOTAL OPERATING REVENUES	1,013,206	1,000,400	980,129	1,017,674	889,661	753,729	744,819	674,362	752,960	78,597	81,443	10,194,940	9,496,736
OPERATING EXPENSES													
Salaries and Benefits	(218,917)	(190,276)	(146,885)	(187,487)	(211,200)	(192,210)	(191,768)	(186,949)	(195,117)	(8,168)	(48,524)	(2,252,839)	(2,213,997)
Operating Expenses	(672,938)	(760,887)	(784,042)	(685,945)	(772,547)	(680,757)	(588,242)	(728,470)	(610,556)	117,914	(16,563)	(6,572,168)	(9,653,519)
TOTAL OPERATING EXPENSES	(891,855)	(951,163)	(930,927)	(873,432)	(983,746)	(872,968)	(790,010)	(915,419)	(805,673)	109,746	(65,087)	(10,625,007)	(11,867,516)
NET OPERATING INCOME	121,351	49,237	49,202	144,243	(94,085)	(119,239)	(5,190)	(241,057)	(52,714)	188,343	16,355	(430,067)	(2,370,780)
NON OPERATING INCOME & (EXPENSES)													
Capacity Fees	866,225	242,475	120,000	168,000	372,000	-	-	516,000	348,000	(168,000)	254,400	1,766,475	-
Donated Asset	-	-	-	-	-	-	-	-	-	-	(142,131)	-	-
Miscellaneous Income (Farm Labor Camp)	-	-	-	-	-	-	-	-	-	-	-	-	-
Adjust LAIF Investment to Fair Value	6,361	3,580	2,610	389	389	971	941	2,679	744	(1,935)	-	-	-
Interest Income	3,486	(318)	(233)	(1,484)	(1,983)	(1,983)	(678)	(678)	(509)	170	744	17,873	-
Allocated from G & A (Interest & Sale of Assets)	(14,952)	861,121	242,475	123,262	170,377	370,905	(1,011)	(64,623)	348,236	(169,765)	(2,346)	(7,807)	-
Debt Service (Loan Expense) & Disposal of Assets	-	-	-	-	-	-	-	-	-	-	6,838	(98,346)	-
TOTAL NON OPERATING INCOME & (EXPENSES)	861,121	242,475	123,262	170,377	370,905	(1,011)	(64,623)	518,001	348,236	(169,765)	117,506	1,678,195	(61,753)
NET WATER INCOME (LOSS)	\$ 982,472	\$ 291,712	\$ 172,464	\$ 314,619	\$ 276,820	\$ (120,250)	\$ (69,813)	\$ 276,944	\$ 295,522	\$ 18,578	\$ 133,861	\$ 1,248,128	\$ (2,432,533)
NET WATER INCOME (LOSS) Adjusted for Non Budgeted Items	\$ 106,399	\$ 49,237	\$ 49,202	\$ 144,243	\$ (94,085)	\$ (119,239)	\$ (70,754)	\$ (241,057)	\$ (52,714)	\$ 188,343	\$ 23,194	\$ (528,413)	\$ (2,432,533)

Sunnyslope County Water District
STATEMENT OF INCOME
FOR THE FISCAL YEAR ENDING JUNE 30, 2022 (This Year)
UN-AUDITED 4/5/2022

	STATEMENT OF INCOME												Variance Over / (Under) Prior Year	Variance Over / (Under) Prior Month	PRIOR YEAR- TO-DATE	PROJECTED ACTUAL	FY 21/22 BUDGET	
	June-21	July-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22									YEAR- TO-DATE
*** WASTEWATER ***																		
OPERATING REVENUES																		
Sewer Sales	172,419	172,054	171,881	172,512	171,915	172,142	172,142	172,142	171,517	171,947	430	6,215	2,064,165	2,016,000				
Contracted Services	165,181	165,004	16,504	24,245	132,981	29,213	29,213	29,213	29,213	29,213	-	29,213	393,852	393,852				
Installation Fees																		
Late Fees	1,832	1,832	1,762	1,971	1,979	1,850	1,629	1,895	1,717	1,717	(178)	1,717		158,000				
Other Revenue	2,838	2,710	2,877	2,818	2,776	2,904	2,825	2,811	2,903	2,903	92	275	33,937	158,000				
TOTAL OPERATING REVENUES	175,257	341,778	193,024	201,546	309,650	206,110	205,810	205,436	205,780	205,780	344	37,419	2,513,907	2,567,852				
OPERATING EXPENSES																		
Salaries and Benefits	(49,649)	(37,227)	(31,077)	(35,454)	(41,404)	(37,090)	(35,070)	(37,329)	(37,740)	(37,740)	(411)	5,785	(439,336)	(582,805)				
Operating Expenses	(64,502)	(247,156)	(82,298)	(94,609)	(91,168)	(72,553)	(100,703)	(119,591)	(79,143)	(79,143)	40,448	(17,818)	(1,330,834)	(1,126,013)				
TOTAL OPERATING EXPENSES	(114,151)	(284,884)	(113,375)	(130,063)	(132,572)	(109,643)	(135,773)	(156,921)	(116,883)	(116,883)	40,037	(12,033)	(1,770,170)	(1,708,818)				
NET OPERATING INCOME	61,106	56,894	79,649	71,483	177,079	96,467	70,037	48,515	88,897	88,897	40,381	25,386	743,737	859,034				
NON OPERATING INCOME & (EXPENSES)																		
Capacity Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-				
Miscellaneous Income	-	-	-	-	-	-	-	-	-	-	-	-	-	-				
Adjust LAIF Investment to Fair Value	-	-	-	-	-	-	-	-	-	-	-	-	-	-				
Interest Income	872	1,685	(80)	1,228	183	457	443	1,452	350	350	(1,102)	350	8,698	(8,739)				
Allocated from C & A (Interest & Sale of Assets)	(20,885)	(80)	(80)	(58)	(371)	(496)	-	(170)	(127)	(127)	42	(586)	(1,952)	(1,952)				
Debt Service (Loan Expense) & Southside Rd. Slide	(20,013)	-	1,605	(49,088)	(188)	(39)	443	(65,918)	(16,577)	(16,577)	49,341	1,820	(201,388)	(210,073)				
TOTAL NON OPERATING INCOME & (EXPENSES)	41,092	56,894	81,254	22,395	176,891	96,428	70,480	(17,402)	72,320	72,320	89,722	27,206	(194,642)	(210,073)				
NET WASTEWATER INCOME (LOSS)	\$ 40,221	\$ 56,894	\$ 79,649	\$ 21,224	\$ 177,079	\$ 96,467	\$ 70,037	\$ (18,685)	\$ 72,097	\$ 72,097	\$ 89,722	\$ 27,443	\$ 542,349	\$ 648,961				

	STATEMENT OF INCOME												Variance Over / (Under) Prior Year	Variance Over / (Under) Prior Month	PRIOR YEAR- TO-DATE	PROJECTED ACTUAL	FY 20/21 BUDGET	
	June-21	July-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22									YEAR- TO-DATE
*** WATER & WASTEWATER ***																		
*** COMBINED INCOME (LOSS) WATER & WASTEWATER ***																		
*** COMBINED INCOME (LOSS) WATER & WASTEWATER ***	1,023,564	348,606	253,718	337,014	453,711	(23,822)	667	259,542	367,842	367,842	108,300	161,068	1,797,223	(1,783,572)				
*** COMBINED INCOME (LOSS) WATER & WASTEWATER Adjusted for Non-Budgeted Items	\$ 146,620	\$ 106,131	\$ 128,852	\$ 165,467	\$ 82,994	\$ (22,772)	\$ (717)	\$ (259,742)	\$ 19,383	\$ 19,383	\$ 279,125	\$ 50,636	\$ 13,936	\$ (1,783,572)				

Sunnyslope County Water District
Investment Summary
2021 / 2022 (This Year)

BANK ACCOUNT	INTEREST RATE	JULY 2021	AUGUST 2021	SEPTEMBER 2021	OCTOBER 2021	NOVEMBER 2021	DECEMBER 2021	JANUARY 2022	FEBRUARY 2022	JUNE 2021
<u>Heritage Bank of Commerce</u>										
CHECKING ACCOUNT Operating - General Fund	0.000%	\$ 7,514,057.96	\$ 7,863,305.12	\$ 6,959,359.82	\$ 4,258,491.95	\$ 4,180,193.66	\$ 4,193,729.75	\$ 2,599,744.36	\$ 2,442,823.39	\$ 7,229,161.84
CHECKING SUBTOTAL		\$ 7,514,057.96	\$ 7,863,305.12	\$ 6,959,359.82	\$ 4,258,491.95	\$ 4,180,193.66	\$ 4,193,729.75	\$ 2,599,744.36	\$ 2,442,823.39	\$ 7,229,161.84
MONEY MARKET ACCT (MMA) Invested - General Fund	0.400%	4,067,597.25	4,070,361.91	4,071,700.32	4,072,994.54	4,074,423.12	4,075,807.54	4,077,019.29	4,078,114.08	4,065,942.70
MMA SUBTOTAL		\$ 4,067,597.25	\$ 4,070,361.91	\$ 4,071,700.32	\$ 4,072,994.54	\$ 4,074,423.12	\$ 4,075,807.54	\$ 4,077,019.29	\$ 4,078,114.08	\$ 4,065,942.70
<u>L. A. I. F.</u> (Local Agency Investment Fund)	As of: Jan 2022									
General Fund	0.212%	(3,392,777.51)	(3,333,003.52)	(3,420,284.53)	(3,718,450.44)	(3,635,770.35)	(3,438,831.22)	(3,840,760.00)	(4,113,099.33)	(3,160,470.75)
Water Connect. Fee	0.212%	6,951,621.04	6,882,013.38	6,959,460.72	7,245,293.06	7,146,570.40	7,047,847.74	7,480,856.17	7,741,878.51	6,733,577.31
Sewer Connect. Fee	0.212%	21,125.00	21,125.00	21,125.00	21,125.00	21,125.00	21,125.00	21,134.95	21,134.95	21,125.00
SRF Loan Reserve	0.212%	760,000.00	760,000.00	760,000.00	760,000.00	760,000.00	760,000.00	760,000.00	760,000.00	760,000.00
Board Designated Reserves	0.212%	2,686,055.67	2,698,389.34	2,710,723.01	2,723,066.58	2,739,099.15	2,640,882.68	2,612,397.12	2,623,714.11	2,673,722.00
L.A.I.F. SUBTOTAL		\$ 7,026,024.20	\$ 7,028,524.20	\$ 7,031,024.20	\$ 7,031,024.20	\$ 7,031,024.20	\$ 7,031,024.20	\$ 7,033,628.24	\$ 7,033,628.24	\$ 7,027,953.56
<u>CEPPT</u> (CA Employee Pension Plan Trust)										
Employee Pension Reserve										
CEPPT SUBTOTAL										
<u>MBS Securites</u> (CD Brokerage - Water Capacity Funds)										
Employee Pension Reserve										
MBS SUBTOTAL										
GRAND TOTAL		\$ 18,607,679.41	\$ 18,962,191.23	\$ 18,062,084.34	\$ 16,362,510.69	\$ 16,285,640.98	\$ 16,300,561.49	\$ 17,689,391.89	\$ 17,533,565.71	\$ 18,323,058.10
* TOTAL INTEREST RECORDED	YTD Total	\$ -	\$ 5,264.66	\$ 3,838.41	\$ 572.55	\$ 1,428.58	\$ 1,384.42	\$ 4,130.71	\$ 1,094.79	\$ 48,639.25

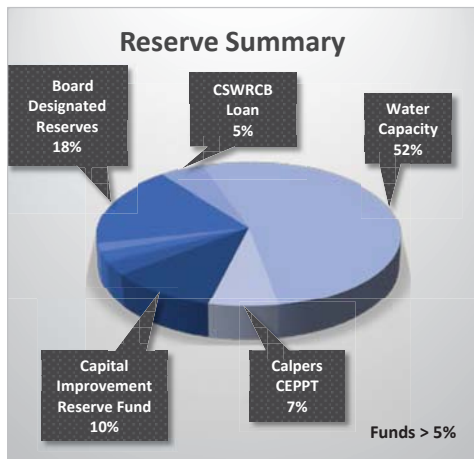
Sunnyslope County Water District

Reserve Summary As of February 28, 2022 (Policy #8600)

	<u>2/28/2022</u>	<u>Increase</u>	<u>Decrease</u>	<u>6/30/2021</u>	<u>6/30/2020</u>	<u>Change</u>
1 Capital Improvement Reserve Fund	\$ 1,564,432	\$ -	\$ 144,986	\$ 1,709,419	\$ 1,775,906	\$ (66,487)
2 Rate Stabilization Fund	-	-	-	-	-	-
3 Drought Contingency Reserve	400,000			400,000	400,000	-
4 Emergency Equipment Replacement Fund	100,000			100,000	100,000	-
5 Vehicle Replacement Fund	291,752	94,203		197,549	148,634	48,916
6 Office and Misc. Equipment Replacement Fund	267,530	776		266,754	292,735	(25,981)
Board Designated Reserves	<u>2,623,714</u>	<u>94,979</u>	<u>144,986</u>	<u>2,673,722</u>	<u>2,717,275</u>	<u>(43,553)</u>
7 CSWRCB Loan	760,000			760,000	760,000	-
8 Water Capacity	7,741,878	1,798,951	789,781	6,732,709	2,867,486	3,865,223
9 Wastewater Capacity	21,135	10		21,125	39,849	(18,724)
10 Calpers CEPPT	1,000,000	1,000,000		-	-	-
Legally Restricted Reserves	<u>9,523,013</u>	<u>2,798,961</u>	<u>789,781</u>	<u>7,513,834</u>	<u>3,667,335</u>	<u>3,846,499</u>
TOTAL	<u>\$ 12,146,727</u>	<u>\$ 2,893,939</u>	<u>\$ 934,768</u>	<u>\$ 10,187,556</u>	<u>\$ 6,384,610</u>	<u>\$ 3,802,946</u>

Detailed Transactions:

Depr. Expense	\$ 94,979		\$ 64,241
Interest Income	\$ 3,326		
Debt Amortization		789,781	(1,264,484)
Capacity Fees	1,795,625		5,016,350
Server Room Improvement - (Approved 8/18/20)			(26,002)
Tyler System Upgrade - (Approved 8/18/20)			(15,305)
CEPPT Funding	1,000,000		
2100 Southside Roof Remodel	-	46,770	
Misc Other Additions		98,216	28,145
	<u>\$ 2,893,929</u>	<u>\$ 934,768</u>	<u>\$ 3,802,946</u>



Board Approved Disbursement Analysis

Date:	Description:	Vendor	Resolution	Actual
1/19/2021	Meter Purchase	MVC/Badger	203,000	196,263
1/19/2021	Audit (FY21, FY22 & FY 23)	MRBK	76,160	27,870
2/16/2021	Outsource Invoicing	Info Send	25,000	0
3/16/2021	CCTV Inspection - Ridgemark	Able	Amended 10/5	
4/21/2021	CEPPT Participation	Calpers	n/a	
5/18/2021	Maintenance Position		n/a	
5/18/2021	Workforce Development		n/a	
7/20/2021	Ignition SCADA part 1	Frisch & Calcon	Amended 2/15	
9/21/2021	CEPPT Trust Fund	Calpers	1,000,000	1,000,000
10/5/2021	Loan Payoff	City National	2,540,828	2,540,828
10/5/2021	Storage Building Re-roof	Sharpe	50,000	46,770
10/5/2021	IWTP Transmission line	Able	155,800	87,242
11/16/2021	Sewer Jetter	Muni Main Eq	75,000	0
11/16/2021	Temetra	Meter Valve & Cc	30,000	10,640
12/7/2021	Well 11 Rehab	Maggiore	75,000	63,833
12/21/2021	Force Main	MNS	100,000	51,185
1/18/2022	ACWA Membership	ACWA	21,260	21,160
1/21/2022	1" Meter Purchase	Itron/Badger	105,000	0
1/21/2022	Camry Sale		n/a	
2/15/2022	District Election	SBC	60,000	0
2/15/2022	Rate Study	Raftelis	84,502	0
2/15/2022	Ignition SCADA part 2	Frisch & Calcon	127,000	118,486

Sunnyslope County Water District

Fiscal Year 2022

Board Restricted Reserves

Name	Purpose	Determination	Interest
Capital Improvement Reserve Funds	To provide funds for Projects, improvements and major infrastructure repairs specifically identified as necessary in either a two year horizon or long term. Funds will also be designated as either water or waste water related.	The minimum amount is the 2 year estimate of planned capital expenditures. This fund may be replenished from either an existing capacity fund or current operations. If the source is from a capacity fund, 100% of the amount will be transferred if available. If sourced from operations, a portion of the total need is allocated based upon when the project is scheduled. The goal is to make monthly additions to approximately equal depreciation on capital improvements. Funds will be drawn down as the improvements are paid for.	Allocated based upon the percentage of the total water or wastewater funds invested in a portfolio of laddered securities for each type.
Rate Stabilization Fund	To mitigate the effects of occasional shortfalls in budgeted revenue due to economic conditions, unpredicted government mandates or changes in regulatory oversight.	Funds in reserve may be allocated to cover unpredicted events negatively effecting operating cashflow until the fiscal budgetary process and rate structure can be adjusted to mitigate the effect. No minimum or maximum is currently set. Additons maybe allocated at the discretion of the Board subject to unrestricted funds available.	Allocated based upon the percentage of the total water funds invested in a portfolio of laddered securities.
Drought Contingency Reserve	May be used in the event of water revenue shortfall from the impact of drought related restricted sales.	To be funded initially at 10% of budgeted water revenue. Additions and use of the funds to be authorized by the Board based on the continuance and severity of the drought.	Allocated based upon the percentage of the total water funds invested in a portfolio of laddered securities.
Emergency Fund	May be used for unbudgeted capital replacement or repairs for unexpected needs. Events of this type could stem from earthquake, vandalism, theft or some other circumstance that can not readily be predicted within the normal operating cycle.	To be funded initially with \$250,000. At the beginning of each fiscal year, the fund will be replenished if drawn down below the minimum. There is no maximum.	Allocated based upon the percentage of the total water & wastewater funds invested in a portfolio of laddered securities.
Vehicle Replacement Fund	This is a sinking fund created to capture the depreciated value of capitalized vehicles. The balance is used to fund the replacement of capitalized assets at the end of their useful lives.	Fund to be replenished monthly in an amount equal to depreciation plus Board authorized additions in the approved capital budget plan. Funds will be drawn down as purchases are made.	Allocated based upon the percentage of the total water & wastewater funds invested in a portfolio of laddered securities.
Office and Misc. Equipment Replacement Fund	This is a sinking fund created to capture the depreciated value of capitalized general and administrative related assets. The balance is used to fund the replacement of capitalized assets at the end of their useful lives	Fund to be replenished monthly in an amount equal to depreciation plus Board authorized additions in the approved capital budget plan. Funds will be drawn down as purchases are made.	Allocated based upon the percentage of the total water & wastewater funds invested in a portfolio of laddered securities.

Sunnyslope County Water District

Fiscal Year 2022

Legally Restricted Reserves

Name	Purpose	Determination	Interest
CSWRCB SRF Loan	Governed by Ca State Water Resources Loan Agreement for the construction of the Ridgemark Wastewater treatment facility.	The SRF agreement must be equal to one year of debt service which equals approximately \$760,000 in 2022.	Allocated based upon the percentage of the total wastewater funds invested in a portfolio of laddered securities.
Connections-Water Capacity	Water Capacity fees are collected from developers of new projects. The reserve is to fund future maintenance and replacement of the acquired assets used to service the new development.	Fees are collected based on meter size to ensure that new customers pay their fair share of the capital costs. The funds are allocated to the Capital Improvement reserve as the need to replace and repair as determined.	Allocated based upon the percentage of the total water funds invested in a portfolio of laddered securities.
Connections-Wastewater Capacity	Wastewater Capacity fees are collected from developers of new projects served by the Ridgemark SBR plant. The reserve is to fund future maintenance and replacement of acquired assets used to service the new development and pay for ongoing repair and maintenance of the plant.	Fees are collected based upon equivalent dwelling units to ensure that customers pay their fair share of capital costs. The funds are allocated to the Capital improvement reserve as the need to replace and repair as determined	Allocated based upon the percentage of the total wastewater funds invested in a portfolio of laddered securities.
Calpers Retirement Prefunding - CEPPT	CEPPT is a Calpers trust dedicated towards the payment of future pension obligations. Funds are invested with a strategy to earn a rate of return comparable to the estimated return of the overall pension trust which is approximately 7%.	Initial funding is \$1,000,000. Future amounts will be determined by the Board based upon actuarial assumptions regarding potential shortfalls. Trust funds can be used to pay current pension obligations.	Actual Gains and losses earned and reported by Calpers

Staff Report

Agenda Item: D – 5a

DATE: April 12, 2022 (April 19, 2022, Meeting)

TO: Board of Directors

FROM: Water/Wastewater Superintendent, Jose J. Rodriguez

SUBJECT: Superintendent Monthly Status Report: a. Maintenance, b. City Meter Reading, and c. Groundwater Level Measurement.

Narrative

1. All three water reports were completed and submitted to the State Water Resources Control Board (SWRCB) on time by March 10, 2022.
2. Well #11 rehabilitation project was completed in late February. The well was super chlorinated and allowed to sit overnight per AWWA standards. After allowing the Well and chlorine to sit overnight, the Well was flushed until no chlorine residual was detected. CM Analytical, which is the district's contract laboratory, was notified to collect consecutive Bacteriological samples to ensure that no pathogenic bacteria was present. Upon receiving the negative results, SSCWD obtained approval from the SWRCB to put the Well back into service.
3. Sunnyslope County Water District (SBCWD) received the 2021 Sanitary Survey from the State Water Resources Control Board (SWRCB) in early March. Minor deficiencies were identified in the report which are being revised and corrected by district staff.
4. The district submitted and received approval from the SWRCB for the new 2021 Bacteriological Sampling Plan. The plan required additional Bacteriological samples and locations modifications to meet the demographic change in the district's population.
5. Maintenance Staff replaced 31 service lines and clamped 1 main line from July 2021 to June 2022. Half of these repairs were completed as preventative measures. If a service line is being repaired and another service line is exposed in the same trench, staff is directed to replace it. Management will then record repairs and create a record of activities performed.
6. Due to critically dry hydrologic conditions, the United States Bureau of Reclamation (USBR) updated its water supply allocations for Central Valley Project (CVP) municipal and industrial water service contractors. Effective April 1, water supply for all Central Valley Project Municipal and Industrial (M&I) water service contractors was reduced to Public Health and Safety only. The announcement comes after the first three months of 2022 have been the driest in the state's recorded history. The district was allocated 3,200 acre-feet for both water treatment facilities by San Benito County Water District. Allocated water will be evenly distributed between the City of Hollister and SSCWD.

7. The West Hills Facility produced 69.145 million gallons (2.23 MGD) of surface water in March. Staff continuously checks water quality, analyzer results and adjust to sustain permit requirements.
8. Brenntag was onsite in March to try to repair an ongoing leak in the Sodium Hydroxide tank. The leak was not properly repaired, subsequently additional options have been considered by the county and the district for long term restorations.
9. The Ridgemark Wastewater Treatment Plant diffusers project has been completed and bubble assessed for proper air distribution. Preventative maintenance was also performed on mixers, analyzer probes, auxiliary equipment, and valves. Staff will begin seeding the basin in mid-April to get the plant back into normal operation.
10. The Industrial Wastewater Treatment Facility did not operate in the month of March. Construction has continued in various areas of the facility. The two inlet sedimentation ponds have continued to be cleared of dirt. Preventative maintenance on existing equipment is being performed on a monthly basis in preparation of the upcoming season.

In addition to the daily, weekly & monthly work schedule, our maintenance personnel also performed these additional special work projects.

Water (14) March

1. Installed Backflow assemblies at Oak Creek and Paullus Lift stations as recommended by the 2021 Sanitary Survey.
2. Rural Community Assistance Corporation (RCAC) on-line training on Water Distribution Operation and Maintenance was given to staff. The course was a 2-hours educational class that covered routine maintenance techniques and preventative measures associated with water distribution. The class is provided to staff which assist them in gaining continuing educational hours which are required to maintain their Water Treatment and Water Distribution certification.
3. In house training on pesticide handling and application was conducted by the districts Crew Chief DeeJ Burbank who is certified. A pesticide safety training program is required for training employees that handle (mix, load, apply, etc.) (Title 3 of the California Code of Regulations (3 CCR).
4. Mueller Training provided training on Pressure Regulating Valves (PRV). The training was geared on better understanding of the hydraulic fundamentals, main valve body basics, control valve features and functionality. Classroom type training was followed by a hands-on lab work which included building, commissioning, and troubleshooting a 2-inch Model 106-PR pressure reducing valve. Staff who attended this training received 8-hours of educational credits.
5. Replaced leaking service lines at 556 & 548 Helen Court.
6. Replaced leaking service lines at 1191 & 1201 El Cerro Court.
7. Replaced leaking service lines at 70 & 80 Joes Lane.
8. Replaced curb stop at 1312 Hillcrest Road.
9. Replaced curb stop at 3800 Airline Hwy.
10. Replaced leaking service line at 1010 Juniper Drive.

11. Continued cleaning and painting well discharge piping.
12. The district has increased the hydrants and blow-offs flushing program in anticipation of the possibility of the Stage II water conservation measures which may take effect sometime in May.
13. Cleaned and trimmed back vegetation around office and shop.
14. Continued spraying weeds around district facilities.



Project Location	: Sunnyslope County Water District – Well 11
Project	: Paullus and Oak Creek Lift Stations
Department	: Water Department
Description	: During the state’s routine inspection two of the five wastewater lift stations served by Sunnyslope did not have acceptable backflow prevention assemblies equipped. Sunnyslope staff installed, evaluated, and certified the backflow prevention assemblies at both wastewater lift stations and sent confirmation to the Division.

West Hills Water Treatment Plant (11) March

1. Sodium Hydroxide tank repair was undertaken to reduce leaking tank. The repair did not eliminate the leak. Staff has taken appropriate measure to verify that chemical is contained in a safe manner.
2. Staff has continued spraying weeds around the facility. Weeds have been cleared from the perimeter of the pump stations, meter boxes and operational buildings.
3. Replaced air relief valves on utility water pumps.

4. Loaded sludge for RJR to haul to John Smith Landfill.
5. Calibrated all turbidity meters. The turbidity is the measurement of water clarity. Suspended sediments, such as particles of soil or silt which frequently enter the water from the source water and affect water quality. Suspended sediments can contain pollutants such as phosphorus, pesticides, or heavy metals. Suspended particles cut down on the depth of light penetration through the water, hence they increase the turbidity -- or "murkiness" or "cloudiness" -- of the water. Turbidity is a regulated element required by the SWRCB.
6. Cleaned screens on all City well cla-valves.
7. Suez completed maintenance on TOC analyzer. SSCWD maintains a bi-annual service agreement which requires Suez to perform a full-service program which may include changing out yearly consumables, performing preventative maintenance and certifying calibration.
8. Replaced all pH salt bridges and calibrated.
9. Changed oil in mixers.
10. Wright Bros. Inc repaired PAC tank manifold. Over the past 7 years the Powder Activated Carbon (PAC) manifold transports PAC into the system with that it also carries low ph water (5.5-5.9) water which has caused the inner wall to wear and has now begun to leak at certain points of the manifold. This part is a custom part which had to be fabricated by Wright Bros. Welding Inc.
11. Replaced hydro-cyclone #2 roto-meter.



Project Location	: Sunnyslope County Water District - Westhills Water Treatment Plant
Project	: 4,500 gal. Sodium Hydroxide Tank
Department	: Water Department
Description	: Westhill Water Treatment Facility uses Sodium Hydroxide, which is a corrosion-resistant chemical, and injects it into the water to raise the ph. The solution is fed before the sand filters to protect the distribution system from corrosion.

LESSALT Water Treatment Plant (6) March

1. Repaired leak on Permanganate storage tank manifold.
2. Prepared and painted spent wash water line and GAC feed lines outside of building coming into plant.
3. Cleaned all raw water instruments.
4. Suez completed maintenance on TOC analyzer.
5. Sprayed weeds around facility.
6. Replaced vent tubing and tees on both Caustic pumps.

Wastewater (3) March

1. Sharp Engineering Inc. completed diffuser installation on basin #2 at SBR and performed diffuser bump test.
2. Continued cleaning and hydro jetting sewer system. The SSCWD completely flushed the sewer system twice per year to verify that sediment does not become stagnant which could evolve into a Sanitary Sewer Overflow (SSO).
3. Installed new Grit Chamber motor and gearbox on headworks at SBR.



Project Location	: Ridgemark Estates Wastewater Plant
Project	: Basin #2 diffuser replacement
Department	: Sanitation Department
Description	: The diffusers at the SBR project was complete in March. The system was evaluated for proper airflow and approved to allow basin to be put in operation.

Industrial Plant (3) March

1. Sharp Engineering & Construction (Sharp) continuing to remove sludge from Pond #2 at Industrial Treatment Plant.
2. Continued cutting and clearing weeds around ponds.
3. Staff noticed a red dye in the influent headworks. After notifying City of Hollister staff of the potential violation, an investigation concluded that paint equipment had been washed down within the City municipal yard which drains to the Industrial facilities headworks. Appropriate measures were taken to prevent future unintended discharges.



Project Location	: Industrial Wastewater Treatment Plant
Project	: Primary sedimentation tank dirt removal
Department	: Sanitation Department
Description	: San Benito Foods would like to return the primary ponds into service as intended in the original plant design for more efficient treatment of the incoming flow in a much smaller footprint. Sharp is removing the dirt used to backfill and cover the pond and using that dirt to widen some levees around the facility

Completed This Month	Job Descriptions	Completed YTD 2021 – 2022 July 1 to June 30	Completed 2020 – 2021 July 1 to June 30	Completed 2019 – 2020 July 1 to June 30	Completed 2018 – 2019 July 1 to June 30
227	Work Orders	1784	2469	2715	2642
17	Temporary Manual Read Water Meters Installed in New Construction Accounts	161	368	256	146
1	Radio Read Meters & ERTs Installed in New Construction Accounts	1	21	0	1
22	Total: Manual Read Meters Replaced with Radio Read Meters & ERT's, including Radio Meters Installed in New Construction Accounts	231 (Total = 6855)	282	191	246
53	Existing Radio Read Meters & ERTs Replaced with New Radio Read Meters & ERTs	232	322	304	350
80	Valves Exercised (Approx. 2674 in SSCWD System 3/2021)	262	721	319	410
79	Fire Hydrants Flushed (Approx. 938 in SSCWD System 3/2021)	198	749	281	757
53	Meters on Repair List	257	326	449	1147
10	Emergency Calls	127	174	156	204
154	Locates on our Water/Sewer Lines	1426	1732	1037	454
0	Sewer Inspections	1	0	0	2
0	Shutoff Notices	0	0	112	182
6	Water Services Replaced	31 (Total = 926)	12	15	18

(3/2021 Update Valve and Fire Hydrant Count, Includes Santana Ranch pH 1, Villages, Tyler Knoll, Walnut Park, Creekside)



Hollister/Sunnyslope Intertie Water Balance

Report Date: April 1, 2022		Current Consumption Period: February 16, 2021		to		March 16, 2022	
Intertie Location	Groundwater Flow to COH	Surface Flow to COH	Groundwater Flow to SSCWD	Surface Flow to SSCWD			
	i n G a l l o n s						
Southside Road Intertie Water Total Flow	0	361,290					
Sunset & Memorial Water Total Flow	4,028,200	2,824,200	0				
Sunnyslope & Memorial Water Total Flow	7,192,100	5,556,300	0				
Hillcrest and Memorial Water Total Flow	8,400	5,900	1,497,400		1,398,400		
Santa Ana & La Baig Water Total Flow	909,500	794,400					
Intertie Sub-Total Water Flow	12,138,200	9,542,090	1,497,400		1,398,400		
<i>Total Combined Surface and Ground Water Intertie Flow</i>	21,680,290		2,895,800				
City of Hollister Well 2 Surface Water Total Flow (West Hills)		9,735,000					
City of Hollister Well 4 Surface Water Total Flow (West Hills)		15,373,000					
City of Hollister Well 5 Surface Water Total Flow (West Hills)		11,179,000					
Sunnyslope Well 2 Surface Water Total Flow (West Hills)					15,081,000		
Sunnyslope Well 11 Surface Water Total Flow (West Hills)					23,205,000		
Sunnyslope Surface Water Total Flow (LESSALT)					-1,000		
Surface Water Flow Sub-Totals		36,287,000			38,285,000		
Ground Water and Surface Water Flow Totals	12,138,200	45,829,090	1,497,400		39,683,400		
Current Period:	COH half of Surface Water Flow to Distribution (LESSALT & WH)		37,286,000				
	Net Ground/Surface Water Balance Owed to SSCWD (to COH)	10,640,800	7,144,690				
	Beginning Water Balance Owed to SSCWD (to COH)	724,380,875	-351,113,647				
	Gallons Billed to COH thru Report Date February 16, 2022	0		Informational Last Month Net Total	373,267,028		
	Sub-total Ending Water Balance Owed to SSCWD (to COH)	735,021,675	-343,968,957	Net Sub Total	391,052,718		
	Half of Total Gallons LESSALT Discharge to City of Hollister Wastewater Treatment Plant during the current consumption period			-			
	Exchange Factor; Half of the total gallons discharged to COH WWTP from LESSALT multiplied by a factor of 4			-			
	Ending Water Balance Owed to SSCWD (to COH)	735,021,675	-343,968,957	Net Total	391,052,718		

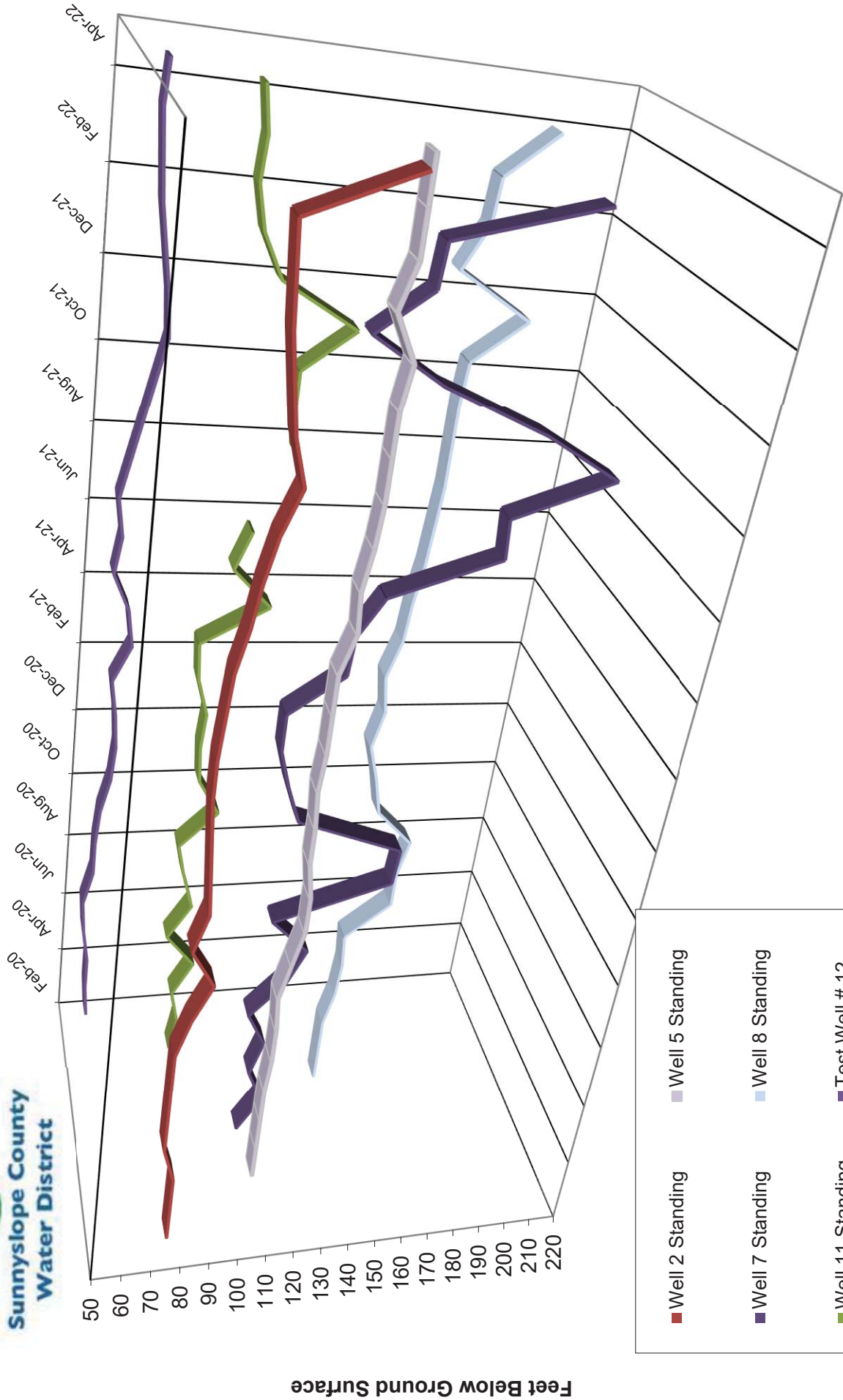
Current:	West Hills WTP Total Flow to Distribution	74,573,000			
	Percent of Surface Water Received	COH	48.7%	SSCWD	51.3%
Current:	COH half of West Hills WTP Total Flow to Distribution	37,286,500			
	West Hills WTP Surface Water Total Flow to COH	36,287,000			

From April 1, 2021 to Present					
YTD	LESSALT WTP Total Flow to Distribution	129,596,000			
	West Hills WTP Total Flow to Distribution	854,152,500			
	Surface WTPs Total Flow to Distribution	983,748,500			
	Total YTD Surface Flow to COH/SSCWD	COH	526,579,395	SSCWD	457,169,105
	Percent of Surface Water Received	COH	53.5%	SSCWD	46.5%

Depth to Standing Water Level Below Ground Surface



Month/Year



Well 2 Standing	Well 5 Standing
Well 7 Standing	Well 8 Standing
Well 11 Standing	Test Well # 12

Ground Elevation in Feet Above Sea Level
 Well 2 = 325
 Well 5 = 438
 Well 7 = 361
 Well 8 = 481

Well 11 = 330
 Test Well 12 = 308

Staff Report

Agenda Item: D – 6

DATE: April 9, 2022 (April 19, 2022 Meeting)
TO: Board of Directors
FROM: General Manager, Drew Lander P.E.
SUBJECT: General Manager Monthly Status Report

ACTIVE TASKS:

- 1. Budget Planning and Consideration** – A preliminary budget proposal has been presented to SBCWD for discussion. A fundamental change in overhead charges have been proposed and agreement between the City, Sunnyslope and SBCWD is pending. This modification should reduce staff time needed to prepare billing for the treatment plant services. The SBF budget is also nearly complete. Operation costs were on target for last season so only a few changes were considered for this season. The same overhead billing philosophy is being proposed to SBF as well to ensure consistency of billing.
- 2. Office Technology and Public Access** – Walk in customer frequency has increased slightly now that the office has reopened to the public. Staff continues to encourage online payment of bills. Electronic coded door locks are being installed on interior doors that access the main administrative staff area. These improvements improve security and will also improve control of access within the office.
- 3. Tyler Technologies Financial Systems Upgrade** – The Tyler Technologies financial upgrade was initiated on April 11th. This conversation was successfully implemented by the Finance Manager. Tyler staff continue to provide support while all the modules are tested. This improvement promises to help monitor and report expenditures with the goal of improved transparency and better financial planning.
- 4. IWTP Update** – A PG&E grant application has been submitted to provide incentive for power upgrades at the industrial plant. This application has helped to encourage SBF to make the additional changes recommended by Sunnyslope to improve the treatment process. Coordination with the City has been very positive.

5. **Drought Update** – The City, SBCWD and SSCWD managers met in a special planning meeting with the Water Resources Association Conservation Program Manager (Shawn Novak) to agree on the next steps for water conservation. A phase 2 water conservation recommendation is presented this month to the Board for consideration.

6. **Permit Compliance** – Monthly water reports have been completed on time and no violations were reported.

Staff Report

Agenda Item: D-7

DATE: April 8, 2022 (April 19, 2022 Meeting)

TO: Board of Directors

FROM: Drew A. Lander, General Manager

SUBJECT: Approval of Resolution No. 572 of the Board of Directors of the Sunnyslope County Water District – Hollister California Proclaiming a Local Emergency, Ratifying the State of Emergency Proclaimed on March 4, 2020, and Authorizing Remote Teleconference Meetings of all District Legislative Bodies for the Following 30 Days in Accord with the Ralph M. Brown Act (Not a project under CEQA per Article 20, Section 15378).

RECOMMENDATION:

Approve by consent that the findings required by AB 361 are still current and relevant and authorize the President to sign a Resolution of the Board authorizing remote teleconference meetings of all district legislative bodies for the following 30 days as provided by law.

BACKGROUND:

At the October 5th special meeting the Board discussed and approved Resolution #562 to allow the use of remote meeting access for the following 30 days. This item appeared as a consent agenda item since November and was extended through Resolutions #563, #564, #567, #569, #571 and again having concluded the findings remain current, Resolution #572 extends the used of remote meeting access throughout March for another 30 days.

In September 2021 Governor Newsom signed into effect AB 361, allowing public agencies to hold public meetings through teleconferencing as long as there is a state-proclaimed state of emergency.

AB 361 amends the Brown Act to allow SSCWD to continue using teleconferencing and virtual meeting technology as long as:

- There is a “Proclaimed State of Emergency;”
- State or local officials impose or recommend measures that promote social distancing; or
- SSCWD’s Board finds that, by a majority vote, meeting in person would present an imminent safety risk to attendees.

The March 4, 2020 Proclamation of State of Emergency is still in effect. An Emergency Proclamation is not terminated until the Governor, or Legislature, proclaims it to be terminated. (GC 8629.) Accordingly, the current State of Emergency will remain until it is terminated with a Proclamation Terminating the State of Emergency.

AB 361 Remote Meeting Findings Required:

SSCWD must make the following findings by majority vote:

- SSCWD has reconsidered the circumstances of the state of emergency; and
- Any of the following circumstances exist:
 - The state of emergency continues to directly impact the ability of the members to meet safely in person; or
 - State or local officials continue to impose or recommend measures to promote social distancing.

These findings must be made no later than 30 days after meeting remotely for the first time and every 30 days thereafter.

AB 361 will sunset on January 1, 2024.

FISCAL IMPACT:

No change in the fiscal impact is anticipated with the continuation of remote access for District public meetings. The cost of online access software is paid up through June 2022.

ENVIRONMENTAL IMPACT:

The proposed action is not a project as defined by the California Environmental Quality Act per Article 20, Section 15378.

Attached: Resolution #572

RESOLUTION No. 572

A Resolution of the Board of Directors of the Sunnyslope County Water District – Hollister California Proclaiming a Local Emergency, Ratifying the State of Emergency Proclaimed on March 4, 2020, and Authorizing Remote Teleconference Meetings of all District Legislative Bodies for the Following 30 Days In Accord with the Ralph M. Brown Act

FACTS

1. The Board of Directors is committed to preserving and nurturing public access and participation in meetings of the Boards; and
2. All meetings of District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and observe District legislative bodies conduct business; and
3. The Brown Act, Government Code section 54953(e), enables remote teleconferencing participation in meetings by members of a legislative body, without strict compliance with requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and
4. One required condition is that a state of emergency has been declared by the Governor of the State of California pursuant to Government Code section 8625, proclaiming existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and
5. A proclamation is made that there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the District's jurisdiction, caused by natural, technological, or human-caused disasters; and
6. State or local officials have imposed or recommended measures to promote social distancing, or, that having the legislative body meet in person would present imminent risks to the health and safety of attendees; and
7. The Board of Director's affirms these conditions now exist in its jurisdiction. Specifically, on March 4, 2020, the Governor proclaimed a State of Emergency to exist as a result of the threat of COVID-19. That Proclamation has not been terminated by either the Governor or the Legislature pursuant to Government Code section 8629; and
8. Despite sustained efforts to remedy this circumstance, the District determines that meeting in person poses an imminent risk to health and safety of attendees due to the COVID-19 virus and its variants; and
9. The Board of Directors finds the emergency created by the COVID-19 virus and its variants has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor and similar local health orders that require social distancing; and
10. As a consequence of the local emergency, the Board of Directors determines that all legislative bodies of the District are required to conduct their meetings without full

compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that those District legislative bodies shall comply with the requirements to provide public access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

11. Each District legislative body shall continue to conduct meetings with public access available via call-in or internet-based service options and the public shall be allowed to address the legislative body directly in real time; and
12. This Resolution shall authorize the General Manager to establish and maintain platforms necessary for each District legislative body to hold teleconference meetings and provide an avenue for real-time public comments for such meetings; and
13. The Board of Directors finds the introduction and adoption of this resolution is not subject to the California Environmental Quality Act (CEQA) as the activity is not a project as defined in Section 15378) of the CEQA Guidelines.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SUNNYSLOPE COUNTY WATER DISTRICT:

SECTION 1. RECITALS. The foregoing Findings are true and correct and are adopted by the Board of Directors as though set forth in full.

SECTION 2. PROCLAMATION OF LOCAL EMERGENCY. The Board of Directors hereby proclaims that a local emergency now exists throughout the District, and meeting in person would present imminent risk as a result of the COVID-19 virus and its variants.

SECTION 3. RATIFICATION OF PROCLAMATION OF A STATE OF EMERGENCY. The Board of Directors hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

SECTION 4. REMOTE TELECONFERENCE MEETINGS. The General Manager and legislative bodies of Sunnyslope County Water District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

SECTION 5. EFFECTIVE DATE OF RESOLUTION. This Resolution shall take effect immediately upon its adoption and shall remain in effect for a period of 30 days, or until such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which District legislative bodies may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE SUNNYSLOPE
COUNTY WATER DISTRICT this 19 day of April 2022, by the following vote:

AYES: Directors –
NAYS:
ABSENT:

SUNNYSLOPE COUNTY WATER DISTRICT:

Signed: _____

Jerry Buzzetta, President

(seal)

ATTEST:

By: _____

Drew A. Lander, Secretary of the Board of Directors

Staff Report

Agenda Item: E – 1

DATE: April 8, 2020 (April 19, 2020 Meeting)

TO: Board of Directors

FROM: Drew A. Lander, General Manager

SUBJECT: Consider Adopting Resolution #573 Proclaiming May 2021, as “Water Awareness Month” (Not a Project Under CEQA per Article 20, Section 15378).

BACKGROUND:

Historically in San Benito County and City the month of May has been celebrated as water awareness month. Each year, new water awareness issues are brought forward to inform and educate California agricultural and urban water users. Shawn Novack, the Water Conservation Program Manager of the Water Resources Agency, has provided the wording for this year’s Resolution.

FISCAL IMPACT:

The fiscal impact is unknown as it is dependent on public participation, however water conservation emphasizes reduction in water sales but promotes the avoidance of critical water shortage emergencies which increase operational costs. Water conservation is anticipated to have net positive effects on expenditures.

ENVIRONMENTAL IMPACT:

The proposed action is not a project as defined by the California Environmental Quality Act per Article 20, Section 15378.

RECOMMENDATION:

Staff recommends the Board adopt the attached resolution proclaiming the month of May 2022 as “Water Awareness Month” and authorized the President to sign the resolution on behalf of the Board.

Attachment: Resolution 573

RESOLUTION 573
A RESOLUTION PROCLAIMING MAY 2022 AS
WATER AWARENESS MONTH

-oOo-

WHEREAS, California's arid and semiarid climate, its ambitious and evolving economy, its continually growing population and climate change have combined to make shortages and conflicting demands the norm; and

WHEREAS, the health, welfare and quality of life for our community depends on a reliable, high quality water supply; and

WHEREAS, California has enacted legislation to promote sustainable groundwater management practices; and

WHEREAS, water softeners contribute significant amounts of salt to wastewater and degrades our water supply, and results in wastewater quality that exceeds regulatory limits and hampers our recycled water efforts; and

WHEREAS, the Water Resources of San Benito County urges everyone in the urban areas to demolish their water softeners to receive a \$300 rebate;

WHEREAS, the fact that California is currently experiencing drought; whereas efficient use of water is critical not only during drought periods, **but at all times**; and

WHEREAS, the state, county, cities and concerned citizens make strong efforts to foster wise decisions concerning water issues and water use; and

WHEREAS, during May 2022, the Sunnyslope County Water District is inviting everyone to find ways to save water both at work and at home;

NOW, THEREFORE, the Sunnyslope County Water District does proclaim May 2022 as Water Awareness Month and urge all citizens, businesses, industries, institutions, and public agencies to review their water use and water systems for water use efficiency and to contact the Water Resources Association of San Benito County for water saving ideas and assistance.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Sunnyslope County Water District duly held on April 19, 2022.

AYES: Directors –

NAYS:

ABSENT:

SUNNYSLOPE COUNTY WATER DISTRICT:

Signed: _____

Jerry Buzzetta, President

(seal)

ATTEST:

By: _____

Drew A. Lander, Secretary of the Board of Directors

Staff Report

Agenda Item: E-2

DATE: April 14, 2022 (April 19, 2022 Meeting)

TO: Board of Directors

FROM: Drew A. Lander, General Manager

SUBJECT: Consider Adoption of Resolution No. 574 Declaring a Water Shortage Emergency and Implementing the District's Stage II Water Shortage Contingency Plans.
(Not a Project Under CEQA per Article 20, Section 15378)

BACKGROUND:

Due to critically dry hydrologic conditions, the United States Bureau of Reclamation (USBR) is updating water supply allocations for Central Valley Project (CVP) municipal and industrial water service contractors. Effective April 1, water supply for all Central Valley Project M&I water service contractors will be reduced to a 0% allocation providing water for Public Health and Safety only. The announcement comes after the first three months of 2022 are the driest in the state's recorded history.

Initial CVP water supply allocations were announced last month, which included a 25% allocation for M&I water service contractors with exception of north-of-Delta M&I contractors, who were already allocated Public Health and Safety due to limited northern California water storage.

San Benito County Water District (SBCWD) is a federal contractor with the USBR and imports water from the CVP. Our county's share of this water is stored in San Luis reservoir before being pumped through the Pacheco Pass to our county. The imported surface water helps keep our local groundwater basin stay in balance, is used to improve our drinking water quality and assists in producing high-quality, specialty crops.

Winter storms brought significant snowfall to the Sierra Nevada and other California mountains in December. Snowpack is critical for the state's spring water outlook because when the snow melts it runs downhill into streams that fill reservoirs that hold about 30% of the state's water supply. This water is moved throughout the state via the State Water Project and the Central Valley Project (CVP).

On December 30th, the Sierra snowpack was estimated to be about 160% of the historical average for that date. Since the start of year, the snowpack has melted precipitously. On April 4th, the snowpack measured 33% of the historical average for this date.

Local water agencies implemented Stage 1-Water Conservation Measures in May 2021 after Governor Newsom expanded his April drought emergency proclamation. In total, 41 counties were under a drought state of emergency, representing 30 percent of the state's population. The expanded drought emergency proclamation added San Benito County. The water conservation measures that were implemented called for a voluntary 15% reduction in water use compared to pre-drought usage.

In October 2021 Governor Newsom declared a drought emergency for the entire state of California.

With this latest news from the USBR, water managers in Hollister and San Juan Bautista are bringing resolutions to their boards and councils to implement Stage II of the Water Shortage Contingency Plan. This stage calls for mandatory water conservation with the goal of reducing water use 25% of pre-drought levels.

Our groundwater basin has been managed well and has sufficient supply at this time. However, we must stretch this supply as much as we can since we don't know when drought will end.

The Stage II water conservation measures will take effect sometime in May. Since we are entering our peak irrigation season most of the measures will focus on outside water use. These measures shall include, but are not limited to:

- Landscape watering will be limited and restricted to no more than two (2) days per week.
- No watering of landscapes between the hours of 9am and 5pm by means other than drip irrigation or hand watering with a shutoff nozzle.
- No washing down sidewalks, driveways or other hardscape surfaces.
- No watering landscapes in a manner that causes runoff to adjacent property, non-irrigated areas, private and public walkways, roadways or parking lots.
- No washing of cars without the use of a shutoff nozzle.
- No operation of decorative fountains or other water features unless the water is recirculated.

General requirements:

- Leaks, breaks and malfunctions of irrigation systems and plumbing equipment causing water waste of water shall be repaired and corrected within a reasonable amount of time.

Prohibitions affecting commercial businesses:

- Restaurants and other food service establishments can only serve water on request
- Operators of hotels and motels must provide guests with the option of choosing not to have towels and linens laundered daily and prominently display notice of this option.

Sunnyslope will partner with the City of Hollister to allow City Code Enforcement to educate violators of these measures. It is not the intent of the District to enforce penalties for violating the outdoor water restrictions but in the event that the drought is protracted enforcement will include the following penalties as outlined in the Water Shortage Contingency Plan:

- First Violation – written notice with opportunity to correct violation
- Second Violation - \$100 penalty for violation within 12 months of First Violation
- Third Violation - \$250 penalty for a violation within 12 months of Second Violation
- Fourth Violation - \$500 penalty and installation of a flow restrictor at the water meter at the customer’s expense for every violation within 12 months of a Third Violation

A Public Notice regarding the proposed Resolution declaring a water shortage emergency and implementing the District’s water shortage contingency plans will be printed in a locally distributed newspaper as required and when complete these restrictions will be enforceable.

FISCAL IMPACT:

A reduction of water uses by 25% compared to 2013 usage could result in revenue reductions by more than \$750,000. Staff will consider the revenue reduction in the proposed FY2022-23 budget. A single year reduction can most likely be offset with reserves, but multiple years may result in the need to review water rates and revenue as the recent rate adjustments did not contemplate drought reductions. Staff believes a single year of reductions can be managed.

ENVIRONMENTAL IMPACT:

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

RECOMMENDATION:

Staff and the Water and Wastewater Committee recommends the Board of Directors consider adoption of Resolution No. 574 declaring a Water Shortage Emergency and implementing the District’s Water Shortage Contingency Plans.

Attachments: Resolution No. 574 Declaring a Water Shortage Emergency and Implementing the District’s Water Shortage Contingency Plans.

RESOLUTION NO. 574

**A RESOLUTION OF THE BOARD OF DIRECTORS
DECLARING A WATER SHORTAGE EMERGENCY AND
IMPLEMENTING THE WATER SHORTAGE CONTINGENCY PLANS**

The Sunnyslope County Water District Board of Directors does hereby resolve as follows:

PURSUANT to California Water Code Section 350 et seq., the Board of Directors has conducted duly noticed public hearings to establish the criteria under which a water shortage emergency may be declared.

WHEREAS,

The City of Hollister and the Sunnyslope County Water District purchase water from the San Benito County Water District that is imported into our county from the Central Valley Project for municipal purposes; and

WHEREAS,

The Water Year got off to a wet start with record snowfall in the Sierra's in December 2021. Then the start of the new year saw an extremely dry stretch with virtually no rain or snow in the months of January and February. Without those critical months of snow and rain, the state has less water to fill major reservoirs, which were already low after two dry years.

WHEREAS,

The Governor of the State of California, in accordance with the authority vested in him by the state Constitution and statutes, including the California Emergency Services Act, and in particular, section 8625 of the California Government Code proclaimed a State of Emergency to exist in the State of California due to current drought conditions; and

WHEREAS,

The District is a federal contractor with the Bureau of Reclamation. It has been projected by the Bureau that contractors south of the Delta will receive a zero allocation for agricultural water users and Municipal and Industrial (M&I) customers will receive 0% of historical allocations this year;

WHEREAS,

The demand for water service is not expected to lessen;

WHEREAS,

As stated in the Hollister Urban Area Water Management Plan 2020, when the combined total amount of water supply available to the District from all sources falls at or below the

Stage II triggering levels, the District will declare a water shortage emergency. The water supply would not be adequate to meet the ordinary demands and requirements of water consumers without depleting the District's water supply to the extent that there may be insufficient water for human consumption, sanitation, fire protection, and environmental requirements. These conditions are likely to exist until precipitation and inflow dramatically increases.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors that a water shortage emergency condition exists that threatens the adequacy of the water supply, until the water supply is deemed adequate. The Board of Directors hereby implements the interim Stage II of the Water Shortage Contingency Plan.

BE IT FURTHER RESOLVED that the Board of Directors shall periodically conduct proceedings to determine additional restrictions and regulations which may be necessary to safeguard the adequacy of the water supply for domestic, sanitation, fire protection, and environmental requirements.

BE IT FURTHER RESOLVED that the President is authorized to sign this Resolution on behalf of this Board.

PASSED AND ADOPTED by the Board of Directors this 19th day of April 2022, by the following vote:

AYES: Directors -

NOES:

ABSENT:

SUNNYSLOPE COUNTY WATER DISTRICT:

Signed: _____
Jerry Buzzetta, President

(seal)

ATTEST:

By: _____
Drew A. Lander, Secretary of the Board of Directors

Staff Report

Agenda Item: E-3

DATE: April 14, 2022 (April 19, 2022, Meeting)

TO: Board of Directors

FROM: Rob Hillebrecht, Associate Engineer

SUBJECT: Approve and Authorize the General Manager to:

1. Sign Acceptance of a New 20 Foot Wide Sanitary Sewer Easement Across a Portion of Parcel 1 Parcel Map 1004-90, Book 8 of Parcel Maps.
2. Sign a Quitclaim of the Existing 10 Foot Wide Sanitary Sewer Easement Across a Portion of Parcel 1 Parcel Map 1004-90, Book 8 of Parcel Maps.

RECOMMENDATION:

Staff recommends the Board Approve and Authorize the General Manager to

1. Sign Acceptance of a New 20 Foot Wide Sanitary Sewer Easement Across a Portion of Parcel 1 Parcel Map 1004-90, Book 8 of Parcel Maps.
2. Sign a Quitclaim of the Existing 10 Foot Wide Sanitary Sewer Easement Across a Portion of Parcel 1 Parcel Map 1004-90, Book 8 of Parcel Maps.

BACKGROUND:

At the December 21, 2021 regular board meeting, the Sunnyslope Board of Directors approved Amendment 1 to the Agreement for Water and Sewer Facilities and Service for the Promontory at Ridgemark Development. This amendment authorized for a gravity sewer pipeline to be designed across part of the abandoned golf course south of Marks Drive in APN 020-330-046 (Parcel 1 Parcel Map 1004-90 Book 8 of Parcel Maps). Sunnyslope currently owns an existing sanitary sewer easement over this property which was dedicated in the Parcel Map forming this property. During the design of the gravity sewer pipeline, a preferred pipeline alignment across this property was jointly determined by Sunnyslope, the design engineering firm MNS, the property owner John Wynn, and the Promontory developer Century Homes. The new alignment improves constructability and long-term maintenance of the sewer infrastructure and reduces its impact on the potential future development of the property. Realignment of this sewer easement had been anticipated as likely necessary and was candidly discussed with the property owner even before the start of design. The easement and gravity pipeline are very beneficial to the proposed Ridgemark Golf Course Development as about 10 units in that project may ultimately utilize it for their sewer service as well.

FISCAL IMPACT:

There will be no direct fiscal impact to accepting the new 20-foot sanitary sewer easement and quitclaiming the existing 10-foot sanitary sewer easement. The easements are simply being exchanged in kind with no monetary compensation to the property owner.

ENVIRONMENTAL IMPACT:

The Promontory at Ridgemark development conducted an Environmental Impact Report which briefly mentioned the gravity sewer pipeline. Additionally, Denise Duffy & Associates provided to Sunnyslope a Biological Resources Report for Promontory Pipe Bridge which more specifically considered the environmental impacts and mitigation measures for this gravity pipeline to supplement the considerations from the original EIR.

ATTACHED DOCUMENTS:

1. Grant of Easements
2. Quitclaim of Easements (To be provided during the Board Meeting prior to discussion of item)

**RECORDING REQUESTED BY, AND
WHEN RECORDED, RETURN TO:**

Sunnyslope County Water District
3416 Airline Highway
Hollister, CA 95023-9702

The undersigned grantor declares:

Documentary Transfer Tax exempt
Pursuant to Section 11932 of the
Revenue and Taxation Code

GRANT OF EASEMENTS

This Grant of Easements, dated this _____ day of _____, 2022, is made by ANGELS COMPANY, LLC, a Texas limited liability Company (“Grantor”) hereby grants and conveys to SUNNYSLOPE COUNTY WATER DISTRICT, a county water district and political subdivision of the State of California (“Grantee”), and its successors and assigns, a perpetual non-exclusive easement and right-of-way for sanitary sewer pipelines and appurtenant facilities for transmission purposes, including, specifically, but not by way of limitation, the right to install, construct, reconstruct, remove and replace, renew, inspect, maintain, repair, improve, relocate and otherwise use sanitary sewer pipelines together with incidental appurtenances, connections, and structures in, over, under, upon, along, through and across the real property hereinafter described.

Said easement shall lie in, over, under, upon, along, through and across that certain real property situated in the County of San Benito, State of California, described in Exhibit “A” and depicted in Exhibit “B” (the “Easement Area”) both of which are attached hereto and by this reference incorporated herein, together with the right to enter upon and to pass and re-pass over and along the Easement Area for the construction, operation and maintenance of the facilities to be constructed in the Easement Area by Grantee or its successors and assigns, its officers, agents and employees and by persons under contract with Grantee or its successors and assigns.

It is understood and agreed that the easements and rights-of-way acquired herein are acquired subject to the rights of the Grantor, and its successors and assigns, to use the surface of the Easement Area to the extent that such use is compatible with the full and free exercise of said easement and rights-of-way by the Grantee; provided, however, that no streets, alleys, roadways, fences, block walls, or other structures or other improvements shall be constructed upon, over, and along the Easement Area without first

obtaining the prior written consent of Grantee. Grantee does hereby agree that it will not unreasonably withhold such consent.

No earth, dirt, fill or any other material shall be deposited, placed, or maintained on or over the surface of the ground, nor shall any earth be removed from the cover of said pipelines and incidental facilities without first obtaining the prior written consent of Grantee. Grantee does agree that it will not unreasonably withhold such consent. It is understood and agreed that Grantee shall bear no responsibility nor assume any cost for the maintenance, repair or replacement of any trees, shrubbery, fences, walls or other plantings or structures situated within the Easement Area that may be injured, damaged or destroyed by Grantee's use of the Easement Area.

In consideration of Grantee's acceptance and recordation of this Grant of Easement, Grantor covenants and agrees for itself and its successors and assigns that any future relocation of the sanitary sewer pipelines and incidental facilities described herein, if Grantee in its sole discretion consents in writing to such relocation, shall be at the sole expense of Grantor or its successors and assigns and that Grantee shall have no responsibility for such costs.

The Grantor and persons or concerns executing this Grant of Easement represent and warrant to Grantee that Grantor is the owner in fee title of the herein described property, or has the right to make this conveyance, and that it has advised the Grantee in writing of any and all outstanding easements, encumbrances, or deeds of trust.

This Easement Deed and the provisions contained herein shall be binding upon Grantor, Grantee, and their respective successors and assigns.

IN WITNESS WHEREOF, this Grant of Easement has been executed this _____ day of _____, 2022.

ANGELS COMPANY, LLC, a Texas limited liability Company

Signature

Name

Title

CERTIFICATE OF ACCEPTANCE
GOVERNMENT CODE SECTION 27281

This is to certify acceptance of the interests conveyed by the foregoing Grant of Easements from ANGELS COMPANY, LLC, a Texas limited liability Company, to SUNNYSLOPE COUNTY WATER DISTRICT, a county water district and political subdivision of the State of California ("SSCWD") and consent by SSCWD to recordation of this Grant of Easements by its duly authorized member, pursuant to the authorization and consent SSCWD granted on _____ at the Regular Board Meeting.

Dated this ____ day of _____, 2022, at 3570 Airline Highway, Hollister, California.

SUNNYSLOPE COUNTY WATER DISTRICT,
a county water district and political subdivision
of the State of California

Signature: _____

Name: _____

Title: General Manager

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA
COUNTY OF SAN BENITO

On _____, 20____, before me, _____, Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA
COUNTY OF SAN BENITO

On _____, 20____, before me, _____, Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

Exhibit "A"
(Sewer Easement Legal Description)

That certain real property situated in the unincorporated area of the County of San Benito, State of California, being a portion of Parcel 1 (14.18317 acres) as shown on Parcel Map No.1004-90 recorded in Book 8 of Parcel Maps, Page 11, records of San Benito County, lying within a strip of land 20.00 feet wide, the centerline of which is described as follows:

Commencing at the northwesterly terminus of that certain course shown on said Parcel Map No. 1004-90 being "S39°30'00"E 101.96 feet (L79)", also being the most westerly corner of Lot 78 per Tract No. 116 Unit No. 2, Book 8, Page 14, records of San Benito County; thence, S43°43'34"W, 42.41 feet to a point on the southeasterly line of a 6 foot wide Public Utility Easement per said Parcel Map No. 1004-90, said point also being the **Point of Beginning**; thence,

- 1st S55°09'24"E 368.36 feet; thence,
- 2nd S72°59'53"E 278.40 feet; thence,
- 3rd S61°48'28"E 91.68 feet; thence,
- 4th S76°43'28"E 7.01 feet; thence,
- 5th S28°30'28"E 230.26 feet; thence,
- 6th S69°06'28"E 186.83 feet to a point on the northerly line of a 10 foot wide Sanitary Sewer Easement per said Parcel Map No. 1004-90, said point also being S89°32'09"E 518.19 feet from the southeasterly terminus of that certain course shown on said Parcel Map No. 1004-90 being "N50°38'11"W, 373.60 feet", said point also being the **Point of Terminus**.

Sidelines of said strip shall be lengthened and/or shortened so as to terminate northwesterly on said southeasterly line of the 6 foot wide Public Utility Easement and southerly on said northerly line of the 10 foot wide Sanitary Sewer Easement.

Containing an area of 23,251 square feet more or less.

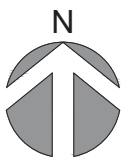
This real property description was prepared by me, or under my direction, in conformance with the Professional Land Surveyor's Act.

Signature: Shane C Sobecki
Shane C. Sobecki, PLS

Date: 4/8/2022



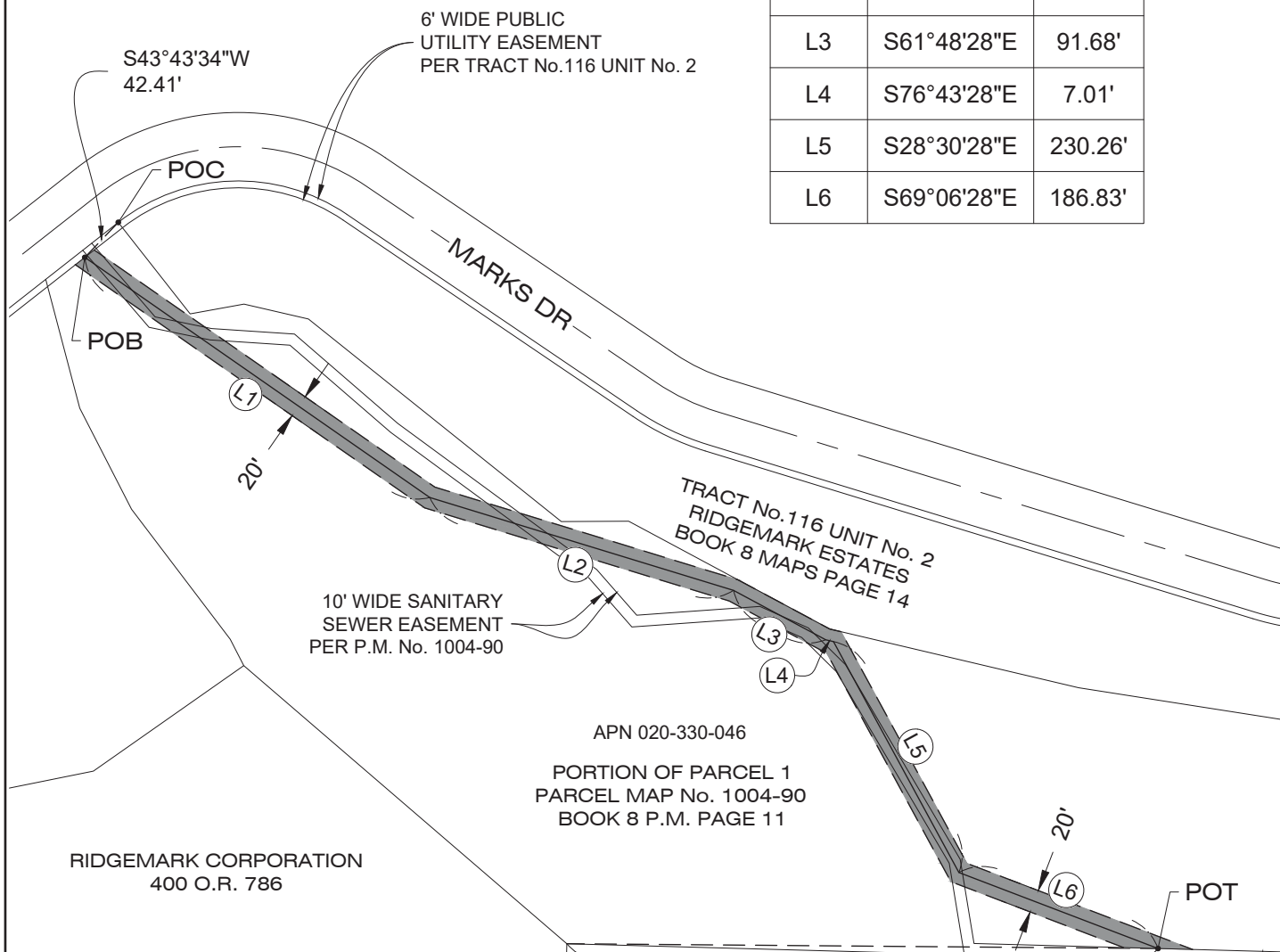
EXHIBIT "B"



SCALE: 1" = 150'

ABBREVIATIONS:
 POB = POINT OF BEGINNING
 POC = POINT OF COMMENCEMENT
 POT = POINT OF TERMINUS

Line Table		
Line #	Direction	Length
L1	S55°09'24"E	368.36'
L2	S72°59'53"E	278.40'
L3	S61°48'28"E	91.68'
L4	S76°43'28"E	7.01'
L5	S28°30'28"E	230.26'
L6	S69°06'28"E	186.83'



RIDGEMARK CORPORATION
 400 O.R. 786

APN 020-330-046
 PORTION OF PARCEL 1
 PARCEL MAP No. 1004-90
 BOOK 8 P.M. PAGE 11

518.19'
 S89°32'09"E
 APN 025-420-019
 10' WIDE SANITARY SEWER EASEMENT
 PER P.M. No. 1004-90



MNS
 ENGINEERS INC
 201 N. Calle Cesar Chavez, Ste 300
 Santa Barbara, CA 93103
 805.692.6921 Phone

ENGINEERING
 PLANNING
 SURVEYING
 CONSTRUCTION MANAGEMENT

SEWER EASEMENT
 Portion of Parcel 1 (14.18317 Acres)
 Parcel Map No. 1004-90 Book 8, Page 11
 County of San Benito, State of California

23,251± SQ. FT.

Staff Report

Agenda Item: E – 4

DATE: April 14, 2022 (April 19, 2022 Meeting)

TO: Board of Directors

FROM: Rob Hillebrecht, Associate Engineer

SUBJECT: Consider Approval and Authorize the President to Sign an Agreement for Water Facilities and Service for the West of Fairview Phase 2 Development (Certified EIR)

RECOMMENDATION:

Staff recommends the Board approve a Resolution to authorize the President to sign the Agreement for Water Facilities and Service for the West of Fairview Phase 2 Development.

BACKGROUND:

The proposed West of Fairview Phase 2 development is a continuation of the West of Fairview development designed and vested by Award Homes. The Phase 2 portion of the development north of Union Road was sold to KB Homes who will construct the planned improvements and new homes. Award Homes still owns the rights to the third and final phase of the development.

Phase 2 will extend Mimosa St. to the north side of Union Rd. and create 198 new single-family homes, 60 of which are on much smaller lots intended for affordable housing. Sewer services will be provided by the City of Hollister. Phase 2 is also required to improve Fairview Road along their entire frontage. This development will improve the circulation and redundancy of Sunnyslope's distribution system by constructing a new 12-inch pipeline in Mimosa St which parallels the 16-inch pipeline in Fairview Rd.

Sunnyslope is requiring that the 12-inch Landscape Irrigation pipeline be extended in Mimosa St through this development and out to Fairview Road. In Fairview, they must install the pipeline north to its connection point at the southern end of Santana Ranch. Approximately 1,215 feet of this is beyond the West of Fairview frontage on Fairview and does not provide a direct service to this development. Therefore, in this Agreement, Sunnyslope commits to providing the developer a water capacity fee credit of \$160,000 for the installation of this additional infrastructure. The connection to Santana Ranch with the Landscape Irrigation system will ultimately allow irrigation of the Rancho Santana Elementary School, the Santana Ranch parks, and street landscaping to be served solely with well water. By irrigating with well water, more higher quality surface water is available to directly serve our residential customers. Development of the property east of Fairview between Santana Ranch and John Smith Rd (which could be required to install this pipeline at no cost to Sunnyslope) is not anticipated in the near future and could be many years away.

FISCAL IMPACT:

The West of Fairview Phase 2 development will ultimately provide 200 water and capacity fees (198 for homes and 2 for landscape) for a total of about \$2,680,000 after the \$160,000 capacity fee credit has been applied. The actual amount for capacity fees will likely be higher due to the annual Construction Cost Index adjustment. It will also provide 200 new rate-paying water customers. Additionally, the development provides additional distribution system redundancy and connection of the Landscape Irrigation system to Santana Ranch. Such infrastructure would be more expensive were Sunnyslope to conduct the Capital Projects individually. All Sunnyslope costs associated with the development such as plan reviews, inspections, testing, etc. will be paid by the developer through the Deposit described in Section 5.

ENVIRONMENTAL IMPACT:

The City of Hollister City Council approved a Specific Plan and Environmental Impact Report for the West of Fairview Development on April 16, 2007.

RECORDING REQUESTED BY AND
WHEN RECORDED, RETURN TO:

Sunnyslope County Water District
3570 Airline Highway
Hollister, CA 95023-9702

AGREEMENT FOR WATER FACILITIES AND SERVICE
FOR THE WEST FAIRVIEW PHASE 2 DEVELOPMENT

The undersigned District declares:

Documentary Transfer Tax exemption Pursuant to Section 11922 of the Revenue and Taxation Code and Exempt from Recording Fees per Government Code Section 27383.

THIS AGREEMENT is made this ____ day of _____ 2022, by and between the SUNNYSLOPE COUNTY WATER DISTRICT, a County Water District organized and existing pursuant to Division 12 of the California Water Code, State of California, ("District") and KB Homes ("Developer").

W I T N E S S E T H:

WHEREAS, Developer owns and is developing the parcel(s) of land to be developed in Hollister, California (the "Development") and

WHEREAS, the vicinity map of the Development is attached hereto as Exhibit A, and a map showing the planned Development is attached hereto as Exhibit B; and

WHEREAS, Developer is proposing to construct a water system to serve the Development (the "development water system") and desires to transfer the same to the District upon completion of construction, and

WHEREAS, District is agreeable to accepting the transfer, operation, and maintenance of the development water system and to provide service on the terms provided herein and their performance by Developer;

NOW, THEREFORE, in consideration of the mutual promises and conditions in this Agreement, District and Developer covenant and agree as follows:

1. INSTALLATION REQUIREMENTS. As a condition precedent to District's acceptance of the development water system, all water facilities shall be designed, constructed and be operable to District's satisfaction. District requirements shall include, but not be limited to the following:

a. Design. Developer shall design the water facilities to District's standards and any other applicable regulatory requirements. All plans and specifications shall be prepared by a licensed civil engineer registered in the State of California.

b. Plans and Specifications. Three complete sets of plans and specifications for the water facilities shall be submitted to the District for review and consideration of approval prior to construction. Construction shall not proceed until all plans and specifications are signed with evidence of District approval and a preconstruction meeting is held between representatives of District and Developer. District review of plans and specifications shall commence after receipt of the initial deposit as provided in Paragraph 5.

c. Construction. Developer will construct within one (1) year of the date of this Agreement the water facilities as shown on the plans and specifications approved by District. Any changes to the plans and specifications must be approved in advance by the District Engineer. All work, including connections to existing facilities, shall be performed in a manner satisfactory to the District Engineer. Developer shall provide at its own expense a report by a competent soils engineer or soils laboratory, indicating that the compaction in the fills within which water facilities are to be installed is at least equal to ninety-five percent (95%) compaction and according to such specifications and standards as the District Engineer may prescribe for all or any part of the development water systems.

d. Underground Obstructions. District does not assume any responsibility or liability whatsoever during the construction of the water system facilities. Any location of underground utility lines or surface obstructions given to the Developer or placed on the project drawing by District are for the Developer's convenience and must be verified by Developer in the field. District assumes no responsibility for the sufficiency or accuracy of such information, lines, or obstructions.

e. Licenses; skill. Developer, or Developer's authorized representative (contractor) to perform the work, shall be licensed under the provisions of the Business and Professions Code of the State of California to do the type of work called for in the proposed project. District reserves the right to waive this requirement at its discretion where permitted under state statute. Developer, or Developer's contractor, shall be skilled and regularly engaged in the installation of water systems. District may request evidence that the constructing party has satisfactorily installed other projects of like magnitude or comparable difficulty.

f. Inspection. District shall have the right at any time and from time to time to inspect work in progress in the construction of the water system facilities. Developer shall provide and assure the District and its employees and any person or persons designated by it the right to inspect the development water systems and the plans, materials and work for the systems before, during and after such are installed. Developer shall be responsible for all costs incurred by the District that are associated with interim and final inspection, completion, additional construction, and testing of the system as needed or required for the approval of the water system by the District and any other regulatory agency having jurisdiction (such as the State Division of Drinking Water or California Regional Water Quality Control Board). Within the warranty period the Developer shall reimburse District for costs to correct any damages to on or off-site existing facilities related to the construction of the development water systems. Prior to the delivery of the Deed to the District, Developer shall remit to the District payment of reimbursable costs incurred for inspection, administration and plan review.

g. Testing. All facilities in the development water systems shall be tested to meet District requirements. No system or portion thereof will be accepted without meeting District test requirements.

2. PAYMENT OF FEES, CHARGES AND COSTS. Developer will pay all costs to construct the development water system and connect the system with the District's existing systems, and also will pay all sums expended by the District for engineering, legal and other services rendered in connection with the construction and connection, and will pay all fees and charges established by District as connection charges, rates for service and other comparable charges, upon being furnished with a statement of the fees and charges by the District, and prior to the District's acceptance of the development water systems.

3. BOND. Developer has furnished or shall furnish a bond, cash, cashier's check, or other security acceptable to District in the sum of 10% of the Engineer's Estimate for the development water system prior to beginning of construction rounded to the nearest \$10. The Engineer's Estimate on development water system and offsite work is One Million Four Hundred Twenty-Eight Thousand Four Hundred Sixty dollars (\$1,428,460.00); therefore, the required bond amount is One Hundred Forty Two Thousand Eight Hundred Forty dollars (\$142,840.00). These sureties shall be satisfactory to the District Board of Directors to guarantee the faithful performance of the terms of this Agreement and to guarantee the maintenance of the development water system against defective materials and faulty workmanship for a period of one year following the acceptance of the development water system by the District. They shall also indemnify the District against any costs of expenses (including the District's own labor costs) incurred by reason of failures, malfunctions, replacements, repairs or any other expenses incurred by District during the one-year period after the development water systems is transferred to the District.

4. PERMITS, EASEMENTS, LANDSCAPE COMPLIANCE.

a. Permits, Easements. Developer shall obtain all necessary local, county and state permits (including encroachment permits) for the development water system, and shall conform to the requirements of the permits, and shall arrange for applicable inspections and pay any necessary fees and deposits. Developer shall obtain all permanent and temporary easements necessary for ingress and egress to and from the development water systems for the purpose of installation, operation, maintenance, and removal of system components. Pipeline easements shall be 20 feet in width, shall be in a form approved by the District and shall be submitted/conveyed to the District in recordable form prior to District's acceptance of the development water systems.

b. Landscape Compliance. Developer shall demonstrate to the District that Developer has complied with the terms of the Model Local Water Efficient Landscape Ordinance contained in the City of Hollister Code, Chapter 15.22, adopted by the City of Hollister, and any amendments thereto and/or successor ordinances. The Developer shall comply with all other water efficiency requirements adopted by the State of California and Sunnyslope County Water District. The provisions of said ordinance are to be made available upon Developer request. Developer shall prepare and submit to the City of Hollister and the District a landscaping plan meeting the requirements of such

ordinance, which plan shall be reviewed and approved by the City of Hollister and District.

5. DEPOSIT. Developer hereby agrees to deposit in cash with the secretary of District prior to beginning of construction Fifty-Seven Thousand Six Hundred Forty dollars (\$57,640.00). This sum consists of 5% of the first \$50,000 of the Engineer's Estimate for development water system, plus 4% of the remaining amount, rounded to the nearest \$10. The Engineer's Estimate is One Million Four Hundred Twenty-Eight Thousand Four Hundred Sixty dollars (\$1,428,460.00). This deposit shall be used by the District to pay for the District Engineer's charges for examination of plans and checking of specifications and other similar engineering charges, and the costs incidental to the inspection of the development water system, including payment of fees for legal services. If such deposit is insufficient to pay all such charges and costs, the Developer hereby agrees to pay all such charges and costs in excess of the sum so deposited prior to the acceptance of the development water system by the District.

6. TRANSFER OF SYSTEMS TO DISTRICT. Full right, title and interest in and to the development water systems installed pursuant to this Agreement is hereby granted to the District, subject to the conditions precedent of connection of the development water system with the water systems of the District and written Notice of Acceptance thereof by the District. There shall be no obligation upon the District to pay or reimburse the Developer any part of the cost of the development water systems. Developer will execute and obtain all signatures of any other parties having any interest (including any Deed of Trust), and deliver a Deed satisfactory in form and content to District, transferring absolute and unencumbered ownership of the completed water system to the District together with all real property, interest in real property, easements and rights-of-ways (including any off-site easements or real property), and all overlying and other underground water rights that are a part of, appurtenant to, or belonging to any parcels now or hereafter served by the development water systems that are necessary or appropriate in the opinion of the District for the ownership and operation of the systems. All costs of construction of the system shall have been paid for by Developer, the time for filing mechanics liens shall have expired, and the title to the water system and the interests in real property transferred shall be good, clear and marketable title, free and clear of all encumbrances, liens or charges. Developer shall pay costs of title insurance if deemed necessary by the District. All construction, including final inspection punch list items must be completed prior to transfer, and the transfer shall not be completed until the Deed transferring the

water system has been formally accepted by the District. After transfer, the District shall own and be free in every respect to operate and manage the water system and to expand, improve, or interconnect with adjacent facilities, as it deems appropriate.

7. AS-BUILT PLANS, SPECIFICATIONS, VALUES, ETC. Developer shall, as its obligations under this agreement and as a condition of District's acceptance of the system, provide to the District:

a. A complete and final set of As-Built blueprints and AutoCAD digitized files for the entire development water system, satisfactory to the District General Manager, together with a copy of the specifications and any contract documents used for the construction of the water system.

b. A complete, detailed statement of account, satisfactory to the District, of the amounts expended for the installation and construction of the system, with values applicable to the various components thereof, together with a list of any other materials and equipment (and their values) being transferred.

8. ACCEPTANCE AND SERVICE BY DISTRICT. Provided that Developer complies with the provisions of this Agreement, District will accept the water facilities constituting the development water system, and will provide water services to the Development upon completion and proof supplied to District of the installation thereof, full payment of all costs thereof by Developer and certification by the District Engineer that the development water systems meet the standards and specifications required by District for water systems installed for or by the District. The District will provide water service only in accordance with all rules and regulations of the District, including the Developer's prepayment of applicable connection fees, capacity charges, and service charges. District's agreement to supply water services is further conditioned upon the following:

9. INSURANCE. Developer or Developer's authorized representative to do the work shall maintain and be responsible for subcontractors and outside owners or operators of equipment maintaining the following coverage during the performance of the Agreement:

a. Workers' compensation or self-insurance indicating compliance with any applicable Labor Codes, acts, laws, or statutes, whether federal or state, where Developer operates, including employers' liability insurance.

b. Comprehensive general liability and comprehensive automobile liability of not less than One Million Dollars (\$1,000,000.00) combined single limit or equivalent for bodily injury, personal injury and property damage as a result of any one occurrence.

This policy shall name the District as an additional named insured, and shall be primary and underlying to District's insurance and shall not be excess or contributing with and District insurance. Said policy shall be placed with a carrier or carriers licensed to do business in the State of California, and shall cover Developer's contractual liability to District. A certificate of insurance shall be delivered to District verifying such coverage and also showing insurance against liability for workers' compensation, and the certificate shall include a statement that thirty (30) days' written notice shall be given by the carrier to District prior to any cancellation of or material change in the said insurance. The required insurance certificates shall be delivered to the District prior to commencement of the construction.

10. NO SERVICE BEFORE COMPLETION AND TRANSFER. Developer shall not allow any occupant or person to commence operations or use of any part of the water system within the Development prior to the transfer and acceptance by District of the water system, excepting for construction purposes, without the express written consent of the District. Such consent will normally not be given, and without limiting in any way District right to refuse such consent, District may impose conditions or restrictions upon any consent to such prior service, including but not limited to the posting of satisfactory surety to assure the completion and transfer of the water system within a period of time specified by District.

11. WARRANTIES. Developer hereby warrants that as of the time of District's acceptance of the development water systems, such systems and all components thereof will be in satisfactory working order and quality, will have been constructed and installed in compliance with specifications and as-built plans being provided to District and in accordance with applicable requirements of any governmental agency having jurisdiction, and that the system will operate in good and sufficient manner for the purpose intended for not less than one (1) year after date of transfer and Developer shall indemnify District for any costs or expenses (including District's own labor costs) incurred by reason of failure, malfunction, replacements, repairs or any other expenses incurred by District during the warranty period.

12. CONTINUING EFFECT. This Agreement shall be binding upon and inure to the benefit of the heirs, administrators, successors and assigns of the parties hereto.

13. TIME OF ESSENCE. Time is of the essence in this Agreement.

14. ENTIRE AGREEMENT. This writing contains the entire agreement of the parties with respect to the matters contained herein.

15. MODIFICATION. This Agreement shall not be modified except by an agreement in writing, signed by the party against whom the enforcement of any change, modification or discharge is sought.

16. ASSIGNMENT. Developer shall not assign this Agreement or any interest herein or hereunder without the prior written consent of the District, which consent shall not be unreasonably withheld.

17. TERMINATION. By written notice to the Developer, the District may terminate this Agreement for water service in the event that the Developer fails to perform any of the terms, covenants or conditions contained herein, or that emergency drought measures require the cessation of new water meter connections or services within the District, or other unforeseen circumstances limit either the capacity or ability for the District to provide water services.

18. WAIVER. A waiver by either party of any breach of any term, covenant or condition of this Agreement shall not be deemed to be a waiver of any subsequent breach of the same or any other term, covenant or condition of this Agreement.

19. INDEMNITY. Developer shall protect, defend, indemnify and hold harmless the District and its Board of Directors, officers, employees and agents from any and all liability and claim for damages by reason of any injury to any person or persons or property of any kind from any cause or causes whatsoever in any way connected with or relating to the obligations or performance of Developer under the terms of this Agreement.

20. NEGOTIATED AGREEMENT. This Agreement has been reached through negotiation between the parties. Neither party is deemed the party which prepared the Agreement within the meaning of Civil Code section 1654, or case law thereunder.

21. ATTORNEYS' FEES. In the event of a lawsuit or other proceeding to enforce or interpret this Agreement, or the parties' performance hereunder, the prevailing party shall be entitled to

reasonable attorneys' fees and costs, including the costs and fees of experts engaged for the proceedings, in addition to any other relief granted. The phrase "prevailing party" shall be construed in accordance with California law.

22. SPECIAL TERMS.

a.) The Developer is prohibited from installing Self Regenerating Water Softeners (SRWS). The Developer may install water softeners recharged by portable cartridges supplied by service providers such that the brine solution resulting from a SRWS recharge is not discharged into the City of Hollister sewer system. It is understood by both the District and the Developer that the area will be served primarily by soft surface water, but under rare circumstances may receive harder groundwater.

b.) Developer must have conformed to and followed the most updated District regulations and requirements with regard to drought at the time of the system transfer. This may include but is not limited to additional fees, efficiency requirements, landscaping limitations, or more.

c.) Developer shall coordinate with the District to install and connect to a dedicated 12" diameter landscape irrigation water delivery main through the development. This system shall only serve large landscape irrigation demands such as road medians and parks and is not currently intended to serve any individual private residences or properties. It will eventually deliver potable well water for landscape irrigation to reserve the softer, higher quality potable surface water for residential use. As part of the offsite Fairview Road Improvement Plans, this pipeline will be extended approximately 1,215 feet north of the site to connect with an existing section in Fairview at the southern end of Santana Ranch. Because that section lies outside the site work of this development and does not directly benefit the West of Fairview Phase 2, Sunnyslope shall issue a capacity fee credit to the developer for a sum of One Hundred Sixty Thousand dollars (\$160,000). This assumes a cost of \$125 per linear foot of 12" pipe installed in Fairview Road, \$5,500 for a new fire hydrant, and \$2,625 to connect to the existing pipe at Santana Ranch. This credit shall only be used to offset the developer's water capacity fees for the West of Fairview Phase 2 development. This credit shall become available only upon completion and acceptance of the 12" landscape system pipeline by Sunnyslope Water.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in duplicate on the date and year first above written.

"District"

SUNNYSLOPE COUNTY WATER DISTRICT, a public corporation

Jerry Buzzetta
President, Board of Directors,
Sunnyslope County Water District

ATTEST:

Drew A. Lander
District Secretary

"Developer"
KB HOME SOUTH BAY, INC.

Jeffery P. McMullen
Senior Vice President, Land Acquisition
KB Home South Bay, Inc.

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA
COUNTY OF SAN BENITO

On _____, 20____, before me, _____,
Notary Public, personally appeared _____,
who proved to me on the basis of satisfactory evidence to be the
person(s) whose name(s) is/are subscribed to the within instrument
and acknowledged to me that he/she/they executed the same in
his/her/their authorized capacity(ies), and that by his/her/their
signature(s) on the instrument the person(s), or the entity upon
behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of
California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA
COUNTY OF SAN BENITO

On _____, 20____, before me, _____,
Notary Public, personally appeared _____,
who proved to me on the basis of satisfactory evidence to be the
person(s) whose name(s) is/are subscribed to the within instrument
and acknowledged to me that he/she/they executed the same in
his/her/their authorized capacity(ies), and that by his/her/their
signature(s) on the instrument the person(s), or the entity upon
behalf of which the person(s) acted, executed the instrument.

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California that the foregoing paragraph is true and correct.

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Signature _____ (Seal)

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STATE OF CALIFORNIA
COUNTY OF SAN BENITO

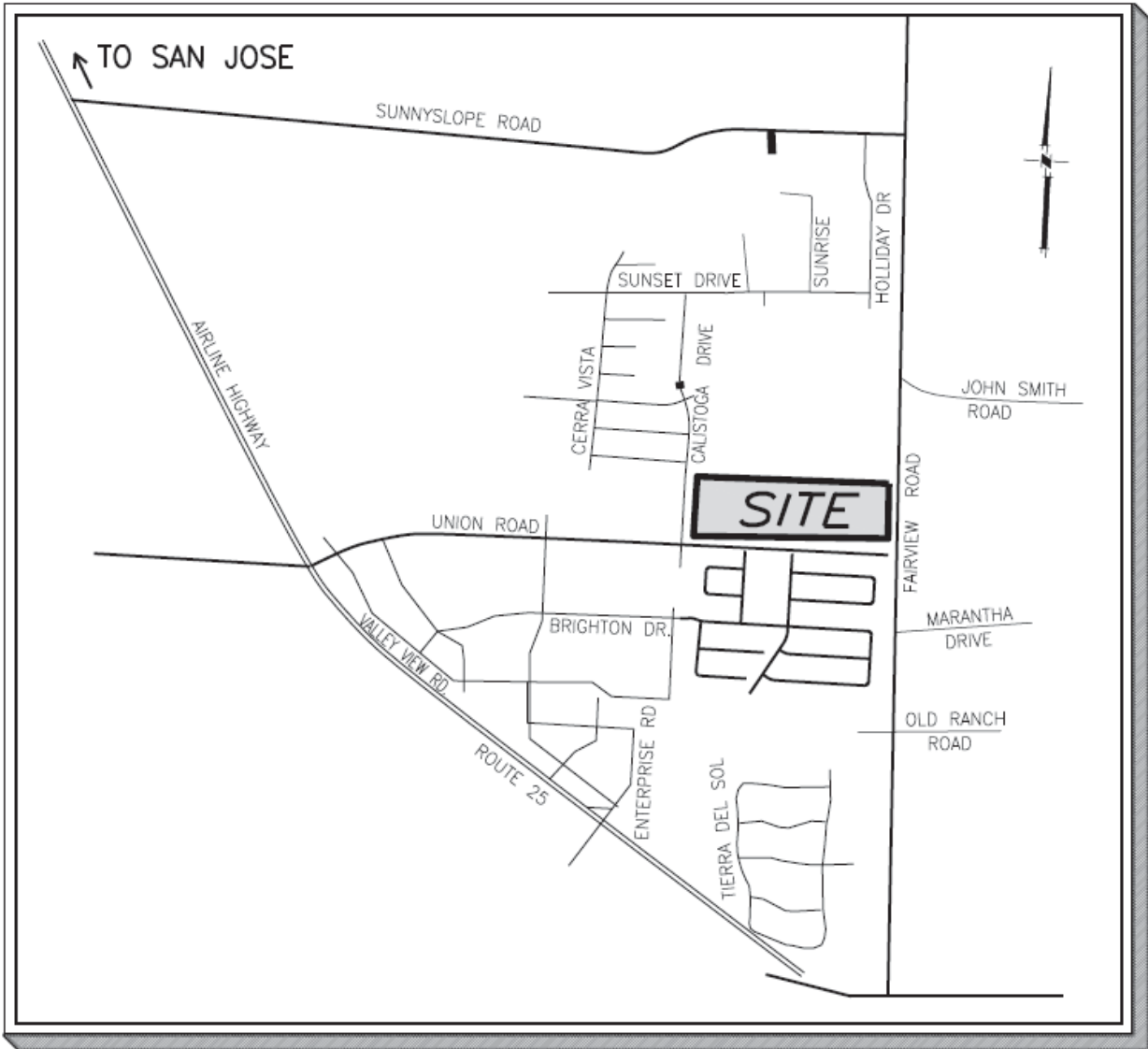
On _____, 20____, before me, _____,
Notary Public, personally appeared _____,
who proved to me on the basis of satisfactory evidence to be the
person(s) whose name(s) is/are subscribed to the within instrument
and acknowledged to me that he/she/they executed the same in
his/her/their authorized capacity(ies), and that by his/her/their
signature(s) on the instrument the person(s), or the entity upon
behalf of which the person(s) acted, executed the instrument.

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WITNESS my hand and official seal.

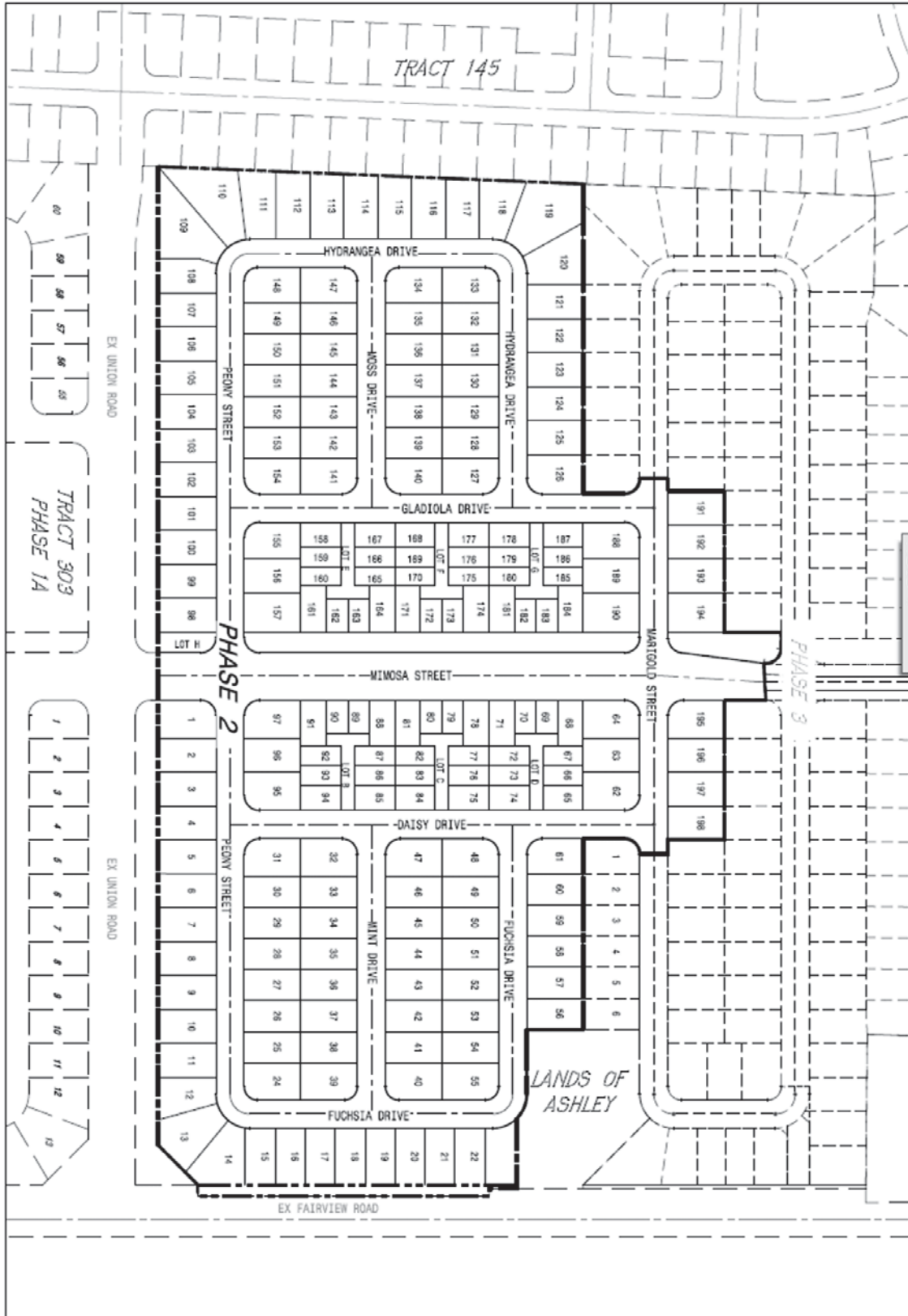
Signature _____ (Seal)

EXHIBIT A
(Vicinity Map of Development)



VICINITY MAP
N.T.S.

EXHIBIT B
(Map of Development)



Staff Report

Agenda Item: E – 5

DATE: April 14, 2022 (April 14, 2022 Meeting)

TO: Board of Directors

FROM: Drew A. Lander, General Manager

SUBJECT: Consider Identifying and Approving Board Members to Attend the Association of California Water Agencies Conference (ACWA) and the ACWA/Joint Powers Insurance Authority (JPIA) Meeting May 3 – May 5, 2022, In Person or Virtual Meeting, not to exceed \$2500 per Attendee (Not a project under CEQA per Article 20, Section 15378)

RECOMMENDATION:

Approve a motion to authorize specified Board Members to attend the Association of California Water Agencies Conference (ACWA) and the ACWA/Joint Powers Insurance Authority (JPIA) Meeting May 3 to May 5, 2022, Meeting for a cost not to exceed \$2500.00

BACKGROUND:

With the lifting in COVID-19 restrictions the ACWA Spring Conference is being held both in person and virtually this year. This year the ACWA/JPIA will hold meetings at the Sacramento Convention Center with activities including a Board Meeting that our representatives are encouraged to attend (due to our membership in the JPIA for our Workers' Compensation insurance program). There is no fee to attend the JPIA's Board meeting however the conference costs are attached. District JPIA representatives are encouraged to attend.

Registration before April 22nd for the three-day conference including meals is \$775 per person. The cost of virtual attendance cost is \$620 and does not include meals. Not all agenda items are available for the virtual format. The total per attendee expenditure for attending the conference in person is \$725 per person including all registration fees and meals with travel and lodging not included. Any Directors choosing to attend virtually may attend the Conference from a computer in the District office if desired.

Directors may also be interesting in the Fall ACWA Conference which is tentatively scheduled to be held in Indian Springs CA. Costs for this venue are not yet available.

The Board of Directors by a majority must approve any Director's participation when representing the District in any official capacity and for them to receive expense reimbursement for any eligible expenses under District policy.

FISCAL IMPACT:

The fiscal impact of virtual conference attendance is estimated at \$1550.00, including full conference attendance and the Director stipend for 3 days of meeting attendance. The estimated expense of in person attendance is \$2500 per person including full conference attendance, meals, travel and lodging and the Director stipend for meeting attendance.

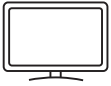
ENVIRONMENTAL IMPACT:

The proposed action is not a project as defined by the California Environmental Quality Act per Article 20, Section 15378.

ATTACHMENTS:

- 1) ACWA-PRICING-SHEET

REGISTRATION, MEALS AND HOTEL PRICING SHEET



REGISTER ONLINE

Register online by **April 22, 2022** at www.acwa.com to take advantage of the advance pricing.



REGISTER ON SOMEONE'S BEHALF

Select from a list of people affiliated with your company in your account. If the registrant is not listed, you will need to create a Portal profile for the registrant before registering.

GROUP SAVINGS! Register 5 individuals from the same organization, receive a 6th registration free!
(Subject to terms and conditions.) **Contact Teresa Taylor at TeresaT@acwa.com for more information before registering.**

REGISTRATION OPTIONS <i>Advantage pricing applies to ACWA public agency members, associates & affiliates. Standard pricing applies to non-members of ACWA.</i>	ADVANCE DEADLINE: 4/22/22		ONSITE	
	ADVANTAGE	STANDARD	ADVANTAGE	STANDARD
Full Conference Registration & Meals Package Includes access to all conference programs, meal functions, Exhibit Hall and access to On-Demand Conference Recordings after the live conference.	\$775	N/A	N/A	N/A
Full Conference Registration Only (meals sold separately) On-Demand Conference Recordings NOT included but may be purchased separately.	\$620	\$930	\$650	\$975
Tuesday Committee Meetings Only (complimentary - must register to attend)	\$0	\$0	\$0	\$0
One-Day Conference Registration (meals sold separately) Wednesday, May 4: Includes access to Welcome Reception in the Exhibit Hall on Tuesday night and access to the Exhibit Hall and all conference programs on Wednesday only. Thursday, May 5: Includes access to the Exhibit Hall, all conference programs and the Closing Reception on Thursday only.	\$370	\$555	\$390	\$585
Guest Conference Registration (meals sold separately) Guest registration is not available to anyone with a professional reason to attend.	\$75	\$75	\$75	\$75
VIRTUAL OPTION: On-Demand Conference Recordings Only Includes on-demand access to all recorded sessions after the live conference.	\$220	\$330	\$220	\$330
MEAL FUNCTIONS	ADVANCE		ONSITE	
Wednesday Opening Breakfast - May 4	\$50		\$55	
Wednesday Networking Luncheon - May 4	\$50		\$55	
Thursday Continental Breakfast in Exhibit Hall - May 5	\$40		\$45	
Thursday Luncheon - May 5	\$55		\$60	

HOTEL INFORMATION

You must be registered for the ACWA conference in order to receive hotel reservation information and conference special room rate. **Conference special rate is available February 22 - April 11**, based on availability.

HOTEL & ROOM RATES

Hyatt Regency Sacramento, 1209 L St, Sacramento
Single/Double \$219 per night*

Sheraton Grand Sacramento, 1230 J St, Sacramento
Single/Double \$217 per night*

* Subject to applicable state/local taxes & fees

HEALTH & SAFETY

Please review [ACWA's Health & Safety Information](#) and prepare the required Covid vaccination/negative test documentation and mask before arrival.

IMPORTANT DATES

The conference hotel room block opens on February 22.

Deadline for group rate is April 11, 2022

For those **registering for conference prior to February 22**, information on how to reserve your hotel room will be provided via e-mail on February 22.

For those registering for conference from **February 22 to April 11**, your **confirmation e-mail** will include the information on how to reserve your hotel room and an opportunity to receive a conference special hotel rate.