

MINUTES
Regular Meeting of the Board of Directors
of the
SUNNYSLOPE COUNTY WATER DISTRICT
March 21st, 2023

A. CALL TO ORDER: The meeting was called to order at 4:15 p.m. by Vice President Mauro, as authorized by the State of California Executive Order N-08-21 via teleconference, at the Sunnyslope County Water District office, 3570 Airline Highway, Hollister, California.

ROLL CALL: Present in Person: Vice President Edward Mauro (EM), Director Jerry Buzzetta (JB), Director James Parker (JP), Director Mike Alcorn (MA).

Present via teleconference: President Dee Brown (DB).

Vice President Mauro read the following statement prior to commencement of the meeting:

“Prior to tonight’s meeting, President Brown notified the District that she will attend the meeting remotely. Her attendance is for “Just Cause” purposes as she is experiencing a need related to a physical or medical condition. As such, President Brown will participate remotely through audio and visual technology.

This remote access is also available to the Public for them to view and provide real-time comment for the meeting. The District we will stop the meeting if there is any interruption in its remote connectivity.”

B. PUBLIC COMMENTS ON CLOSED SESSION MATTERS: The Board welcomed members of the public and opened the meeting to public comments regarding matters identified on the Closed Session agenda. No comments were received.

C. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS:

1. Conference with Legal Counsel- Pending Litigation (§54956.9(b))

CVRA Demand Letter- Shenkman & Hughes, PC

Vice President Mauro retired the meeting to closed session at 4:15 p.m. and upon returning to the regular session at 5:10 p.m., moved to take a brief recess. The meeting was reconvened to open session at 5:15 p.m.

D. PLEDGE OF ALLEGIANCE: Director Buzzetta led those in attendance in the Pledge of Allegiance.

E. REPORT IN OPEN SESSION ACTION TAKEN IN CLOSED SESSION:

1. Conference with Legal Counsel- Pending Litigation (§54956.9(b))

i. General counsel was given, no reportable actions taken.

F. APPROVAL OF AGENDA: Upon a motion made to approve the agenda by Director Parker, seconded by Director Alcorn, for which Vice President Mauro then took a roll call vote as follows: (DB), yes; (JP), yes; (MA), yes; (JB), yes; (EM), yes; the motion carried 5-0.

G. PUBLIC COMMENTS AND AUDIENCE INTRODUCTIONS: The Board welcomed members of the public and opened the meeting to public comments regarding matters not itemized on the agenda. No comments were received.

Staff Present for Open Session: In Person: General Manager/Secretary Drew Lander, Executive Assistant/Stenographer Madison Koester, Associate Engineer Rob Hillebrecht, Water/ Wastewater Superintendent Jose Rodriguez, Finance and HR Manager Barry Kelly.

H. CONSENT AGENDA:

1. Approval of Minutes of the Regular Board Meeting of February 21st, 2023
2. Approval of Minutes of the Special Board Meeting of February 28th, 2023.
3. Allowance of Claims – The Board reviewed the Disbursement Summary (below) for the period of February 1, 2023 through February 28, 2023, totaling \$1,195,845.09 which includes \$207,799.01 for payments to vendors, \$248,680.21 for Payroll, \$409,198.11 paid to the City of Hollister for collection of City sewer billings (net of our fees), and \$1,489.65 for customer refunds.

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
02/02/2023	50972	Ace Hardware (Johnson Lumber Co.)	\$23.13
02/02/2023	50973	Brenntag Pacific, Inc.	\$1,149.89
02/02/2023	50974	CWEA Membership- TCP	\$200.00
02/02/2023	50975	EBCO Pest Control	\$69.00
02/02/2023	50976	Hach Company	\$2,471.33
02/02/2023	50977	Mission Uniform Service	\$415.75
02/02/2023	50978	O'Reilly Auto Parts	\$29.49
02/02/2023	50979	Razzolink.com	\$76.95
02/02/2023	50980	San Benito County Water District	\$750.75
02/02/2023	50981	San Benito Tire Pros & Automotive	\$25.00
02/02/2023	50982	Star Concrete	\$1,496.73
02/02/2023	50983	Transene Company Inc (Shape Products)	\$152.36
02/02/2023	50984	USA Blue Book	\$828.34
02/02/2023	50985	UWUA Local 820	\$738.56
02/02/2023	ACH 2489	Sterling Administration Health	\$75.00
02/03/2023	ACH 2490	Intuit, Inc.	\$110.38
02/03/2023	ACH 2491	Intuit, Inc.	\$12.73
02/03/2023	ACH 2492	Sterling Administration Health	\$41.32
02/03/2023	ACH 2493	ADP	\$67.26
02/06/2023	ACH 2494	Principal	\$3,714.32
02/08/2023	50986	AT&T	\$445.45
02/08/2023	50987	AT&T	\$534.12
02/08/2023	50988	AT&T	\$500.00
02/08/2023	50989	City of Hollister-Finance Dept	\$409,198.11
02/08/2023	50990	Ferguson Enterprises, Inc.	\$326.29
02/08/2023	50991	Frisch Engineering Inc.	\$720.00
02/08/2023	50992	Hach Company	\$894.32
02/08/2023	50993	Iconix Waterworks (US) Inc.	\$2,542.43
02/08/2023	50994	Maggiora Bros. Drilling, Inc.	\$1,400.00
02/08/2023	50995	Mission Uniform Service	\$403.37
02/08/2023	50996	MNS Engineers, Inc.	\$215.00
02/08/2023	50997	Postal Graphics	\$1,666.51
02/08/2023	50998	Procure America	\$305.74
02/08/2023	50999	Recology San Benito County	\$326.68
02/08/2023	51000	San Benito Tire Pros & Automotive	\$730.07
02/08/2023	51001	Simplot Grower Solutions	\$1,473.78
02/08/2023	51002	Star Concrete	\$226.15
02/08/2023	51003	Toro Petroleum Corp.	\$2,315.92
02/08/2023	ACH 2495	Sterling Administration Health	\$150.00
02/08/2023	ACH 2496	iCloud	\$11,395.20
02/09/2023	JN00346	Net Pay	\$67,982.48
02/09/2023	JN00346	Total Tax	\$16,843.35

02/10/2023	ACH 2497	CalPERS - Retirement	\$23.08
02/10/2023	ACH 2498	CalPERS - Retirement	\$7,013.56
02/10/2023	ACH 2499	CalPERS - Retirement	\$7,918.50
02/10/2023	ACH 2500	CalPERS - Retirement	\$200.00
02/10/2023	ACH 2501	CalPERS - Retirement	\$1,010.96
02/10/2023	ACH 2502	CalPERS - Retirement	\$240.17
02/10/2023	ACH 2503	CalPERS - Retirement	\$3,997.58
02/10/2023	ACH 2504	ADP	\$2,146.41
02/13/2023	ACH 2505	Sterling Administration Health	\$140.00
02/14/2023	ACH 2506	Nationwide Retirements Solutions	\$8,908.81
02/15/2023	51004	ACC Business	\$1,323.29
02/15/2023	51005	Ace Hardware (Johnson Lumber Co.)	\$32.08
02/15/2023	51006	Adan Cervantes	\$65.00
02/15/2023	51007	Backflow Apparatus & Valve Co. (BAVCO)	\$649.53
02/15/2023	51008	CM Analytical, Inc.	\$10,943.75
02/15/2023	51009	De Lay & Laredo	\$2,300.00
02/15/2023	51010	Green Line	\$2,760.00
02/15/2023	51011	Green Valley Farm Supply, Inc	\$4,858.98
02/15/2023	51012	Mc Gilloway, Ray, Brown & Kaufman	\$6,980.00
02/15/2023	51013	Mission Uniform Service	\$415.75
02/15/2023	51014	MNS Engineers, Inc.	\$10,827.00
02/15/2023	51015	San Benito County Water District	\$327,927.36
02/15/2023	51017	Trans Union LLC	\$219.10
02/15/2023	51018	U.S. Bank Corporate Payment Systems	\$4,052.17
02/15/2023	51020	USA Blue Book	\$164.10
02/15/2023	51021	Wallace Group	\$357.00
02/15/2023	ACH 2507	Sterling Administration Health	\$113.00
02/16/2023	51022	CWEA Membership- TCP	\$200.00
02/17/2023	ACH 2508	Sterling Administration Health	\$160.00
02/22/2023	ACH 2509	Sterling Administration Health	\$5.00
02/22/2023	ACH 2510	ADP	\$264.10
02/23/2023	51023	A-1 Services	\$403.00
02/23/2023	51024	Ace Hardware (Johnson Lumber Co.)	\$630.26
02/23/2023	51025	Brenntag Pacific, Inc.	\$1,312.83
02/23/2023	51026	Brigantino Irrigation	\$19.99
02/23/2023	51027	Buckles-Smith	\$13,841.94
02/23/2023	51028	CA Dept. of Tax & Fee Administration	\$1,099.00
02/23/2023	51029	Central Ag Supply LLC	\$262.08
02/23/2023	51030	Eva Green Power	\$7,800.00
02/23/2023	51031	Exceedio	\$3,204.87
02/23/2023	51032	Green Line	\$1,410.00
02/23/2023	51033	Konica Minolta Premier Finance	\$416.76
02/23/2023	51034	Meter, Valve & Control	\$43,842.74
02/23/2023	51035	Mission Uniform Service	\$403.37
02/23/2023	51036	O'Reilly Auto Parts	\$219.22
02/23/2023	51037	Palace Business Solutions	\$453.34
02/23/2023	51038	Petty Cash	\$210.42
02/23/2023	51039	Postal Graphics	\$40.92
02/23/2023	51040	Raftelis Financial Consultants, Inc.	\$4,257.50
02/23/2023	51041	Regional Government Services	\$89.50
02/23/2023	51042	Toro Petroleum Corp.	\$1,983.82
02/23/2023	51043	Tyler Technologies, Inc.	\$4,339.12
02/23/2023	51044	USA Blue Book	\$1,203.24
02/23/2023	51045	UWUA Local 820	\$738.56
02/23/2023	JN00347	Net Pay	\$66,586.24

02/23/2023	JN00347	Total Tax	\$16,534.83
02/24/2023	ACH 2511	Sterling Administration Health	\$15.00
02/24/2023	ACH 2512	CalPERS - Retirement	\$23.08
02/24/2023	ACH 2513	CalPERS - Retirement	\$7,043.62
02/24/2023	ACH 2514	CalPERS - Retirement	\$7,918.50
02/24/2023	ACH 2515	Nationwide Retirements Solutions	\$8,908.81
02/24/2023	ACH 2516	CalPERS - Health Insurance	\$23,108.00
02/27/2023	ACH 2517	Sterling Administration Health	\$5.00
02/28/2023	51046	SERENA & THEADORE RICO	\$18.83
02/28/2023	51047	GLORIA POPOWSKI	\$163.88
02/28/2023	51048	OPENDOOR LABS INC.,	\$85.92
02/28/2023	51049	YOSHIFUMI R & NANCY M TAMAKI	\$167.53
02/28/2023	51050	HECTOR PEREZ	\$25.76
02/28/2023	51051	DUSTIN TEIBEL	\$193.65
02/28/2023	51052	NINA SWENDING	\$444.62
02/28/2023	51053	ROBERT POSTIGO	\$31.62
02/28/2023	51054	LULU MICHELOTTI IRREVOCABLE TRUST,	\$148.28
02/28/2023	51055	ANITA LUCKETTI	\$29.55
02/28/2023	51056	ROGGIE TRUJILLO	\$69.40
02/28/2023	51057	TAMMY & JEFFREY CASALEGNO	\$84.09
02/28/2023	51059	MERITAGE HOMES OF CALIFORNIA,	\$26.52
02/28/2023	ACH 2518	P G & E	\$36,770.34

-\$1,195,845.09

4. Receive Associate Engineer Monthly Status Report.
5. Receive Finance Manager Monthly Status Reports: a. Narrative Report, b. Operation Summary, c. Statement of Income, d. Investment Summary, and e. Board Designated Reserves.
6. Receive Superintendent Monthly Status Reports: a. Maintenance, b. City Meter Reading, and c. Groundwater Level Measurement.
7. Receive General Manager Monthly Status Report.

Vice President Mauro asked for public comment and upon receiving none, Vice President Mauro requested a motion to approve the consent agenda. Upon a motion made by Director Alcorn to approve the Consent Agenda, seconded by Director Parker, for which Vice President Mauro then took a roll call vote as follows: (DB), yes; (JP), yes; (MA), yes; (JB) yes; and (EM) yes; the motion carried 5-0.

I. NEW BUSINESS:

1. **Approve And Authorize The Board President To Sign Resolution No. 588 Creating A Lead Account Technician Position And Modifying Salary Step J (Not A Project Under CEQA Per Article 20, Section 15378).**

General Manager Drew Lander spoke on this item, stating that the office has been through various changes which have in turn led to a need for this position. Mr. Lander emphasized that employee Kelly Roberts has been doing an excellent job in taking on the additional responsibility and training the other front office staff, therefore it seems fitting to put her into a lead role. Director Alcorn asked for clarification on whether this role was exempt or hourly, to which General Manager Lander confirmed it is an hourly position represented by the collective bargaining unit. GM Lander also confirmed that the Union had been consulted and supports the modification to the job description.

Vice President Mauro then asked for any public comment. Upon receiving no public comment, Director Alcorn made a motion to Approve Resolution No. 588 creating a Lead Account Technician position and modifying salary step J. This motion was seconded by Director Parker for which Vice President Mauro then took a roll call vote as follows: (DB), yes; (JP), yes; (MA) yes; (JB) yes; and (EM) yes; the motion carried 5-0.

2. Due To Recent Reports And National Attention To PFOS And PFAS Chemicals, Staff Will Present Applicable Data And Impacts Relating To Potential Federal Regulations. This Is An Information Item Only To Allow For Open Discussion On This Matter (Not A Project Under CEQA Per Article 20, Section 15378).

Water/Wastewater Superintendent Jose Rodriguez was asked to speak on this matter. Mr. Rodriguez explained that PFAS are a group of man-made chemicals that includes PFOA, PFOS, GenX, and many other chemicals. He informed the board that small groundwater systems serving less than 10,000 people will need to complete monitoring twice over a 12-month period with initial monitoring needing to be complete within three years of the final rule. Water systems will initially be required to monitor quarterly but will be eligible for reduced monitoring if PFAS levels are less than one-third of the MCLs. Mr. Rodriguez informed the Board that the district won't be impacted as much as other areas might be because our water supplies do not appear to be impacted by PFAS chemicals. However, if needed in the future the best process to remove PFAS out of water is with granular activated carbon (GAC), which both surface water plants operated by the district do have.

This item was brought to the board as an informational discussion, no motion needed.

J. BOARD COMMITTEE and STATUS REPORTS

1. **Governance Committee:** (No meeting)
2. **Water/Wastewater Committee:** (No meeting)
3. **Finance Committee:** (No meeting)
4. **Policy and Procedure Committee:** (No meeting)
5. **Personnel Committee:** (No meeting)
6. **Water Resources Association of San Benito County (WRA):** (No Meeting)

K. BOARD and STAFF REPORTS

1. **Directors:** No Report.
2. **District Counsel:** No Report.
3. **General Manager:** General Manager/Secretary Lander gave an oral report discussing meeting with San Benito County and Fairview Developers as we work towards getting the college hooked up with sewer. Mr. Lander also gave an update on various projects around the office, including the rate model that is 90-95% complete and almost ready to be presented to the Board. Lastly, Mr. Lander expressed that Westhills Water Treatment plant should hopefully be back on by the end of the month, with the district planning to have both plants running through the coming year due to our large water allocation for this 2024.

L. FUTURE AGENDA ITEMS: Resending California's Drought Stage 2 restrictions and Budget for fiscal year 2023-2024.

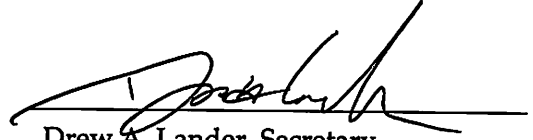
M. ADJOURNMENT: Vice President Mauro adjourned the meeting at 5:57 p.m.

APPROVED BY THE BOARD:



Dorothy J. L. Brown, President

RESPECTFULLY SUBMITTED:



Drew A. Lander, Secretary