



Sunnyslope County Water District

BOARD OF DIRECTORS

REGULAR MEETING

District Office Board Room/Teleconference



3570 Airline Hwy., Hollister, CA

NOTICE & AGENDA

JUNE 25, 2024

Regularly Scheduled Board Meeting - 5:15PM

Closed Session to Precede the Regular Session – 4:30PM

IN PERSON PUBLIC ACCESS TO DISTRICT MEETINGS IS AVAILABLE AND REMOTE ACCESS CAN BE OBTAINED THROUGH THE FOLLOWING ACCESS POINTS:

ZOOM MEETING ACCESS LINK

<https://us06web.zoom.us/j/83216038029?pwd=l7K47iHKhB1G4cL2xHdn4caN03i3Cb.1>

Passcode: SSCWD

Or Telephone: Dial + 1 (669) 444-9171 and when prompted enter Meeting ID: 832 1603 8029

Dial in Passcode: 130723

HEALTH AND SAFETY GUIDELINES

Public access to this meeting is provided both in person and through electronic viewing. Virtual meeting access will continue to be provided as a public convenience until further notice by the District Board. Remote viewing interruptions due to internet quality, power outages or other factors may occur and will not stop the meeting while a quorum is present in the Board Room; To ensure the health, safety, and welfare of those in attendance, all attendees must comply with any procedures/instructions announced by the Board of Directors or as directed by Staff prior to commencement of the meeting. Face coverings will be provided if health concerns dictate and will be made available upon request. The meeting will be available through Zoom for those who wish to join remotely. Anyone requiring accommodations may contact the Main Office at: (831) 637-4670 a minimum of 24 hrs prior to the start of the meeting.

Mission Statement:

“Our Mission is to provide safe, reliable, and high-quality water and wastewater services to our customers and all future generations in an environmentally and financially responsible manner.”

A. CALL TO ORDER - ROLL CALL

President Mauro _____, Vice-President Parker _____,

Director Brown _____, Director Alcorn _____, and Director Buzzetta _____.

- B. PUBLIC COMMENT ON CLOSED SESSION MATTERS** – Members of the public may address the Board on the item or items listed on the Closed Session agenda, with a time limit of three minutes per speaker.

CLOSED SESSION @ 4:30PM

C. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS:

1. **Labor Negotiation Discussion** – Gov. Code §54957.6, Update Regarding Negotiations with Collective Bargaining Unit

REGULAR SESSION

D. PLEDGE OF ALLEGIANCE

E. REPORT IN OPEN SESSION ACTION TAKEN IN CLOSED SESSION

- F. APPROVAL OF AGENDA** – Any requests to postpone consideration of an agenda item or move an item forward on the agenda will be considered at this time.

- G. PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS** – The public may comment¹ on any District business, not on the agenda, with a time limit of three minutes per speaker. To make a public comment in person please fill out a “Speaker Card” and return to the Minutes Clerk prior to speaking. When virtual meeting access is provided, please use the “hand-raise” feature and you will be called upon to speak. No action may be taken by the Board during the public comment period.

- H. CONSENT AGENDA** – Members of the Board and/or members of the public may pull matters from the Consent Agenda. Any matter pulled from the Consent Agenda requiring

action shall be moved to New Business and treated as a matter of new business, or for matters needing clarification shall be moved to Staff Reports and addressed by the respective staff. The public may address the Board² on these items, not to exceed 3 minutes, when the Board reviews each pulled item.

1. Approve Minutes of the Board
 - Regular Board Meeting- May 28, 2024 (page 1)
 2. Receive and Accept Allowance of Claims for Disbursements from May 1, 2024, Through May 31, 2024. (page 8)
 3. Receive and Accept Engineering Services Monthly Status Report (page 12)
 4. Receive and Accept Finance Manager Monthly Status Reports:
 - a) Narrative Report (page 14)
 - b) Operation Summary (page 21)
 - c) Statement of Income (page 24)
 - d) Investment Summary (page 26)
 - e) Board Designated Reserves (page 27)
 5. Receive and Accept Superintendent Monthly Status Reports:
 - a) Maintenance (page 28)
 - b) City Meter Reading (page 35)
 - c) Groundwater Level Measurement (page 36)
 6. Receive and Accept General Manager Monthly Status Report. (page 37)
- I. NEW BUSINESS** – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board² on these items as the Board reviews each item when directed to do so.
1. Consider Approval and Adoption of the District Budget for Fiscal Year 2024-25 (Not A Project Under CEQA Per Article 20, Section 15378) (page 38)

J. STATUS REPORT

1. Governance Committee (JB, MA) – (No Meeting)
2. Water / Wastewater Committee (DB, JP) – (No Meeting)
3. Finance Committee (JB, EM) – (Meeting Held June 17th, 2024, To Review FY24/25 Budget)
4. Policy and Procedure Committee (JP, MA)– (No Meeting)
5. Personnel Committee (EM, DB) – (No Meeting)
6. Water Resources Association of San Benito County (MA, Alt. JP) – (No Meeting)

K. BOARD and STAFF REPORTS

1. Directors
2. District Counsel
3. General Manager – General Manager Report (Oral Report)

L. FUTURE AGENDA ITEMS

M. ADJOURNMENT

Upon request, Sunnyslope County Water District (SSCWD) will make a reasonable effort to provide written agenda materials in appropriate alternative formats, languages or disability-related modification or accommodation, including auxiliary aids or services, to enable all individuals to participate in public meetings. SSCWD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service as soon as possible in advance of the meeting.

Next Regular Board Meeting – July 23, 2024 @ 5:15 p.m., District Office

AGENDA DEADLINE: July 17, 2024 @ 12:00 p.m.

Future Scheduled Committee Meetings

Water Resources Association of San Benito County – August 1, 2024 @ 4pm

¹ The person speaking is requested to fill out a speaker card stating items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. A limit of three (3) minutes per speaker is requested to allow others an opportunity to comment. Board members may ask questions of the speaker, but no action may be taken, and no discussion may be held on non-agenized items raised by the public. The General Manager may refer the matter to the proper personnel for review.

² The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. Please limit your comment to three (3) minutes. Please step up to and speak at the podium.

MINUTES
Regular Meeting of the Board of Directors
of the
SUNNYSLOPE COUNTY WATER DISTRICT
May 28th, 2024

A. **CALL TO ORDER:** The meeting was called to order at 4:30 p.m. by President Mauro, at the Sunnyslope County Water District office, 3570 Airline Highway, Hollister, California.

ROLL CALL: Present in Person: President Edward Mauro (EM), Director Dee Brown (DB), Director Michael Alcorn (MA).

Present via teleconference: Vice President James Parker (JP), Director Jerry Buzzetta (JB).

B. **PUBLIC COMMENTS ON CLOSED SESSION MATTERS:** The Board welcomed members of the public and opened the meeting to public comments regarding matters identified on the Closed Session agenda. No comments were received.

C. **CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS:**

1. **Labor Negotiation Discussion (§ 54957.6)**

Request to Open Contract Negotiations with Collective Bargaining Unit

2. **Conference with Legal Counsel (§ 54956.9(d))**

Potential Litigation Pertaining to Urban Area Water Supply and Treatment Agreement

President Mauro retired to closed session at 4:35 p.m. and upon returning to the regular session, moved to take a brief recess at 5:50 p.m. The meeting was reconvened to open session at 5:52 p.m.

D. **PLEDGE OF ALLEGIANCE:** Director Brown led those in attendance in the Pledge of Allegiance.

E. **REPORT IN OPEN SESSION ACTION TAKEN IN CLOSED SESSION:**

1. **Labor Negotiation Discussion (§ 54957.6)**

General Status Discussion, no reportable action taken.

2. **Conference with Legal Counsel (§ 54956.9(d))**

General Status Discussion, no reportable action taken.

F. **APPROVAL OF AGENDA:** President Mauro requested a motion to approve the agenda. Director Alcorn motioned to approve the agenda, seconded by Director Brown, for which President Mauro then took a roll call vote as follows: (DB), yes; (JB), yes; (JP), yes; (MA), yes; and (EM), yes; the motion carried 5-0.

G. **PUBLIC COMMENTS AND AUDIENCE INTRODUCTIONS:** The Board welcomed members of the public and opened the meeting to public comments regarding matters not itemized on the agenda. No comments were received.

Staff Present for Open Session: In Person: General Manager/Secretary Drew Lander, Executive Assistant/Stenographer Madison Koester, Water/ Wastewater Superintendent Jose Rodriguez, Finance and HR Manager Barry Kelly, Principal Engineer Robert Hillebrecht.

H. CONSENT AGENDA:

1. Approval of Minutes for:
 - Regular Board Meeting of April 23rd, 2024
 - Special Board Meeting of May 15th, 2024

2. Allowance of Claims – The Board reviewed the Disbursement Summary (below) for the period of April 1, 2024 through April 30, 2024, totaling \$3,833,088.67 which includes \$761,656.90 for payments to vendors, \$247,111.92 for Payroll, \$907,468.70 paid to the City of Hollister for collection of City sewer billings (net of our fees), and \$26,172.23 for customer refunds.

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
04/02/2024	52361	Ace Hardware (Johnson Lumber Co.)	\$125.61
04/02/2024	52362	AT&T	\$572.97
04/02/2024	52363	Auto Tech Service Center, Inc.	\$130.00
04/02/2024	52364	Brenntag Pacific, Inc.	\$15,575.57
04/02/2024	52365	Brigantino Irrigation	\$111.33
04/02/2024	52366	Calgon Carbon Corporation	\$71,697.79
04/02/2024	52367	Century Communities	\$117,550.06
04/02/2024	52368	Clean Brothers	\$150.00
04/02/2024	52369	Hach Company	\$405.94
04/02/2024	52370	Itron, Inc.	\$10,421.20
04/02/2024	52371	Mission Uniform Service	\$451.15
04/02/2024	52372	O'Reilly Auto Parts	\$14.19
04/02/2024	52373	Petty Cash	\$60.00
04/02/2024	52374	Recology San Benito County	\$342.91
04/02/2024	52375	Rexel	\$2,437.29
04/02/2024	52376	RJR Recycling	\$2,000.00
04/02/2024	52377	San Benito County Water District	\$437,272.58
04/02/2024	52379	San Benito County Water District	\$153.25
04/02/2024	52380	Star Concrete	\$852.15
04/02/2024	52381	Transene Company Inc (Shape Products)	\$161.54
04/02/2024	52382	Verizon Wireless	\$451.02
04/04/2024	ACH2827	Sterling Administration Health	\$22.75
04/05/2024	ACH2828	Principal	\$3,274.92
04/05/2024	JN00574	Net Pay	\$64,139.31
04/05/2024	JN00574	Total Tax	\$15,994.86
04/08/2024	ACH2829	Sterling Administration Health	\$20.55
04/08/2024	ACH2830	CalPERS - Retirement	\$23.08
04/08/2024	ACH2831	Sterling Administration Health	\$200.00
04/08/2024	ACH2832	CalPERS - Retirement	\$7,321.63
04/08/2024	ACH2833	CalPERS - Retirement	\$7,804.70
04/08/2024	ACH2834	Nationwide Retirements Solutions	\$8,284.87
04/08/2024	ACH2835	iCloud	\$13,178.55
04/09/2024	52401	AARON R LEDBETTER	\$93.56
04/09/2024	52402	GRANITE CONSTRUCTION,	\$3,497.35
04/10/2024	52383	ACC Business	\$1,323.29
04/10/2024	52384	Ace Hardware (Johnson Lumber Co.)	\$132.13
04/10/2024	52385	Brenntag Pacific, Inc.	\$32,795.70
04/10/2024	52386	City of Hollister-Finance Dept	\$458,649.38
04/10/2024	52387	City of Hollister-Finance Dept	\$448,819.32
04/10/2024	52388	CM Analytical, Inc.	\$11,997.50
04/10/2024	52389	Itron, Inc.	\$1,137.50

04/10/2024	52390	Meter, Valve & Control	\$4,200.00
04/10/2024	52391	Mission Uniform Service	\$889.55
04/10/2024	52392	North Bay Pensions, LLC	\$2,400.00
04/10/2024	52393	Quinn Company	\$1,520.27
04/10/2024	52394	San Benito Engineering & Surveying Inc.	\$3,760.00
04/10/2024	52395	Star Concrete	\$334.85
04/10/2024	52396	Toro Petroleum Corp.	\$5,043.86
04/10/2024	52397	TPO	\$1,175.00
04/10/2024	52398	Trans Union LLC	\$206.69
04/10/2024	52399	U.S. Bank Corporate Payment Systems	\$2,872.82
04/10/2024	52400	USA Blue Book	\$910.25
04/10/2024	ACH2836	Sterling Administration Health	\$15.63
04/11/2024	ACH2837	Colonial Life	\$1,868.26
04/11/2024	JN00577	Laif Investment	\$1,000,000.00
04/12/2024	ACH2838	ADP	\$2,221.35
04/15/2024	ACH2839	Sterling Administration Health	\$35.00
04/16/2024	ACH2840	Sterling Administration Health	\$449.80
04/17/2024	52436	DENAE LOPEZ & ANDREW PIROTTA	\$38.52
04/17/2024	ACH2841	Sterling Administration Health	\$200.00
04/18/2024	52403	A Tool Shed	\$561.40
04/18/2024	52404	Abel Alvarez	\$17.30
04/18/2024	52405	Ace Hardware (Johnson Lumber Co.)	\$530.90
04/18/2024	52406	ACWA/JPIA	\$11,172.23
04/18/2024	52407	Auto Tech Service Center, Inc.	\$13,180.00
04/18/2024	52408	Badger Meter, Inc.	\$99,562.94
04/18/2024	52409	Bracco's Towing	\$350.00
04/18/2024	52410	Brenntag Pacific, Inc.	\$3,006.28
04/18/2024	52411	Brigantino Irrigation	\$284.88
04/18/2024	52412	Bryan Mailey Electric, Inc	\$7,835.81
04/18/2024	52413	Calcon System, Inc.	\$8,075.00
04/18/2024	52414	Central Ag Supply LLC	\$480.32
04/18/2024	52415	EBCO Pest Control	\$75.00
04/18/2024	52416	exceedio	\$3,298.16
04/18/2024	52417	Extreme Air, Inc.	\$360.00
04/18/2024	52418	Fastenal Company	\$212.34
04/18/2024	52419	Grainger, Inc.	\$319.04
04/18/2024	52420	Green Line	\$1,980.00
04/18/2024	52421	Grundfos CBS Inc.	\$1,750.00
04/18/2024	52422	Hollister True Value	\$12.01
04/18/2024	52423	Iconix Waterworks (US) Inc.	\$1,809.19
04/18/2024	52424	John Smith Road Landfill	\$2,365.50
04/18/2024	52425	Kevin Castro	\$119.99
04/18/2024	52426	Mission Uniform Service	\$416.75
04/18/2024	52427	O'Reilly Auto Parts	\$202.12
04/18/2024	52428	PAPE Machinery	\$162,115.99
04/18/2024	52429	Postal Graphics	\$82.65
04/18/2024	52430	Simplot Grower Solutions	\$1,342.48
04/18/2024	52431	Toro Petroleum Corp.	\$2,069.01
04/18/2024	52432	U.S. Bank Corporate Payment Systems	\$282.01
04/18/2024	52433	USA Blue Book	\$998.40
04/18/2024	52434	UWUA Local 820	\$715.48
04/18/2024	52435	Wallace Group	\$307.50
04/18/2024	ACH2842	Sterling Administration Health	\$423.62

04/18/2024	JN00576	Net Pay	\$63,560.36
04/18/2024	JN00576	Total Tax	\$16,685.93
04/23/2024	52439	Roto-Rooter	\$36,000.00
04/23/2024	ACH2843	CalPERS - Retirement	\$23.08
04/23/2024	ACH2844	CalPERS - Retirement	\$7,312.89
04/23/2024	ACH2845	CalPERS - Retirement	\$7,595.18
04/23/2024	ACH2846	Nationwide Retirements Solutions	\$8,290.75
04/23/2024	ACH2847	CalPERS - Health Insurance	\$30,951.40
04/24/2024	ACH2848	Sterling Administration Health	\$212.00
04/25/2024	52440	A-1 Services	\$403.00
04/25/2024	52441	Ace Hardware (Johnson Lumber Co.)	\$135.29
04/25/2024	52442	Brenntag Pacific, Inc.	\$58,430.14
04/25/2024	52443	Brigantino Irrigation	\$115.76
04/25/2024	52444	Central Ag Supply LLC	\$408.38
04/25/2024	52445	Corbin Willits Systems, Inc. (MOM's)	\$150.00
04/25/2024	52446	De Lay & Laredo	\$2,962.50
04/25/2024	52447	exceedio	\$4,369.64
04/25/2024	52448	Filmtec Corporation	\$10,948.75
04/25/2024	52449	Kelly Roberts	\$100.00
04/25/2024	52450	MANCO	\$4,920.84
04/25/2024	52451	Mission Uniform Service	\$507.07
04/25/2024	52452	Quinn Company	\$352.74
04/25/2024	52453	RJR Recycling	\$2,000.00
04/25/2024	52454	San Benito County Water District	\$453,253.09
04/25/2024	52456	Star Concrete	\$600.88
04/25/2024	52457	State Water Resources Control Board-DWOCB	\$60.00
04/25/2024	52458	ULINE	\$72.77
04/25/2024	52459	USA Blue Book	\$996.32
04/25/2024	52460	UWUA Local 820	\$692.40
04/25/2024	52461	Verizon Wireless	\$482.31
04/25/2024	52462	Wallace Group	\$3,668.75
04/29/2024	ACH2849	Sterling Administration Health	\$180.00
04/30/2024	ACH2850	P G & E	\$22,542.80

-\$3,833,088.67

3. Receive Associate Engineer Monthly Status Report. (April Report Not Available)

Director Buzzetta requested to pull the special meeting minutes from May 15th, 2024, due to an omission in item H2. Instead of pulling the minutes, President Mauro opened the item for discussion. Director Buzzetta wanted his comments pertaining to The Hollister Urban Area Water Supply and Treatment Agreement included in the minutes. The following excerpt was added in the special meeting minutes from May 15th, 2024 to satisfy his request; "Director Buzzetta voiced his concerns pertaining The Hollister Urban Area Water Supply and Treatment Agreement including a \$175 resiliency charge and the absence of requested financial documentation explaining raw water costs, something the district has been seeking for the last year. Director Buzzetta requested to seek a motion to proceed with good faith negotiations with San Benito County Water District, but due to

technical difficulties the District's attorney, Michael Laredo, dropped off the Zoom call. Without the District attorney present Board President Mauro did not feel comfortable proceeding with a motion, to which General Manager Lander suggested bringing back the item in the following board meeting." President Mauro then asked for public comment and upon receiving none, President Mauro requested a motion to approve the consent agenda. Upon a motion made by Director Alcorn to approve the Consent Agenda with the request articulated by Director Buzzetta, seconded by Director Brown, for which President Mauro then took a roll call vote as follows: (DB), yes; (JB), yes; (JP), yes; (MA), yes; and (EM) yes; the motion carried 5-0.

I. NEW BUSINESS:

- 1. 2024 RATE MODEL PRESENTATION – Raftelis Financial Consulting Will Present The Draft Water And Wastewater Rate Study Report To Address Financial Needs Of The District For A 5 Year Period. The Board Will Consider And Approve A Motion To Accept The Conclusions Of The Financial Plan And Associated Rates, Initiate The 218 Process With Subsequent Motion To Distribute 218 Notices And Conduct The Submission And Tabulation Of Protests Per District Resolution No 527 And Schedule A Public Hearing For July 23, 2024. Staff report prepared by General Manager, Drew A. Lander. Presentation Provided By Theresa Jurotich, Raftelis Consultant.**

PUBLIC HEARINGS - Receive Presentations by Raftelis Financial Consultants and Authorize the Following:

- 1. Presentation of the Water Fund Financial Plan and Proposed Water Rate Increases and Authorize the Mailing of the Proposition 218 Notice Setting a Public Hearing on July 23, 2024.**
- 2. Presentation of the Wastewater Fund Financial Plan and Proposed Wastewater Rate Increases and Authorize the Mailing of the Proposition 218 Notice Setting a Public Hearing on July 23, 2024.**

Teresa Jurotich, a consultant from Raftelis, presented the Water & Wastewater Rate Study slideshow presentation that was given at the May 15th, 2024, special board meeting seeking approval to send out prop 218 notices to customers and begin the rate adoption. Miss Jurotich started the presentation by reviewing the estimated costs of future capital projects and emphasizing the approximate 18% increase in compound inflation since the last time Sunnyslope changed their rates. Director Buzzetta questioned the West Hills Expansion and ASR projects; he originally believed them to be grant funded not debt financed. Additionally, Director Buzzetta commented on the District not yet approving these projects. To which General Manager Lander informed him that \$20 million of the West Hills project is funded by grants, and although the District has intentions on moving forward with the two projects, rates can be revisited if the projects don't come to fruition.

Teresa Jurotich continues her presentation by reviewing the proposed 5-year schedule for fixed water and volume rates, discussing the current share of Water Rate Revenues. To which General Manager Lander commented that there were no suggested changes to the percentages, to encourage water conservation. In turn, the rate study suggests simplifying wastewater rates by setting a fixed rate, ensuring revenue stability.

Director Buzzetta questioned whether the reliability charge is part of the cost of raw water that was calculated for the rate study, or if it was left out because the board has yet to agree to it. Miss Jurotich confirmed that the reliability charge was considered for raw water purchase costs. Director Buzzetta then questioned how the rates would be affected

if the board decided to not approve that charge, to which Miss Jurotich reminded him that the District can go back and reassess if that's the case and change the percentage increases in future years. Director Alcorn then questioned if the District could unilaterally decrease rates, to which General Manager Lander replied that rates can be decreased unilaterally if it's feasible.

President Mauro then asked for any public comment. Upon receiving no public comment, President Mauro requested a motion to approve the item. Director Brown made a motion to accept the conclusions of the financial plan and associated rates, initiate the 218 process with subsequent motion to distribute 218 notices and conduct the submission and tabulation of protests per district resolution no 527 and schedule a public hearing for July 23, 2024. This motion was seconded by Director Alcorn for which President Mauro then took a roll call vote as follows: (DB), yes; (JB), no; (MA) yes; (JP) yes; and (EM), yes; the motion carried 4-1.

2. Consider A Motion Authorizing The Governance Committee To Proceed With Good Faith Negotiations With SBCWD Under Article 7 Of The Hollister Urban Area Water Supply And Treatment Agreement – Recommendation Of The Governance Committee

General Manager Lander spoke on this item, informing the board that the Governance Committee met and had discussion on the Hollister Urban Area Water Supply and Treatment Agreement, specifically three items of contention that have been discussed on multiple occasions. Those items include wording in the agreement that allows San Benito County Water District the authorization to tell Sunnyslope and the City to use more water than they intend to, funding of the expansion of West Hills, and additional language on how the districts approve the quantity of water being distributed. With these contentions, the Governance Committee suggests sending a letter to San Benito County Water District acting on Article 7 of the agreement. Step 1 of Article 7 reads "Managers or other persons designated by disputing parties will negotiate on behalf of the entities they represent," which was decided amongst the Districts to be the Governance Committee.

Director Buzzetta commented that there are more issues within the agreement, including the lack of accounting backup on raw water costs that has been being requested by Sunnyslope for the last 14-15 months and the moving forward on projects that have yet to obtain the proper approval. Therefore, Director Buzzetta believes the district should move forward on Article 7 of the Hollister Urban Area Water Supply and Treatment Agreement within a two-month timeframe to ensure a resolution is reached in a timely manner. Director Alcorn commented that maybe putting a timeline on it wouldn't be the best course of action as the District is still pursuing good faith negotiations and making good progress, therefore it might cause tension putting a timeline on a resolution. Directors have back and forth conversation on enacting a two-month timeline, where Director Parker comments that with the temporary General Manager at San Benito it's important to move quickly.

President Mauro comments that the City of Hollister needs to be brought in on these discussions, to which Director Buzzetta agrees, but he also believes Sunnyslope needs to move forward even if the City doesn't.

President Mauro then asked for any public comment. Upon receiving no public comment, President Mauro requested a motion to approve the item. Director Buzzetta made a motion to write a letter to San Benito County Water District sent from council that due to material breeches in the agreement the District would like to proceed to the dispute resolution step 1, the goal being to have resolution within 2 months or proceed to step 2.

This motion was seconded by Director Parker for which President Mauro then took a roll call vote as follows: (DB), yes; (JB), yes; (JP) yes; (MA) yes; and (EM), yes; the motion carried 5-0.

J. BOARD COMMITTEE and STATUS REPORTS

1. **Governance Committee:** (Meeting held May 21st.)
2. **Water/Wastewater Committee:** (No Meeting.)
3. **Finance Committee:** (Meeting held May 10th.)
4. **Policy and Procedure Committee:** (No meeting.)
5. **Personnel Committee:** (Meeting held May 7th.)
6. **Water Resources Association of San Benito County (WRA):** (No Meeting.)

K. BOARD and STAFF REPORTS

1. **Directors:** No Report.
2. **District Counsel:** Attorney Michael Laredo reported that the District has received their check from the ongoing lawsuit with the county and everything is in its final stages.
3. **General Manager:** GM Lander reported that there will need to be a special board meeting to go up and see the completed solar fields, which is tentatively being set for June 4th, 2024. In addition to the solar fields, the District is making great progress on several other projects thanks to the new office engineering support. This includes the Cielo Vista Sewer Project that should have a June completion date, in time for the incoming college. Mr. Lander concluded his report by informing the board of the intention to bring fiscal year 2024-2025 budget to the next regularly scheduled board meeting.

L. FUTURE AGENDA ITEMS: Special Meeting on June 4th for Solar Field Ribbon Cutting & FY 2024-2025 Budget

M. ADJOURNMENT: President Mauro adjourned the meeting at 6:54 p.m.

APPROVED BY THE BOARD:

Edward J. Mauro, President

RESPECTFULLY SUBMITTED:

Drew A. Lander, Secretary



Sunnyslope Water District

Disbursement Reports FY 23-24

May 1, 2024 through May 31, 2024

Date	Num	Name	Amount
05/01/2024	52464	AT&T	\$492.75
05/01/2024	52465	Brenntag Pacific, Inc.	\$29,063.18
05/01/2024	52466	Brigantino Irrigation	\$61.87
05/01/2024	52467	Calgon Carbon Corporation	\$71,697.79
05/01/2024	52468	Central Ag Supply LLC	\$1,589.63
05/01/2024	52469	Clean Brothers	\$150.00
05/01/2024	52470	E.H. Wachs Co.	\$491.30
05/01/2024	52471	Grainger, Inc.	\$124.42
05/01/2024	52472	Hach Company	\$5,291.01
05/01/2024	52473	Itron, Inc.	\$8,810.21
05/01/2024	52474	Mc Master-Carr	\$57.10
05/01/2024	52475	Mission Uniform Service	\$451.93
05/01/2024	52476	Petty Cash	\$45.00
05/01/2024	52477	RJR Recycling	\$2,000.00
05/01/2024	52478	Star Concrete	\$1,543.16
05/01/2024	52479	ULINE	\$1,519.01
05/01/2024	52480	USA Blue Book	\$798.94
05/01/2024	52481	Wallace Group	\$4,838.75
05/01/2024	52482	ANTHONY GATTO	\$49.81
05/02/2024	ACH2851	Sterling Administration Health	\$35.00
05/03/2024	JN00581	Net Pay	\$59,018.24
05/03/2024	JN00581	Total Tax	\$15,183.74
05/06/2024	ACH2852	Sterling Administration Health	\$140.00
05/06/2024	ACH2853	Principal	\$3,293.34
05/07/2024	52485	ACC Business	\$1,343.14
05/07/2024	52486	Ace Hardware (Johnson Lumber Co.)	\$172.89
05/07/2024	52487	Atlas Copco Compressors LLC	\$1,907.92
05/07/2024	52488	Auto Tech Service Center, Inc.	\$160.00
05/07/2024	52489	Brenntag Pacific, Inc.	\$13,436.95
05/07/2024	52490	Brigantino Irrigation	\$62.08
05/07/2024	52491	Bryan Mailey Electric, Inc	\$8,743.46
05/07/2024	52492	City of Hollister-Finance Dept	\$442,108.49
05/07/2024	52493	Employee Relations, Inc.	\$27.22
05/07/2024	52494	Green Valley Farm Supply, Inc	\$1,265.13
05/07/2024	52495	Hollister Paint Co.	\$303.23
05/07/2024	52496	Interstate Battery System of San Jose Inc	\$508.34
05/07/2024	52497	J M Electric	\$528.00

Disbursement Reports FY 23-24

05/07/2024	52498	Mission Uniform Service	\$500.93
05/07/2024	52499	O'Reilly Auto Parts	\$19.63
05/07/2024	52500	Quinn Company	\$1,288.37
05/07/2024	52501	Recology San Benito County	\$342.91
05/07/2024	52502	San Benito County Water District	\$197.25
05/07/2024	52503	San Benito Engineering & Surveying Inc.	\$2,640.00
05/07/2024	52504	Sharp Engineering and Construction, Inc.	\$17,530.00
05/07/2024	52505	Simplot Grower Solutions	\$1,876.70
05/07/2024	52506	State Water Resources Control Board-DWOCP	\$90.00
05/07/2024	52507	Toro Petroleum Corp.	\$2,620.16
05/07/2024	52508	U.S. Bank Corporate Payment Systems	\$5,348.04
05/07/2024	52510	ULINE	\$307.00
05/07/2024	52511	USA Blue Book	\$2,430.74
05/07/2024	52512	Veolia Water Technologies, Inc.	\$64,508.88
05/07/2024	ACH2854	iCloud	\$12,976.30
05/08/2024	ACH2855	Sterling Administration Health	\$143.01
05/10/2024	ACH2856	Sterling Administration Health	\$5.00
05/10/2024	ACH2857	ADP	\$2,221.35
05/10/2024	ACH2858	CalPERS - Retirement	\$6,861.66
05/10/2024	ACH2859	CalPERS - Retirement	\$7,953.42
05/10/2024	ACH2860	P G & E	\$23,064.29
05/10/2024	ACH2861	CalPERS - Retirement	\$23.08
05/13/2024	ACH2862	Sterling Administration Health	\$152.47
05/13/2024	ACH2863	Nationwide Retirements Solutions	\$8,290.77
05/14/2024	ACH2864	Colonial Life	\$1,813.76
05/15/2024	52516	Ace Hardware (Johnson Lumber Co.)	\$384.51
05/15/2024	52517	Agile Occupational Medicine, PC	\$115.00
05/15/2024	52518	American Water Works Association (AWWA)	\$2,502.00
05/15/2024	52519	Brenntag Pacific, Inc.	\$27,254.65
05/15/2024	52520	Calcon System, Inc.	\$1,690.00
05/15/2024	52521	EBCO Pest Control	\$75.00
05/15/2024	52522	Ebix, Inc.	\$482.06
05/15/2024	52523	exceedio	\$4,043.44
05/15/2024	52524	Green Rubber Kennedy Ag	\$14.71
05/15/2024	52525	Hollister, City of (Engineering Dept)	\$918.94
05/15/2024	52526	John Smith Road Landfill	\$4,713.00
05/15/2024	52527	Mission Uniform Service	\$400.66
05/15/2024	52528	Mitch's Certified Classes, Inc	\$1,300.00
05/15/2024	52529	Palace Business Solutions	\$619.64
05/15/2024	52530	Raftelis Financial Consultants, Inc.	\$910.00

Disbursement Reports FY 23-24

05/15/2024	52531	RJR Recycling	\$500.00
05/15/2024	52532	Security Shoring & Steel Plates, Inc.	\$163.88
05/15/2024	52533	Sharp Engineering and Construction, Inc.	\$20,550.00
05/15/2024	52534	Trans Union LLC	\$157.05
05/15/2024	52535	USA Blue Book	\$3,206.93
05/15/2024	52536	VEOLIA WTS Analytical Instruments, Inc.	\$8,763.92
05/16/2024	JN00582	Net Pay	\$62,357.14
05/16/2024	JN00582	Total Tax	\$16,112.35
05/17/2024	ACH2865	Sterling Administration Health	\$383.00
05/17/2024	ACH2866	Sterling Administration Health	\$718.60
05/20/2024	ACH2867	CalPERS - Retirement	\$23.08
05/20/2024	ACH2868	CalPERS - Retirement	\$7,067.30
05/20/2024	ACH2869	CalPERS - Retirement	\$7,942.61
05/20/2024	ACH2870	Nationwide Retirements Solutions	\$8,290.77
05/20/2024	ACH2871	CalPERS - Health Insurance	\$30,033.65
05/22/2024	52537	A-1 Services	\$403.00
05/22/2024	52538	Ace Hardware (Johnson Lumber Co.)	\$227.17
05/22/2024	52539	Auto Tech Service Center, Inc.	\$150.00
05/22/2024	52540	Bracco's Towing	\$150.00
05/22/2024	52541	Brenntag Pacific, Inc.	\$69,443.69
05/22/2024	52542	Central Ag Supply LLC	\$1,116.41
05/22/2024	52543	CM Analytical, Inc.	\$13,233.75
05/22/2024	52544	Corbin Willits Systems, Inc. (MOM's)	\$150.00
05/22/2024	52545	CWEA Membership- TCP	\$108.00
05/22/2024	52546	De Lay & Laredo	\$7,785.50
05/22/2024	52547	exceedio	\$9,119.67
05/22/2024	52548	Grundfos CBS Inc.	\$11,425.00
05/22/2024	52549	Hach Company	\$1,459.10
05/22/2024	52550	ICON Cloud Solutions, LLC	\$487.80
05/22/2024	52551	Iconix Waterworks (US) Inc.	\$1,802.34
05/22/2024	52552	InfoSend	\$6,911.60
05/22/2024	52553	Mission Uniform Service	\$500.93
05/22/2024	52554	Palace Business Solutions	\$34.80
05/22/2024	52555	Platt	\$107.51
05/22/2024	52556	Rain for Rent	\$4,284.22
05/22/2024	52557	Tesco Controls Inc	\$2,577.00
05/22/2024	52558	Toro Petroleum Corp.	\$1,904.73
05/22/2024	52559	Unified Truck Services	\$660.00
05/22/2024	52560	Veolia Water Technologies, Inc.	\$7,025.43
05/22/2024	52561	Wallace Group	\$10,851.25

Disbursement Reports FY 23-24

05/22/2024	52562	Wright Bros. Indust. Supply	\$105.07
05/22/2024	ACH2872	Sterling Administration Health	\$212.00
05/30/2024	52566	Ace Hardware (Johnson Lumber Co.)	\$176.85
05/30/2024	52567	Alvin Do	\$174.59
05/30/2024	52568	AT&T	\$317.94
05/30/2024	52569	Brenntag Pacific, Inc.	\$21,122.76
05/30/2024	52570	Brigantino Irrigation	\$157.70
05/30/2024	52571	Calcon System, Inc.	\$2,476.50
05/30/2024	52572	DKF Solutions Group, LLC	\$2,650.00
05/30/2024	52573	DXP Enterprises, Inc.	\$3,151.31
05/30/2024	52574	Edges Electrical Group, LLC	\$977.69
05/30/2024	52575	Grundfos CBS Inc.	\$6,986.00
05/30/2024	52576	Mission Uniform Service	\$453.15
05/30/2024	52577	O'Reilly Auto Parts	\$126.69
05/30/2024	52578	Palace Business Solutions	\$153.61
05/30/2024	52579	Statewide Traffic Safety & Signs Inc.	\$885.74
05/30/2024	52580	TPO	\$6,600.00
05/30/2024	52581	UWUA Local 820	\$1,038.60
05/30/2024	52582	Verizon Wireless	\$580.70
05/30/2024	ACH2873	CalPERS - Retirement	\$23.08
05/30/2024	ACH2874	CalPERS - Retirement	\$7,947.33
05/30/2024	ACH2875	Nationwide Retirements Solutions	\$8,290.77
05/30/2024	ACH2876	CalPERS - Retirement	\$8,654.45
05/30/2024	JN00583	Net Pay	\$70,887.40
05/30/2024	JN00583	Total Tax	\$18,784.17
			\$1,367,065.64

S U M M A R Y:

Accounts Payable Paid to:

Vendors	\$548,818.26
Payroll - Employee	\$375,891.83
San Benito County	\$197.25
City of Hollister for City Billing Collected, Net of Fees	\$442,108.49
Customer Refunds & Returned Checks/ACH	\$49.81
Debt & Finance	\$0.00

Total Disbursements

\$1,367,065.64

Staff Report

Agenda Item: **H-3**

DATE: June 19, 2024 (June 24, 2024 Meeting)

TO: Board of Directors

FROM: Principal Engineer, Rob Hillebrecht

SUBJECT: Engineering Services Monthly Status Report

Fully Staffed Engineering Department

On May 13, 2024, Rob Hillebrecht resumed working at Sunnyslope Water District as the Principal Engineer and Alvin Do began working for Sunnyslope as the Assistant Engineer. Rob has been training Alvin in the various duties of the Assistant Engineer and Alvin is quickly learning. The Engineering Department is now fully staffed and is addressing deferred work from the last year of being understaffed, along with the many upcoming projects.

Monthly Urban Drought & Conservation Reporting

Alvin has been working through the backlog of monthly Drought & Conservation reporting that is required by DDW. This reporting conveys the amount of water produced by Sunnyslope and delivered to our customers and the City of Hollister through our interties with them. It also notes our conservation efforts and any potential water shortages.

City of Hollister Interties

Sunnyslope Water District maintains 5 metered interties with the City of Hollister. Staff discovered that the metered readings on a few of these interties were quite abnormal and suspicious. Further investigation revealed wiring issues with the meters causing inaccuracy in the meter readings. The wiring issues were resolved and Sunnyslope staff plan to negotiate with City of Hollister staff to determine how to correct the previous misreads.

Updating Sunnyslope Water & Sewer System Maps

The Engineering Department has begun updating the water and sewer system maps on the GIS program. Once fully updated, the revisions will be printed and distributed to the operations staff.

Best Road Mutual Consolidation

Wallace Group is quickly progressing on the design for a new pipeline in John Smith Rd that will connect Best Road Mutual to Sunnyslope's new Foxhill Zone (previously called Irrigation Zone). Sunnyslope staff provided a diagram showing how this Zone will function for Best Road and the future consolidations of Stonegate and Tres Pinos. Staff are also working with Schaff & Wheeler to revise the previously designed Well #5 Improvements needed for the Foxhill Zone to ensure coordination with the consolidation design.

Active Developments

1. Santana Ranch Apartments Phase 2

The water system for Santana Ranch Apartments Phase 2 passed the hydrostatic pressure test, disinfection, and bacteriological testing. They then tied into Sunnyslope's system in four locations and heavily flushed after the connections.

2. Annotti Landing

Annotti Landing at the southern end of Memorial Dr. also passed the hydrostatic pressure test, disinfection, and bacteriological test. Tie-ins were conducted in two locations with the installation of two fire hydrants happening with the tie-ins. While hydrant installations are unusual for tie-ins, due to the location of the hydrants it was impractical to install them prior to the tie-ins. Flushing was conducted after the connections were completed.

3. Cielo Vista/Gavilan College/Fairview Corners Sewer

The new sewer connection from Cielo Vista to the City of Hollister wastewater collections system has been completed and wastewater from Cielo Vista is currently running to the City of Hollister wastewater treatment plant. Sunnyslope Water has now taken responsibility of the Cielo Vista collections system and is sending the wastewater to the City of Hollister under a contract held between the agencies. San Benito County is beginning the process of decommissioning the Ceilo Vista SBR wastewater facility. The underground contractor is currently installing the sewer across Fairview toward the Gavilan College site.

4. Willow Landing

While conducting the over-excavation of Santa Ana Road, the grading contractor hit and existing 1 1/2" copper service lateral causing a significant leak. Sunnyslope staff responded to the emergency and isolated the section of pipe. The grading contractor ultimately had to replace a portion of the service lateral along with the saddle and corporation stop on the main (due to the original saddle being heavily corroded steel). Sunnyslope has also worked with the development engineer and Hollister Engineering Department to resolve a conflict between the curb-line and Sunnyslope valve cans.

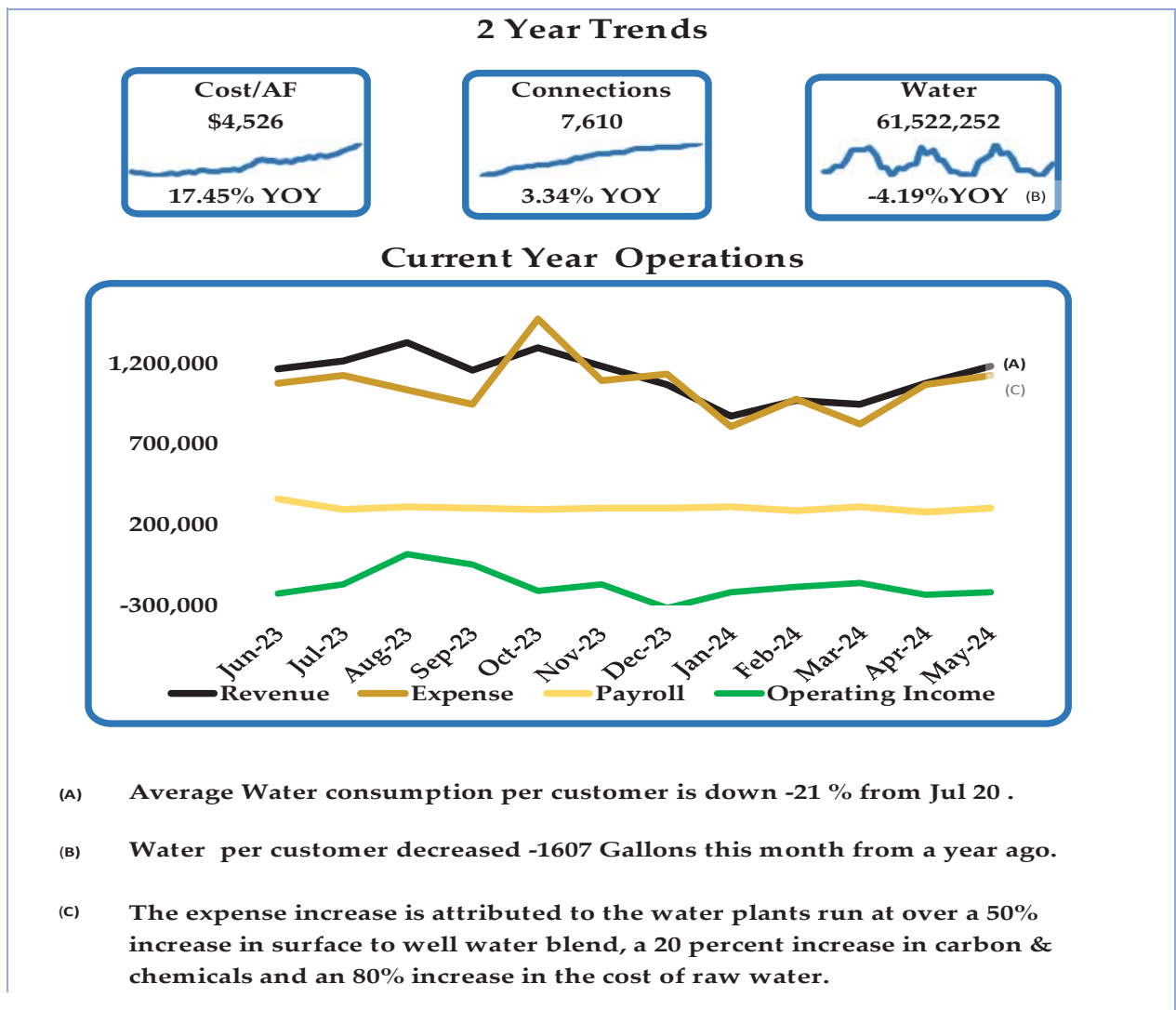
Staff Report

Agenda Item: **H – 4a**

DATE: June 14, 2024 (June 25, 2024 Meeting)
TO: Board of Directors
FROM: Finance & Human Resource Manager, Barry Kelly
SUBJECT: Statements of: a. Operations, b. Income, c. Investment, and d. Board Designated Reserves.

OVERVIEW

(May 2024)



OPERATIONS SUMMARY

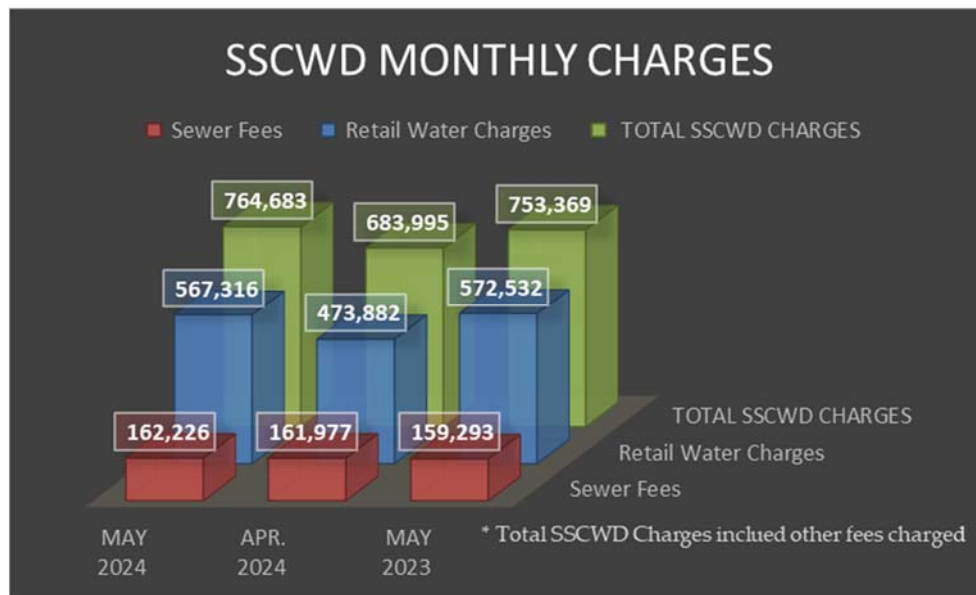
(May 2024)

Connections increased by 35 accounts in May. We now serve 7,610 customers and 5,917 accounts utilize online services and electronic payments.

YTD Revenue for FY 24 increased 7.5% YOY.

Receivables from operations total \$1.2m. The past due portion has decreased to 4.9% from 17% at the beginning of the fiscal year. The large decrease is attributed to collection efforts imposed this year involving liens and shut off notices. O&M receivables total \$384 and is current. San Benito Foods O&M totals \$62k and is one month overdue.

Water consumption YTD is up 6.7% from one year ago. Billed Metered water YTD is 695 MM gallons vs 652 MM for the same period in the prior year.



STATEMENT OF INCOME VS BUDGET

(May 2024)

YTD, we show an overall Net Operating loss of \$(1,903k) vs a loss of \$(583k) in the prior year. The projected FY 24 net income from operations is a loss of (2.3) MM vs a budgeted loss of (2.3) MM and an actual loss of \$(799)k in the previous fiscal year. The increased deficit is attributed to the cost of operating the plants at full capacity. The surface water blend averaged 34% in the prior year and was 84% in May. The impact of this was to add 56k to the actual loss for the month, 672k YTD.

INVESTMENT SUMMARY

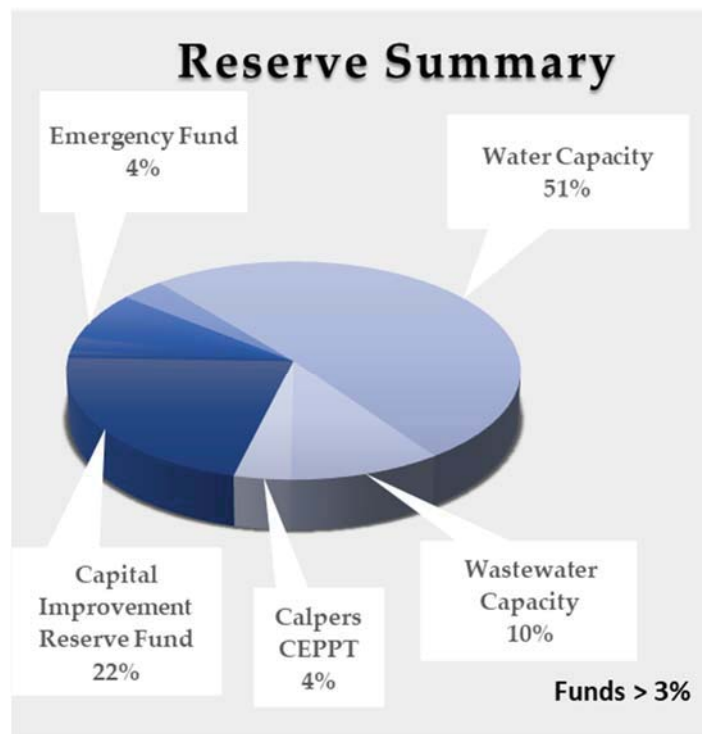
(May 2024)

Cash and invested funds total \$24.6 million. Over 22 million is earning between 3.5% and 4.9%. The FY24 income from investments is 806k YTD.

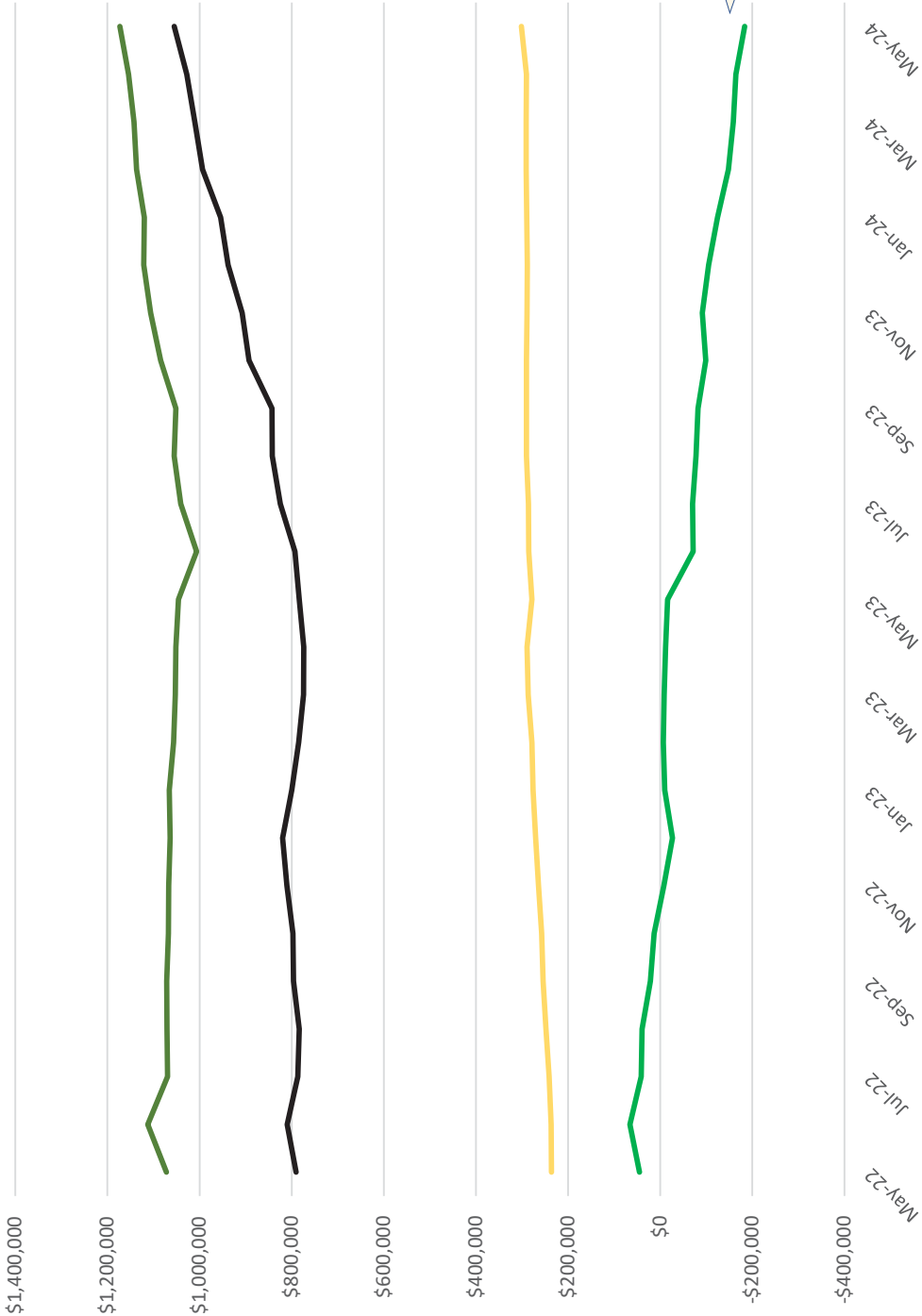
RESERVES

(May 2024)

Reserves total \$24.2 million which equals 43% of capitalized assets. See the Board Designated Reserve report for a summary of the transactions and the status of actual expenditures per Board authorized expenditures.

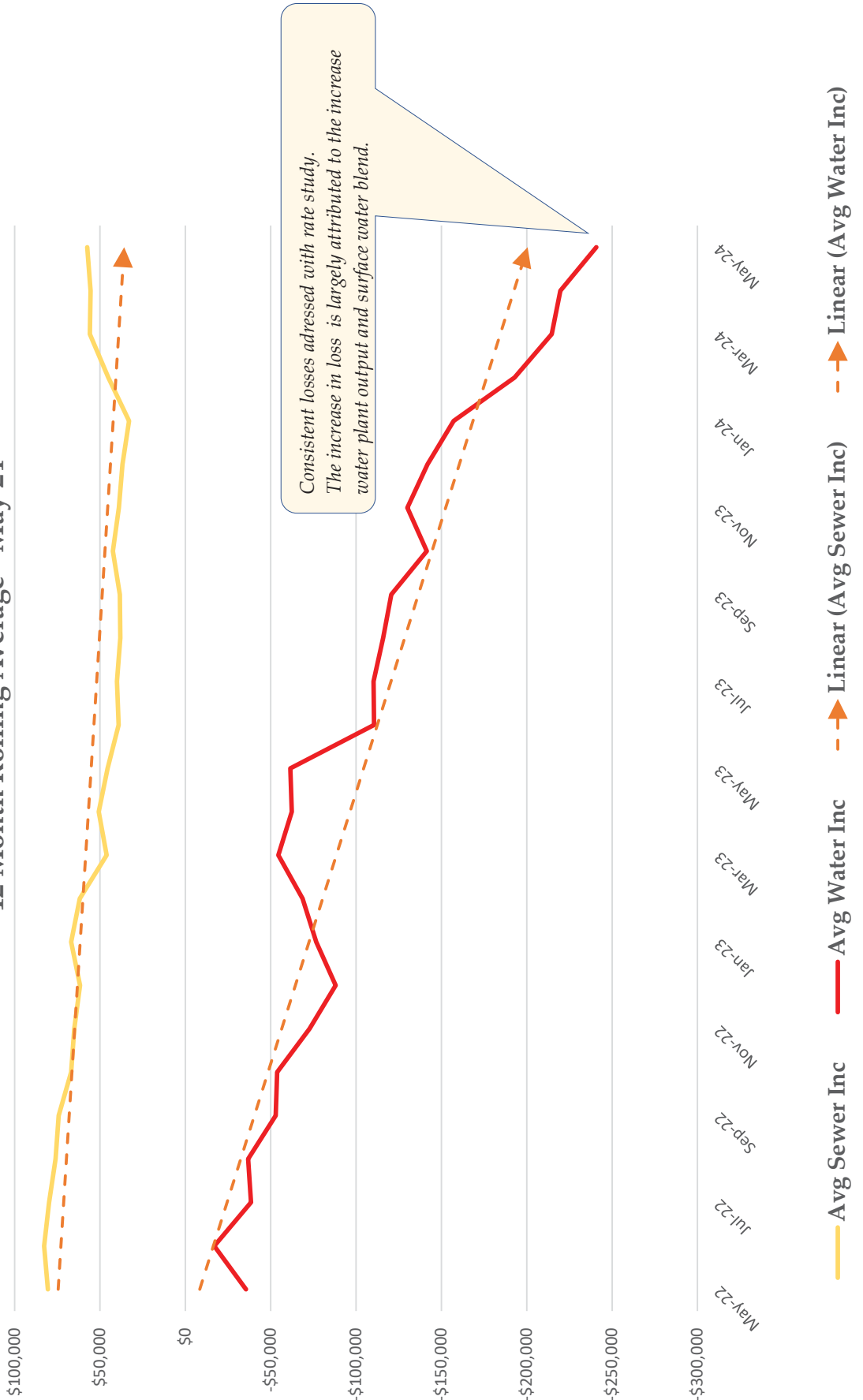


Statement of Operating Income 12 Month Rolling Average - May 24

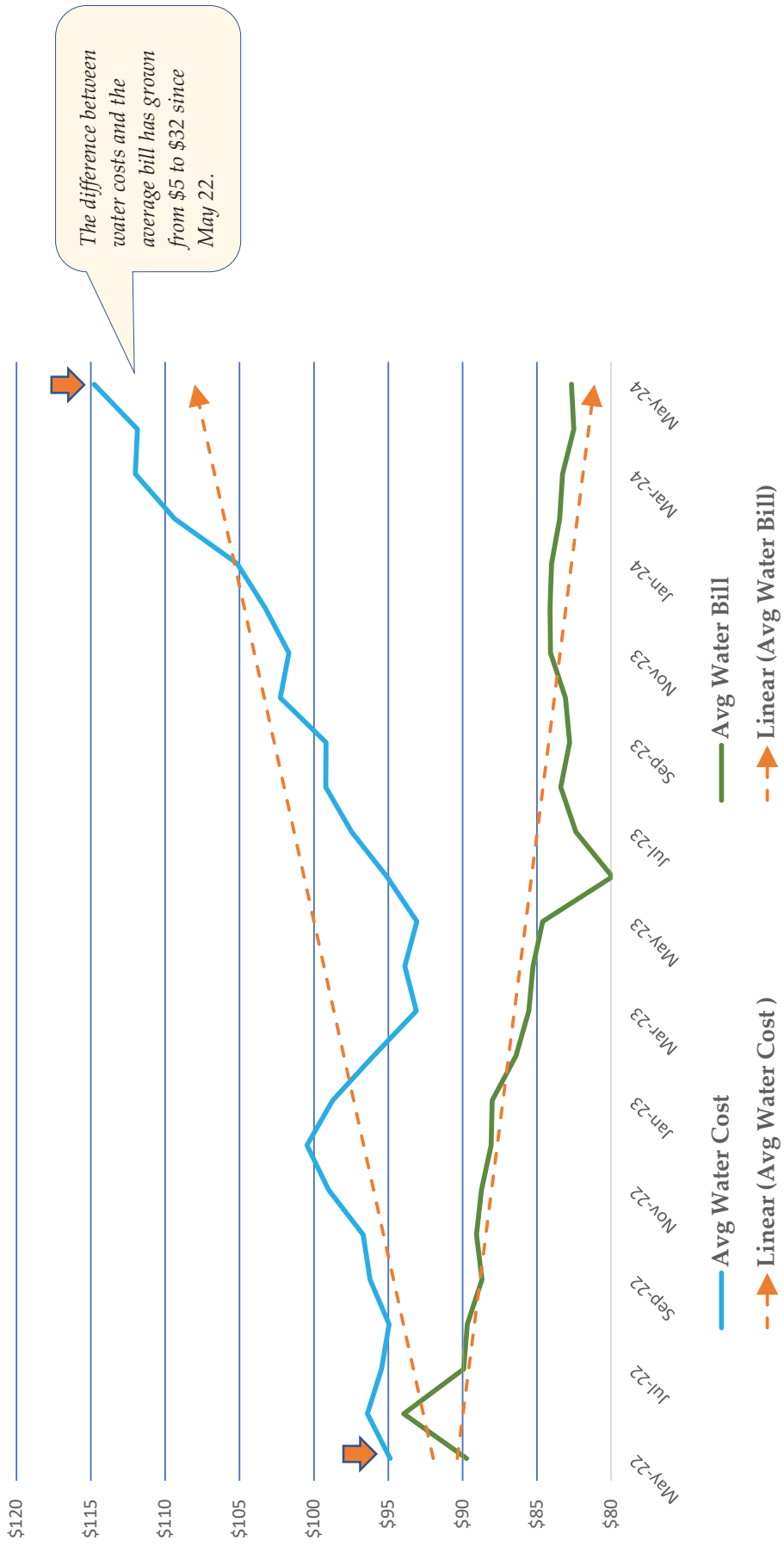


The decrease in operating income is attributed to the high cost of operating the plants at full capacity vs. pumping well water. The increase in Surface water blend added \$672k in expense FY24 YTD.

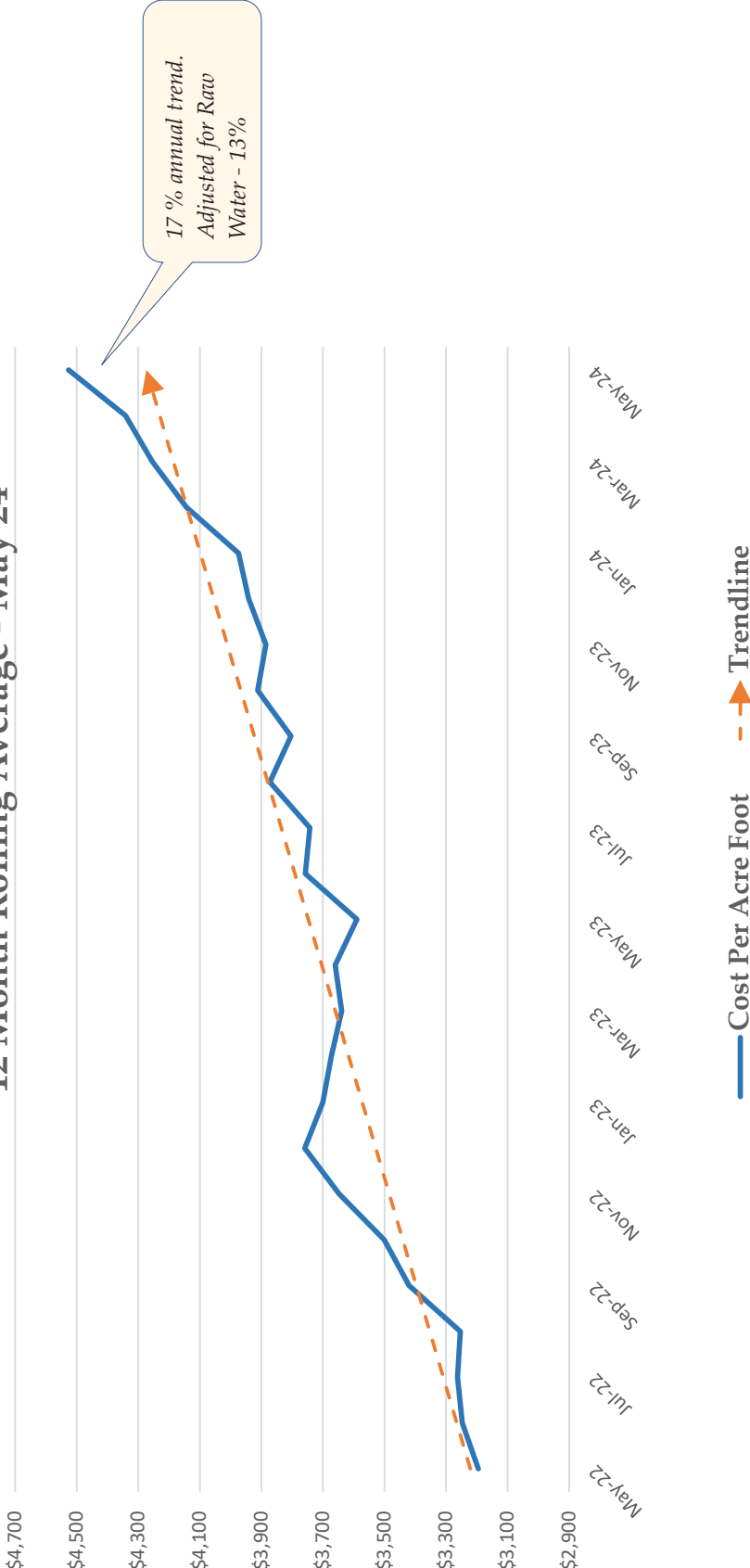
Operating Income by Segment 12 Month Rolling Average - May 24



Per Customer Water Charges 12 Month Rolling Average - May 24



Cost Per Acre Foot 12 Month Rolling Average - May 24



Sunnyslope County Water District
2023 / 2024
OPERATION SUMMARY (This Year)

ITEMS	JULY 2023	AUG. 2023	SEPT. 2023	OCT. 2023	NOV. 2023	DEC. 2023	JAN. 2024	FEB. 2024	MAR. 2024	APR. 2024	MAY 2024	JUNE 2024	YTD TOTAL
NO. WATER CAPACITY FEE RECD	7	8	-	23	13	-	2	9	26	27	7	35	157
NO. WW CAPACITY FEE RECD	5	4	-	-	-	-	-	-	12	8	-	10	39
NO. WATER ACCOUNTS	7,413	7,413	7,419	7,459	7,457	7,485	7,484	7,539	7,559	7,557	7,557	7,610	75,829
NO. SSCWD SEWER ACCTS	1,302	1,308	1,309	1,306	1,308	1,308	1,311	1,313	1,317	1,326	1,326	1,328	12,819
NO. COH SEWER ACCTS	4,877	4,884	4,906	4,922	4,938	4,977	4,984	5,013	5,025	5,063	5,076	5,076	62,990
Total WaterSmart / Invoice Cloud	5,653	5,470	5,864	5,693	5,661	5,680	5,673	5,694	5,838	5,739	5,917	-	62,990
NO. E-BILL Invoice Cloud (Paperless)	2,090	2,119	2,153	2,146	2,164	2,180	2,181	2,195	2,197	2,204	2,219	-	22,119
MONTHLY CHARGES													
Retail Water Charges	\$ 678,622.03	\$ 851,334.48	\$ 684,394.94	\$ 710,883.41	\$ 611,236.80	\$ 481,028.87	\$ 460,120.11	\$ 387,671.59	\$ 428,019.07	\$ 473,881.92	\$ 567,316.13	\$ -	\$ 6,334,509.35
Installation Fees	162,527.70	162,127.99	164,279.77	163,759.42	163,744.51	163,708.67	163,859.14	189,572.96	179,384.26	161,977.15	162,226.23	-	1,857,167.80
Late Fees	2,960.00	4,860.00	10,439.18	9,315.00	6,215.00	8,010.00	3,520.00	12,550.00	10,465.00	4,860.00	14,450.00	-	70,005.00
Collection Fees, net	7,400.35	8,213.75	10,439.18	7,676.22	7,622.41	6,971.82	6,532.99	5,036.53	5,032.87	5,052.87	5,085.49	-	75,600.96
COH Billing Fees	14,679.00	14,721.00	14,808.00	14,832.00	14,922.00	15,009.00	15,054.00	15,054.00	14,715.00	15,204.00	15,255.00	-	164,253.00
Other Misc. Fees	2,785.48	2,325.39	1,600.00	30,186.38	1,375.73	10,450.64	2,340.00	(1,718.49)	1,218.00	24,484.61	350.00	-	75,397.74
TOTAL COH CHARGES	\$ 868,974.76	\$ 1,043,582.61	\$ 875,521.89	\$ 936,654.43	\$ 805,116.43	\$ 679,979.00	\$ 651,426.24	\$ 608,166.59	\$ 638,834.20	\$ 683,994.83	\$ 764,682.85	\$ -	\$ 8,556,933.85
CITY OF HOLLISTER CHARGES													
COH Sewer Fees	439,232.35	440,073.98	441,641.95	443,488.36	444,804.27	446,587.41	437,044.44	422,937.98	450,166.49	452,908.99	454,344.90	-	\$ 4,873,231.12
COH Street Sweeping	11,143.60	11,149.86	11,194.04	11,241.20	11,277.80	11,321.04	11,334.75	11,366.57	11,382.70	11,452.25	11,483.52	-	124,347.33
COH Senior Discount	(1,427.10)	(1,407.00)	(1,414.80)	(1,459.26)	(1,467.30)	(1,467.30)	(1,467.30)	(1,467.26)	(1,547.70)	(1,567.80)	(1,567.80)	-	(16,260.62)
Total COH Charges	448,948.85	449,816.84	451,421.19	453,270.30	454,614.77	456,441.15	446,911.89	432,837.29	460,001.49	462,793.44	464,260.62	-	4,981,317.83
Late Fees	5,371.85	5,635.57	5,292.91	5,482.09	5,140.00	4,307.40	5,075.02	3,452.92	3,909.42	3,869.81	3,457.27	-	51,624.26
TOTAL COH CHARGES	\$ 454,320.70	\$ 455,452.41	\$ 456,714.10	\$ 458,752.39	\$ 459,754.77	\$ 461,348.55	\$ 451,986.91	\$ 436,290.21	\$ 463,910.91	\$ 466,663.25	\$ 467,717.89	\$ -	\$ 5,032,942.09
ACCOUNTS RECEIVABLE - Aged													
A/R for Sunnyslope Water **	\$ 994,039.75	\$ 1,182,589.86	\$ 1,028,536.87	\$ 1,028,959.80	\$ 950,312.12	\$ 824,900.90	\$ 798,559.11	\$ 720,675.76	\$ 694,291.02	\$ 746,919.79	\$ 782,150.89	\$ -	\$ -
A/R for City of Hollister **	563,971.82	584,258.78	576,598.85	574,964.95	586,571.15	590,785.95	578,799.18	551,908.34	542,109.00	538,552.62	515,804.06	\$ -	\$ -
Unapplied Payments	(48,720.53)	(48,256.13)	(43,957.84)	(47,912.58)	(55,020.27)	(68,083.30)	(62,384.80)	(61,235.14)	(84,061.48)	(99,438.40)	(65,642.74)	\$ -	\$ -
Outstanding Bills Owed	\$ 1,509,291.04	\$ 1,718,592.51	\$ 1,551,177.88	\$ 1,556,012.17	\$ 1,481,863.00	\$ 1,347,693.55	\$ 1,314,973.49	\$ 1,211,348.96	\$ 1,152,338.54	\$ 1,186,034.01	\$ 1,232,312.21	\$ -	\$ -
Past Due	267,120.54	259,706.29	289,851.57	265,104.60	276,827.88	283,998.10	232,523.96	171,440.86	102,752.33	84,194.93	60,096.54	\$ -	\$ -
% Past Due	17.70%	15.11%	18.57%	17.04%	18.68%	21.07%	17.68%	14.15%	8.92%	7.10%	4.88%	\$ -	\$ -
SBCWD O&M Owed	\$ 562,694.15	\$ 562,694.15	\$ 496,071.00	\$ 496,071.00	\$ 370,881.77	\$ 384,771.95	\$ 356,719.61	\$ 378,094.22	\$ 367,897.00	\$ 384,783.23	\$ 384,484.36	\$ -	\$ -
San Benito Funds Owed	\$ 467,638.17	\$ 467,638.17	\$ 270,971.34	\$ 304,304.67	\$ 337,638.00	\$ 337,638.00	\$ 370,971.30	\$ 28,645.20	\$ 25,682.00	\$ 56,821.82	\$ 60,809.69	\$ -	\$ -

Sunnyslope County Water District
2023 / 2024
OPERATION SUMMARY (This Year)

ITEMS	JULY 2023	AUG. 2023	SEPT. 2023	OCT. 2023	NOV. 2023	DEC. 2023	JAN. 2024	FEB. 2024	MAR. 2024	APR. 2024	MAY 2024	JUNE 2024	YTD TOTAL
WATER METRED													
Cubic Feet	10,476,000	13,790,400	10,695,300	11,162,700	9,273,100	6,216,400	6,442,300	5,297,600	4,888,700	6,531,800	8,224,900	-	92,999,200
Total SSCWD Gallons	78,360,480	103,152,192	80,000,844	83,496,996	69,362,788	46,498,672	48,188,404	39,626,048	36,567,476	48,857,864	61,522,252	-	695,634,016
WATER SOURCE													
Well #2 (Southside Road)	3,216,000	4,438,000	1,566,000	20,000	378,000	1,024,000	1,861,000	2,004,000	640,000	627,000	2,414,000	-	18,188,000
Well #5 (Ray Cir/Enterprise)	1,258,700	1,445,061	2,941,907	3,086,942	1,968,696	1,782,157	627,627	1,858,986	616,006	1,174,827	3,840,526	-	20,601,435
Well #7 (Enterprise Rd)	1,975,951	1,045,825	388,265	21,383	-	372,196	440,362	408,656	162,882	133,179	980,760	-	5,929,459
Well #8 (Ridgemark)	5,719,000	12,855,000	19,826,000	15,937,000	14,466,000	8,127,000	7,206,000	2,136,000	30,000	67,000	80,000	-	86,449,000
Well #11 (Southside Road)	6,753,000	7,344,000	3,044,000	62,000	2,783,000	3,290,000	4,071,000	5,062,000	1,834,000	1,260,000	6,098,000	-	41,601,000
Net Well Interflow	(9,713,600)	(8,573,700)	(4,803,000)	(3,773,700)	(1,925,950)	(11,618,300)	(16,240,400)	(7,519,800)	(2,536,200)	(4,268,500)	(9,300,800)	-	(69,400,650)
TOTAL from Wells	9,209,051	18,554,186	22,963,072	15,585,625	17,669,746	2,977,053	(2,034,111)	3,950,842	5,619,088	(1,006,494)	10,112,486	-	1,035,868,244
Lessalt W.T.P. I (High Zone)	30,051,000	41,453,000	32,734,000	39,306,000	35,941,000	9,293,000	12,581,000	12,965,000	14,672,000	19,746,000	23,074,000	-	271,316,000
Lessalt W.T.P. I (Middle Zone)	13,037,000	16,620,000	12,880,000	14,828,000	13,590,000	23,850,000	17,660,000	12,854,000	11,944,000	16,221,000	13,277,000	-	166,761,000
West Hills W.T.P. (@ Well #2)	13,107,000	20,205,000	12,594,000	13,974,000	3,902,000	3,193,000	9,930,000	4,201,000	8,765,000	10,576,000	13,231,000	-	113,278,000
West Hills W.T.P. (@ Well #11)	25,764,000	31,979,000	21,927,000	27,068,000	18,799,000	13,232,000	17,724,000	4,542,000	13,074,000	20,180,000	19,606,000	-	213,895,000
West Hills W.T.P. (@ COH #2)	13,670,000	1,296,000	12,780,000	22,509,000	19,715,000	13,087,000	15,878,000	5,721,000	10,855,000	13,037,000	10,175,000	-	138,723,000
West Hills W.T.P. (@ COH #4)	22,709,000	14,146,000	8,998,000	3,185,000	24,178,000	17,737,000	20,768,000	7,987,000	13,082,000	18,510,000	17,072,000	-	168,372,000
West Hills W.T.P. (@ COH #5)	22,634,000	13,998,000	26,450,000	41,595,000	24,194,000	17,571,000	22,711,000	7,427,000	12,078,000	17,621,000	17,861,000	-	224,140,000
TOTAL Surface Water (Plant Production)	140,972,000	139,697,000	127,863,000	162,465,000	140,319,000	97,963,000	117,252,000	55,697,000	84,470,000	115,891,000	113,896,000	-	1,296,485,000
Plant Production Used by Hollister	67,946,370	46,274,558	62,547,029	85,735,000	86,356,071	65,850,049	74,793,479	32,182,605	39,659,633	59,702,890	53,740,690	-	674,788,371
SSCWD % of Plant Production	51.80%	66.88%	51.08%	47.23%	38.46%	32.78%	36.21%	42.27%	53.05%	48.48%	52.82%	-	47.95%
Estimated Water Gaint(Loss)	(3,874,201)	(8,824,436)	(8,278,199)	(6,586,629)	(2,269,887)	11,408,668	7,764,294	12,160,811	(13,861,979)	(6,323,752)	(8,745,544)	0	(29,430,854)
Percent Difference	-2.58%	-5.58%	-5.49%	-4.83%	-1.44%	11.30%	6.74%	20.39%	-15.39%	-5.50%	-7.05%	-	-2.10%
Water Consumption Per Customer	10528	13861	10740	11179	9289	6212	6430	5256	4839	6444	8084	-	8442
Blend - % Surface	88.25%	82.01%	71.30%	81.61%	74.53%	93.60%	100.00%	90.03%	84.63%	100.00%	83.56%	-	86.32%
Chemical, Carbon, Water PAF	1399	1373	1349	1325	1284	1284	1254	1292	1268	1350	1353	-	1321
Blend Budget Impact	\$85,478	\$64,785	\$29,899	\$71,389	\$40,169	\$64,834	\$90,271	\$33,155	\$40,486	\$96,060	\$55,732	-	\$672,258
Cost of Water Produced (Per Acre Foot)	3,526	2,755	3,303	4,383	3,979	5,914	5,203	6,346	5,300	3,902	3,262	-	4,461
Prior YTD Cost	2,666	2,445	3,115	3,970	4,342	5,073	4,324	3,128	3,406	7,175	3,740	4,649	3,795
(SSCWD Raw Water & Power increased \$110/m Mar 2022, \$334 May 2023, \$62 May 2024)													

FY24 Metered Water

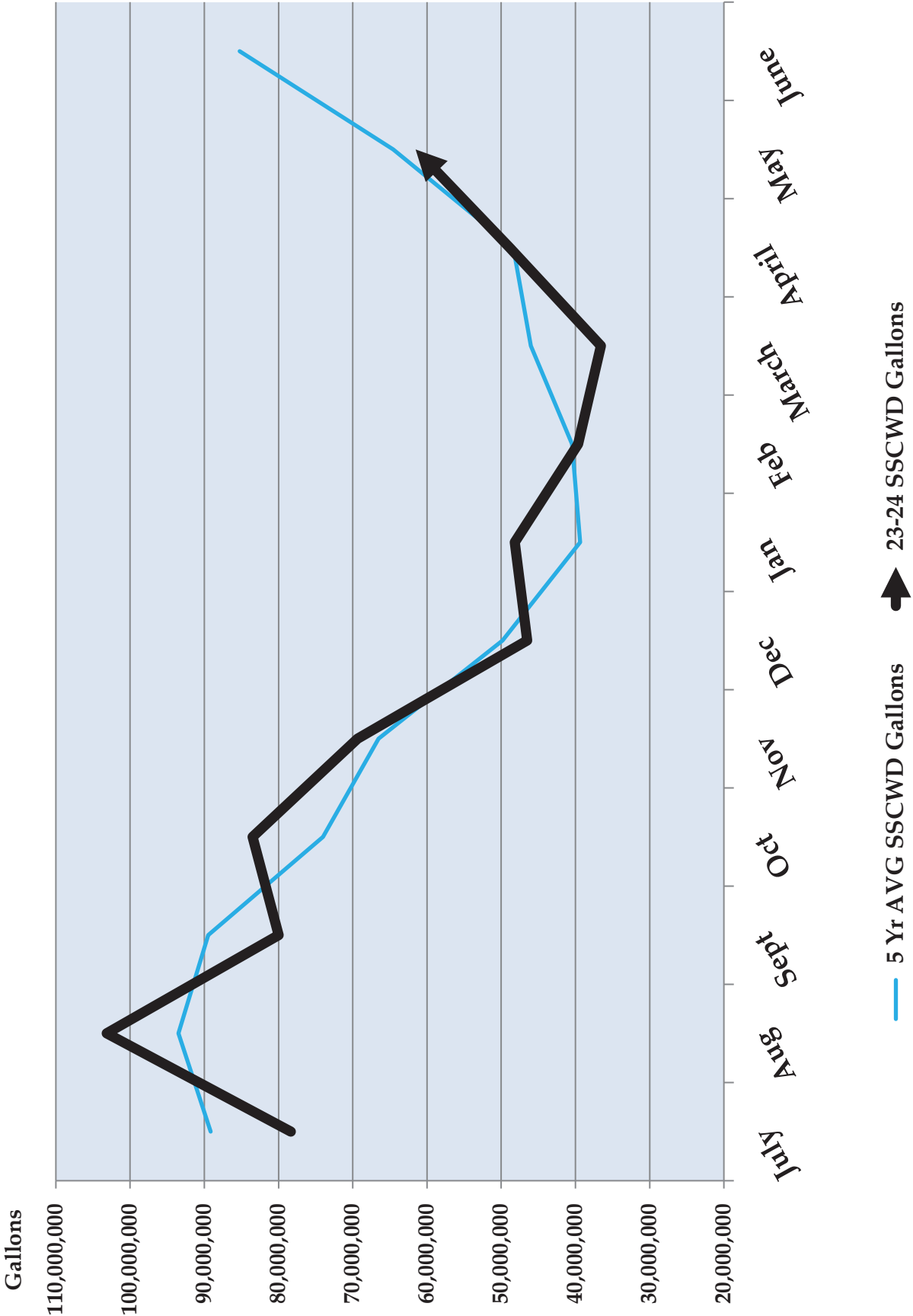


Chart Includes: Only Water Metered to SSCWD Customers,
Chart Does Not Include: COH Interfines Wholesale Water Flow

Sunnyslope County Water District

STATEMENT OF INCOME
FOR THE FISCAL YEAR ENDING JUNE 30, 2024 (This Year)
UN-AUDITED 6/14/2024

*** WATER ***	Apr-24		May-24		Variance Over / (Under) Prior Month		Apr-23		May-23		YEAR- TO-DATE	PRIOR YEAR-TO- DATE	PROJECTED 23/24 ACTUAL	FY 23/24 BUDGET
OPERATING REVENUES														
Water Sales	473,882	567,316	93,434	564,272	409,685	6,333,428	5,850,734	7,015,606	7,465,000					
Contracted Services	384,753	384,484	(269)	209,947	209,947	3,728,271	2,309,417	4,261,000	4,261,000					
Installation Fees	4,860	12,425	7,565	3,240	6,480	67,255	31,535	88,849	88,849					
Late Fees	2,498	3,830	1,332	3,933	4,489	62,388	61,052	68,171	68,171					
Other Revenue	23,231	17,247	(5,984)	-	136,509	196,083	266,424	297,438	228,220					
TOTAL OPERATING REVENUES	889,224	985,302	96,078	781,391	767,110	10,387,425	8,519,161	11,731,064	11,954,220					
OPERATING EXPENSES														
Salaries and Benefits	(228,332)	(250,999)	(22,666)	(113,070)	(257,336)	(2,686,535)	(2,474,402)	(3,041,225)	(2,660,460)					
Operating Expenses	(969,791)	(1,000,406)	(30,615)	(681,722)	(757,310)	(10,287,148)	(7,091,743)	(11,607,161)	(12,051,637)					
TOTAL OPERATING EXPENSES	(1,198,123)	(1,251,405)	(53,282)	(794,792)	(1,014,646)	(12,973,684)	(9,566,145)	(14,648,386)	(14,712,097)					
NET OPERATING INCOME	(308,899)	(266,103)	42,797	(13,401)	(247,536)	(2,586,259)	(1,046,983)	(2,917,322)	(2,757,877)					
NON OPERATING INCOME & (EXPENSES)														
Capacity Fees	168,300	420,750	252,450	110,400	220,800	2,378,075	1,093,151	2,378,075	-					
Donated Asset			-		266,990	-	3,356,028	-	-					
Miscellaneous Income (Farm Labor Camp)			-			-	-	-	-					
Adjust LAIF Investment to Fair Value			-			-	-	-	-					
Interest Income	37,478	59,769	22,290	69,781	22,751	389,320	294,317	424,713	500,000					
Allocated from G & A (Interest & Sale of Assets)	28,446	10,207	(18,239)	21,138	507	271,928	50,610	296,648	21,000					
Other Non-Operational		3,996	3,996	4,437	6,460	3,996	4,437	3,996	-					
TOTAL NON OPERATING INCOME & (EXPENSES)	234,224	494,721	260,497	201,319	517,508	3,043,319	4,798,543	3,103,432	521,000					
NET WATER INCOME (LOSS)	\$(74,675)	\$228,619	\$303,294	\$187,918	\$269,972	\$457,060	\$3,751,560	\$186,110	\$(2,236,877)					
NET WATER INCOME (LOSS) Adjusted for Non Budgeted Items	\$(308,899)	\$(262,107)	46,792	\$(13,401)	\$(241,076)	\$(2,582,263)	\$(1,042,546)	\$(2,913,326)	\$(2,757,877)					

Sunnyslope County Water District

STATEMENT OF INCOME
FOR THE FISCAL YEAR ENDING JUNE 30, 2024 (This Year)
UN-AUDITED 6/14/2024

	Apr-24		May-24		Variance Over / (Under) Prior Month	Apr-23		May-23		YEAR- TO-DATE	PRIOR YEAR-TO- DATE	PROJECTED ACTUAL	FY 23/24 BUDGET
	Apr-24	May-24	Apr-24	May-24		Apr-23	May-23	Apr-23	May-23				
*** WASTEWATER ***													
OPERATING REVENUES													
Sewer Sales	175,039	188,744	13,706	155,803	13,706	163,463	155,803	1,851,199	1,851,199	1,876,748	1,851,199	2,047,532	2,205,000
Contracted Services	39,285	21,525	(17,760)	34,442	(17,760)	35,154	34,442	491,010	491,010	619,999	491,010	523,300	523,300
Installation Fees	-	275	275	-	275	-	-	-	-	1,000	-	1,000	-
Late Fees	1,089	1,256	167	950	167	1,272	950	16,597	16,597	13,212	16,597	14,464	56,880
Other Revenue	3,396	3,426	29	2,483	29	1,827	2,483	34,266	34,266	36,657	34,266	39,598	56,880
TOTAL OPERATING REVENUES	218,809	215,226	(3,583)	193,679	(3,583)	201,715	193,679	2,393,073	2,393,073	2,547,615	2,393,073	2,625,894	2,785,180
OPERATING EXPENSES													
Salaries and Benefits	(48,769)	(50,485)	(1,717)	(59,714)	(1,717)	(20,409)	(59,714)	(589,398)	(589,398)	(571,420)	(589,398)	(602,182)	(843,040)
Operating Expenses	(98,152)	(118,816)	(20,664)	(110,930)	(20,664)	(103,580)	(110,930)	(1,345,909)	(1,345,909)	(1,297,518)	(1,345,909)	(1,456,611)	(1,439,275)
TOTAL OPERATING EXPENSES	(146,921)	(169,301)	(22,381)	(170,644)	(22,381)	(123,989)	(170,644)	(1,935,307)	(1,935,307)	(1,868,938)	(1,935,307)	(2,058,793)	(2,282,315)
NET OPERATING INCOME	71,888	45,924	(25,964)	23,035	(25,964)	77,725	23,035	457,766	457,766	678,676	457,766	567,101	502,865
NON OPERATING INCOME & (EXPENSES)													
Capacity Fees	-	278,575	278,575	-	278,575	-	-	-	-	1,006,200	-	1,006,200	-
Donated Asset	-	954,210	954,210	-	954,210	-	-	-	-	954,210	-	954,210	-
Miscellaneous Income	-	-	-	-	-	-	-	-	-	-	-	-	-
Adjust LAIF Investment to Fair Value	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest Income	15,803	10,659	(5,144)	17,438	(5,144)	2,658	17,438	-	-	95,625	-	95,625	40,000
Allocated from G & A (Interest & Sale of Assets)	7,273	2,610	(4,663)	-	(4,663)	-	-	47,265	47,265	70,439	47,265	70,439	9,000
Other Non-Operational	-	-	-	3,808	-	864	3,808	1,733	1,733	711	1,733	711	-
TOTAL NON OPERATING INCOME & (EXPENSES)	23,076	1,246,054	1,222,978	21,246	1,222,978	3,522	21,246	48,999	48,999	2,127,186	48,999	2,127,186	49,000
NET WASTEWATER INCOME (LOSS)	94,964	1,291,978	1,197,014	44,281	1,197,014	81,247	44,281	506,765	506,765	2,805,863	506,765	2,694,287	551,865
NET WASTEWATER INCOME (LOSS)	\$ 71,888	\$ 45,924	\$ 1,197,014	\$ 26,843	\$ 1,197,014	\$ 78,589	\$ 26,843	\$ 459,499	\$ 459,499	\$ 679,387	\$ 459,499	\$ 567,812	\$ 502,865
<i>Adjusted for Non Budgeted Items</i>													
*** WATER & WASTEWATER ***													
*** COMBINED INCOME (LOSS) WATER & WASTEWATER ***	20,289	1,520,597	1,500,308	232,199	1,500,308	351,219	232,199	4,258,324	4,258,324	3,262,923	4,258,324	2,880,397	(1,685,012)
*** COMBINED INCOME (LOSS) WATER & WASTEWATER	\$ (237,011)	\$ (216,183)	\$ 20,829	\$ 13,442	\$ 20,829	\$ (162,487)	\$ 13,442	\$ (583,046)	\$ (583,046)	\$ (1,902,876)	\$ (583,046)	\$ (2,345,514)	\$ (2,255,012)
<i>Adjusted for Non - Budgeted Items</i>													

Sunnyslope County Water District
Investment Summary
2023 / 2024 (This Year)

BANK ACCOUNT	INTEREST RATE	JULY 2023	AUGUST 2023	SEPTEMBER 2023	OCTOBER 2023	NOVEMBER 2023	DECEMBER 2023	JANUARY 2024	FEBRUARY 2024	MARCH 2024	APRIL 2024	MAY 2024	JUNE 2024	JUNE 2023
<u>Heritage Bank of Commerce</u>														
CHECKING ACCOUNT														
Operating - General Fund	0	1,593,120	1,606,042	2,196,208	1,879,151	2,183,982	1,574,196	1,972,545	2,763,496	3,370,639	2,009,521	2,230,831		2,040,106
CHECKING SUBTOTAL		1,593,120	1,606,042	2,196,208	1,879,151	2,183,982	1,574,196	1,972,545	2,763,496	3,370,639	2,009,521	2,230,831	0	2,040,106
MONEY MARKET ACCT (MMA)														
Invested - General Fund	0.75%	90,661	90,776	90,830	90,890	90,946	91,000	91,062	91,116	91,171	91,231	91,288		90,661
MMA SUBTOTAL		90,661	90,776	90,830	90,890	90,946	91,000	91,062	91,116	91,171	91,231	91,288	0	90,661
<u>L.A.I.F.</u>														
(Local Agency Investment Fund)	As of: Sep 2023													
General Fund	3.48%	-4,173,662	-4,173,662	-4,173,662	-4,173,662	-4,173,662	-4,173,662	-4,173,662	-4,173,662	-4,173,662	-3,011,546	-4,011,546		-4,104,152
Water Connect. Fee	3.48%	0	0	0	0	0	0	0	0	0	0	0		0
Sewer Connect. Fee	3.48%	0	0	0	0	0	0	0	0	0	0	0		0
SRF Loan Reserve	3.48%	774,890	774,890	782,041	782,041	800,160	800,160	808,198	808,198	808,198	817,318	817,318		774,890
Board Designated Reserves	3.48%	7,910,911	7,910,911	7,945,400	7,945,400	8,032,787	8,032,787	6,571,557	6,571,557	6,571,557	6,436,498	5,436,498		7,910,911
L.A.I.F. SUBTOTAL		4,512,138	4,512,138	4,553,778	4,553,778	4,659,285	4,659,285	3,206,093	3,206,093	3,206,093	4,242,270	2,242,270	0	4,581,649
<u>CEPPT</u>														
(CA Employee Pension Plan Trust)														
Employee Pension Reserve	0	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000		1,000,000
CEPPT SUBTOTAL		1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	0	1,000,000
<u>MBS Securities</u>														
(CD Brokerage - Water Capacity Funds)														
General Fund	4.00%	3,326,368	3,473,795	3,574,001	3,679,171	3,770,149	3,845,621	3,827,672	3,932,554	2,618,256	2,623,047	1,961,449		3,442,907
Board Designated Reserves	4.00%	436,010	440,970	445,666	450,970	365,809	370,664	375,977	380,973	323,764	328,784	2,271,171		403,709
Water Connect. Fee	4.00%	11,292,180	11,218,349	11,137,332	11,071,162	11,161,073	11,116,462	11,183,442	11,114,401	11,907,583	11,944,513	12,396,434		11,259,801
Sewer Connect. Fee	4.00%	1,485,983	1,489,265	1,491,615	1,495,975	1,505,396	1,508,912	1,514,260	1,518,279	2,123,719	2,130,403	2,419,637		1,357,257
MBS SUBTOTAL		16,540,541	16,622,379	16,648,614	16,697,278	16,802,426	16,841,658	16,901,351	16,946,207	16,973,322	17,026,748	19,048,691	0	16,463,673
GRAND TOTAL		23,736,460	23,831,336	24,489,431	24,221,097	24,736,639	24,166,139	23,171,051	24,006,912	24,641,225	24,369,769	24,613,080	0	24,176,089
* TOTAL INTEREST RECORDED	YTD Total	49,929	36,760	67,928	48,719	210,711	39,286	106,563	44,910	27,169	89,663	85,259		449,333

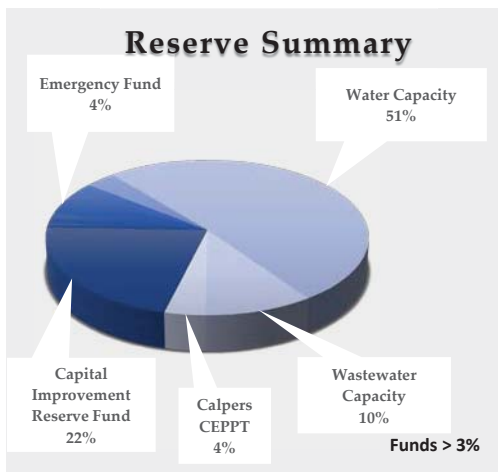
Sunnyslope County Water District

Reserve Summary As of May 31, 2024 (Policy #8600)

	<u>5/31/2024</u>	<u>Increase</u>	<u>Decrease</u>	<u>6/30/2023</u>	<u>6/30/2022</u>	<u>Change</u>
1 Capital Improvement Reserve Fund	\$ 5,237,618	\$ 190,368	\$ 725,374	\$ 5,772,624	\$ 5,863,936	\$ (91,312)
2 Rate Stabilization Fund	250,000		-	250,000	250,000	\$ -
3 Drought Contingency Reserve	500,000			500,000	500,000	-
4 Emergency Fund	1,000,000			1,000,000	1,000,000	-
5 Vehicle Replacement Fund	299,188	54,861	153,805	398,132	348,078	50,054
6 Office and Misc. Equipment Replacement Fund	420,864			420,864	418,845	2,019
Board Designated Reserves	7,707,670	245,229	879,179	8,341,620	8,380,859	(39,239)
7 CSWRCB Loan	817,317	42,428		774,889	760,000	14,889
8 Water Capacity	12,396,434	2,767,362	1,630,729	11,259,801	11,410,006	(150,205)
9 Wastewater Capacity	2,419,637	1,062,380		1,357,257	1,320,135	37,122
10 Calpers CEPPT	899,643			899,643	640,401	259,242
Legally Restricted Reserves	16,533,031	3,872,170	1,630,729	14,291,590	14,130,542	161,048
TOTAL	\$ 24,240,701	\$ 4,117,399	\$ 2,509,907	\$ 22,633,210	\$ 22,511,401	\$ 121,809
Unreserved Cash	\$372,379					
Percentage of Total Capital Assets	43.16%					

Detailed Transactions:

Depr. Expense	\$ 44,000		\$ 461,194
Board Authorized Changes to Policy #8600	-		\$ 5,729,257
Interest	\$ 689,124		\$ 25,685
Debt Amortization		1,085,949	\$ (1,184,682)
Water Capacity Fees	2,378,075		\$ 6,087,125
Sewer Capacity Fees	1,006,200		\$ 1,299,000
CEPPT Funding			\$ 1,000,000
Fixed asset Additions	-	923,958	\$ (483,314)
Transfers		500,000	
Fair Market Value & Misc Adj		-	\$ (610,420)
	-	\$ 4,117,399	\$ 12,323,845



Board Approved Disbursement Analysis					
Date:	Description:	Vendor	Resolution	# Actual	
2/21/2023	Rate Study	Raftelis	110,502		69,521
4/23/2024	Best Road Initiative	Wallace Group	3,050,000		85,761
2/28/2023	Solar Project - SBR	Eva Green Power	1,300,000		1,194,635
2/28/2023	Solar Project - Lessalt	Eva Green Power	39,131		3,958
6/20/2023	Temetra	Meter Valve & Contro	412,000		228,349
8/15/2023	Demographics	LGDR	40,000		0
8/15/2023	Trucks	Greenwood	230,000		217,063
8/15/2023	VOIP	Exceedio, ICON	16,178		5,760
9/19/2023	Hydroflush IWWTP	Green line	22,000		22,000
9/19/2023	Itron Meters	Meter Valve & Contro	357,000		355,756
10/17/2023	Vacon Truck	MM Equip Inc.	530,000		526,095
10/17/2023	Professional Services	San Benito Engineerin	50,000		52,910
1/23/2024	John Deere Backhoe	Pape Machinery	162,000		161,955
1/23/2024	Rotary Blower	Atlas Copco, Sharpe, B	130,000		33,992
2/27/2024	FY 2024 Audit	McGilloway	27,000		
2/27/2024	SB County GIS	San Benito County - A	21,082		
4/23/2024	Election	San Benito County - A	50,000		

Staff Report

Agenda Item: H-5a

DATE: June 18, 2024 (June 25, 2024 Meeting)

TO: Board of Directors

FROM: Water/Wastewater Superintendent, Jose J. Rodriguez

SUBJECT: Superintendent Monthly Status Report: a. Maintenance, b. City Meter Reading, and c. Groundwater Level Measurement.

Narrative

1. All three water reports were completed and submitted on time by May 10, 2024.
2. In the month of May, Westhills WTP produced a total of 91.00 million gallons while Lessalt WTP produced 48.769 million gallons. The total acre foot produced in May 2024 was 428.936-acft with a balance 3873.955-acft at the end of the 2024-2025 year.
3. The Sunnyslope maintenance staff responded to several service line repairs in the month of May. Staff successfully utilized the newly purchased John Deer backhoe along with the recently purchased Vaccon three (3) times in May. All service repairs were completed in an 8-hour window and service interruptions were minimized due to staff and equipment efficiency.
4. The district utilizes the skill of various in-house staff for a number of equipment revision and facility enhancements to make the District more efficient. In the month of May, staff changed out incandescent bulbs with LED lights for better lighting during afterhours calls, rewired communication to an air compressor for better monitoring, and rewired and transferred data communications for the SCADA system from the office to a more secure server room.
5. Lessalt WTP completed a Granular Activated Carbon (GAC) exchange in May. Higher temperatures increase water demand which required an increase of water production from the water treatment plant. GAC exchanges are required monthly to maintain Total Organic Carbon as low as possible to minimize the production of TTHM's in the distribution systems.
6. Mailey Electric and Sharp Engineering & Construction have been contracted to complete improvements for the upcoming cannery season. Both basins will be cleaned, diffusers will be assembled and reinstalled. Additional electrical work will be done to eliminate above ground cables while eliminating hazards. Quick disconnects are being installed to the directional aerators for easy maneuverability.
7. Both Lessalt WTP and Westhills WTP's continue to utilize the Computer Maintenance Management System (CMMS) to better manage treatment facilities equipment and document preventative maintenance activities. A total of 118 Work Orders were completed by Sunnyslope Staff between the two facilities.

In addition to the daily, weekly & monthly work schedule, our maintenance personnel also performed these additional special work projects.

Water (11) May 2024

1. District staff installed conduit and communication wires for air compressor at Well #2. This project will allow the air compressor to be monitored remotely for proper operation purposes.
2. District staff installed new outdoor LED safety/security lights at Well #2. The new light provides several improved safety features along with energy saving options.
3. DKF Solutions Group provide the district staff with In-Person Transite Pipe (Asbestos) Refresher Training. According to the U.S.A. EPA anyone involved in dealing with materials that contain asbestos must be trained according to the requirements found in the Asbestos Hazard Emergency Response Plan Act. (AHERA).
4. Replaced leaking service line at 281 San Tropez.
5. Replaced leaking service line at 1260 Meadow Way Circle.
6. Repaired leaking service line at 71 El Dorado Drive.
7. Cleaned well site chlorine day-tanks and Y-Strainers.
8. Continued clearing and spraying weeds around district facilities.
9. Cleaned all Y-Strainers at Pressure Reducing Valves (PRV) stations. This monthly task keeps gauges clean and confirms proper and consistent readings.
10. The District has two in-house Backflow Certified Operators who have begun testing annual required district back flow assemblies. The district currently has a total of 246 active backflows in the system with 18 inactive backflows.
11. Raised buried meter box at 433 Mansfield Road. This meter was one (1) foot below grade and although the radio antenna can pick this meter up on a monthly basis, it was difficult to locate in an emergency situation. Meter box is now level with the surrounding area.



Project Location	: Sunnyslope District Well 2
Project	: Install communication from the Air Compressor to SCADA
Department	: Utilities/Maintenance Department
Description	: At time during power outages the Air compressor communication would not reset itself causing other related pressure alarms withing the water treatment plants and distribution system. Staff would not be made of these alarms because they are only local alarms and staff would need to be present to notice that the alarm was active. Connecting the unit to SCADA will allow staff to know the current unit status and minimize the prevent alarms from being initiated.

LESSALT Water Treatment Plant (3)

1. Replaced leaking 2" nipple on GAC #1 air relief valve.
2. Calgon Carbon replaced GAC media on GAC unit #1.
3. Completed Clean In Place (CIP) all three CMF units.

West Hills Water Treatment Plant (8)

1. Rebuilt trough for drying bed.
2. Disassembled return tank check valve, cleaned, lubricated, and reassembled.
3. Continued clearing weeds around facility.
4. Replaced faulty influent sample pump for the dose analyzer.
5. Replaced air handler pre-filters.
6. Worked on A/C unit for Sodium hypochlorite electrical panel.

7. Fixed chemical skid leaks.
8. Atlas Copco replaced drive belts on PAC system air compressors.



Project Location	: Westhills Water Treatment Plant
Project	: Powder Activated Carbon (PAC) Drying Bed
Department	: Water Department
Description	: PAC was modified back in 2018 to deliver wasted PAC to the back of the drying bed allowing for better drainage at the front of the bed where the porous sand is located. Over the years, the initial wood that constructed the troughs got damaged and leaked in various locations. District staff removed and rebuilt troughs with pressure treated wood to withstand the harsh conditions.

Wastewater (1)

1. Solar panel project completed.
2. Sharp Inc. and Bryan Malley installed new Atlas Copco Blower at SBR.
3. Staff received training on the new Atlas Copco blower, and it was put online.



Project Location	: Ridgemark Estates Wastewater Treatment Plant
Project	: Water Leak at Wastewater Treatment Plant
Department	: Utilities/Maintenance Department
Description	: Water was detected coming out of asphalt.

Industrial Plant (2)

- 1. Reassembled rebuilt directional aerator.
- 2. Continued cutting, clearing, and spraying weeds around ponds.
- 3. Mailey Electric performing electrical work for the approaching season.



Project Location	: Industrial Wastewater Treatment Plant
Project	: Remove Diffusers from Basin
Department	: Industrial Wastewater Department
Description	: Diffusers needed to get removed from basin to remove remaining Sludge that accumulated over the past operational season.

Completed This Month	Job Descriptions	Completed YTD 2023 – 2024 July 1 to June 30	Completed 2022 – 2023 July 1 to June 30	Completed 2021 – 2022 July 1 to June 30	Completed 2020 – 2021 July 1 to June 30
533	Work Orders	3884	2480	2520	2469
23	Temporary Manual Read Water Meters Installed in New Construction Accounts	132	287	292	368
0	Radio Read Meters & ERTs Installed in New Construction Accounts	5	3	1	21
83	Total: Manual Read Meters Replaced with Radio Read Meters & ERT's, including Radio Meters Installed in New Construction Accounts	203 (Total = 7401)	268	300	282
7	Existing Radio Read Meters & ERTs Replaced with New Radio Read Meters & ERTs	165	247	309	322
11	Valves Exercised (Approx. 2674 in SSCWD System 3/2021)	299	528	487	721
42	Fire Hydrants Flushed (Approx. 938 in SSCWD System 3/2021)	434	537	342	749
7	Meters on Repair List	194	250	335	326
12	Emergency Calls	119	158	161	174
142	Locates on our Water/Sewer Lines	1579	1512	1816	1732
0	Sewer Inspections	0	0	0	0
2	Shutoff Notices	16	0	0	0
2	Water Services Replaced	15 (Total = 961)	15	39	12

(3/2021 Update Valve and Fire Hydrant Count, Includes Santana Ranch pH 1, Villages, Tyler Knoll, Walnut Park, Creekside)



Hollister/Sunnyslope Intertie Water Balance

Report Date: June 1, 2024		to		May 15, 2024	
Current Consumption Period: April 15, 2024		Groundwater Flow to COH	Surface Flow to COH	Groundwater Flow to SSCWD	Surface Flow to SSCWD
Intertie Location		i n G a l l o n s			
Southside Road Intertie Water Total Flow		0	2,128,490		
Sunset & Memorial Water Total Flow		4,356,000	3,957,800	1,336,800	1,839,900
Sunnyslope & Memorial Water Total Flow		0	0	0	0
Hillcrest and Memorial Water Total Flow		28,800	74,200	0	100
Santa Ana & La Baig Water Total Flow		252,800	2,472,200		
Intertie Sub-Total Water Flow		4,637,600	8,632,690	1,336,800	1,840,000
<i>Total Combined Surface and Ground Water Intertie Flow</i>		13,270,290		3,176,800	
City of Hollister Well 2 Surface Water Total Flow (West Hills)			10,175,000		
City of Hollister Well 4 Surface Water Total Flow (West Hills)			17,072,000		
City of Hollister Well 5 Surface Water Total Flow (West Hills)			17,861,000		
Sunnyslope Well 2 Surface Water Total Flow (West Hills)					12,831,000
Sunnyslope Well 11 Surface Water Total Flow (West Hills)					19,606,000
Sunnyslope Surface Water Total Flow (LESSALT)					36,351,000
Surface Water Flow Sub-Totals			45,108,000		68,788,000
Ground Water and Surface Water Flow Totals		4,637,600	53,740,690	1,336,800	70,628,000
Current Period:	COH half of Surface Water Flow to Distribution (LESSALT & WH)		56,948,000		
	Net Ground/Surface Water Balance Owed to SSCWD (to COH)	3,300,800	-5,047,310		
	Beginning Water Balance Owed to SSCWD (to COH)	794,124,600	-347,567,456		
	Gallons Billed to COH thru Report Date May 1, 2024	0		Informational Last Month Net Total	446,557,144
	Sub-total Ending Water Balance Owed to SSCWD (to COH)	797,425,400	-352,614,766	Net Sub Total	444,810,634
Half of Total Gallons LESSALT Discharge to City of Hollister Wastewater Treatment Plant during the current consumption period				1,535,500	
Exchange Factor; Half of the total gallons discharged to COH WWTP from LESSALT multiplied by a factor of 4					6,142,000.00
Ending Water Balance Owed to SSCWD (to COH)		791,283,400	-352,614,766	Net Total	438,668,634

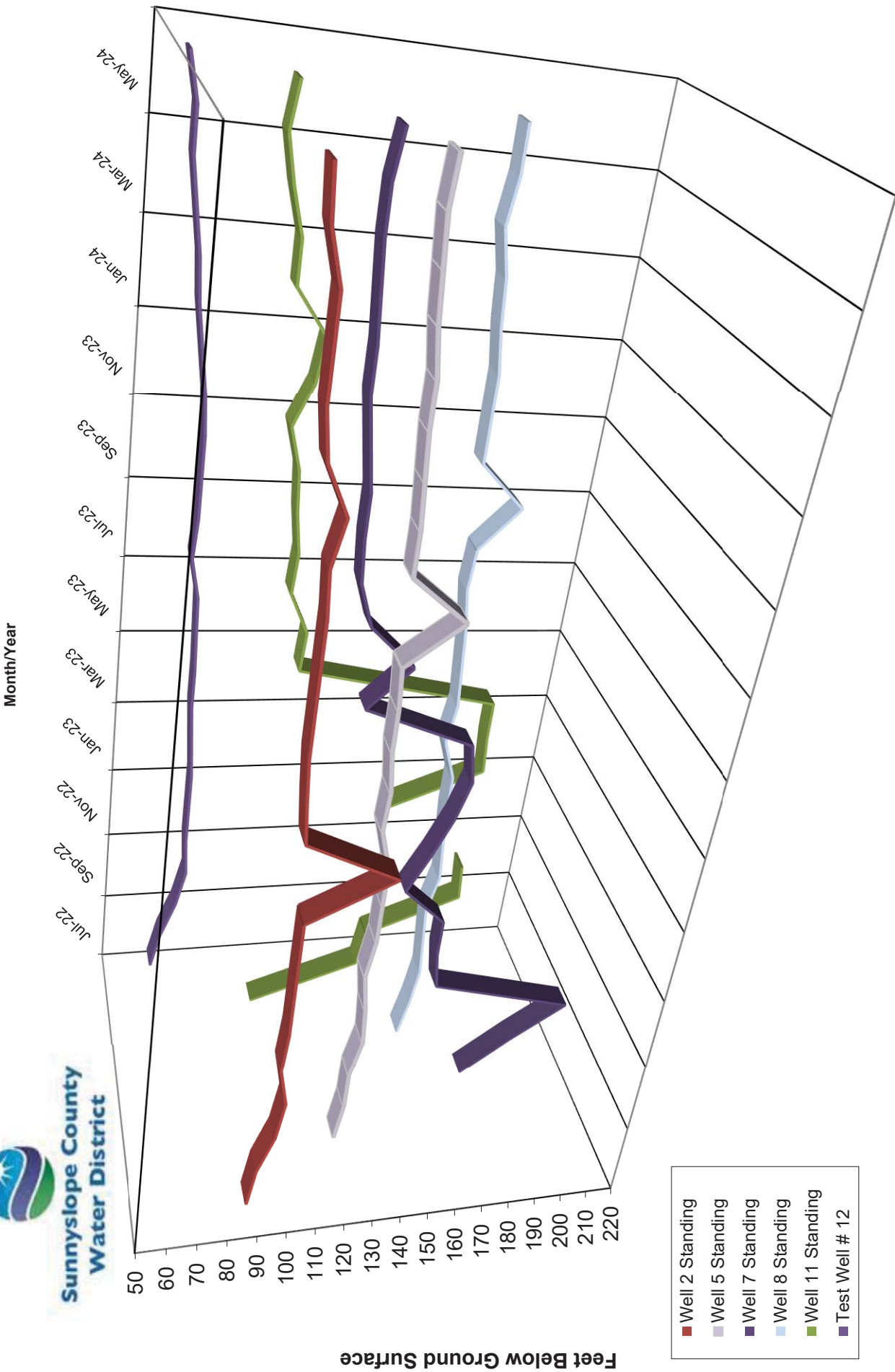
Current:	LESSALT WTP Total Flow to Distribution	36,351,000			
	Percent of LESSALT Surface Water Received	COH	18.7%	SSCWD	81.3%
Current:	COH half of LESSALT Total Flow to Distribution	18,175,500			
	Intertie Net Surface Water Total Flow to COH	6,792,690			
	Intertie Net Ground Water Total Flow to COH	3,300,800			
Current:	West Hills WTP Total Flow to Distribution	77,545,000			
	Percent of Surface Water Received	COH	58.2%	SSCWD	41.8%
Current:	COH half of West Hills WTP Total Flow to Distribution	38,772,500			
	West Hills WTP Surface Water Total Flow to COH	45,108,000			

From April 1, 2023 to Present					
YTD	LESSALT WTP Total Flow to Distribution	463,801,000			
	West Hills WTP Total Flow to Distribution	800,947,000			
	Surface WTPs Total Flow to Distribution	1,264,748,000			
	Total YTD Surface Flow to COH/SSCWD	COH	620,321,736	SSCWD	644,426,264
	Percent of Surface Water Received	COH	49.0%	SSCWD	51.0%

Depth to Standing Water Level Below Ground Surface



**Sunnyslope County
 Water District**



Ground Elevation in Feet Above Sea Level
 Well 2 = 325
 Well 5 = 438
 Well 7 = 361
 Well 8 = 481

Well 11 = 330
 Test Well 12 = 308

- Well 2 Standing
- Well 5 Standing
- Well 7 Standing
- Well 8 Standing
- Well 11 Standing
- Test Well # 12

Staff Report

Agenda Item: H – 6

DATE: June 18, 2024 (June 25, 2024 Meeting)

TO: Board of Directors

FROM: General Manager, Drew Lander P.E.

SUBJECT: General Manager Monthly Status Report

ACTIVE TASKS:

1. **Gavilan College/Cielo Vista Sewer** – Sewer installation is on track and Gavilan College will receive sewer service in time to prepare for the coming semester. Sunnyslope Water District has been instrumental in accomplishing this task for the good of the Public.
2. **Vehicle Purchases** – The new district crane truck was delivered the first week of June and is a welcome addition to the district fleet.
3. **Solar Field Design** – The Solar Field was commissioned at the end of May and the June 6th special meeting to energize the solar field was a success. The installer has provided the district with a marketing video that will be uploaded to the district website to showcase this impressive improvement.
4. **Permit Compliance** – Monthly water reports have been completed on time and no water violations were reported.
5. **SBCWD Coordination** – The Governance Committee prepared a letter outlining the concerns expressed by board members in recent meetings regarding the Urban Water Supply and Treatment Agreement. This letter has been edited by the General Manager and forwarded to district counsel to be reviewed and mailed appropriately.
6. **Staffing** – Staff throughout the district have been performing very well. The office has adopted all of the new processes and procedures implemented over the past two years. Water plant operations are going well. Two qualified staff members have stepped in to fill vacancies at the water plants created by absences and staff cooperation appears to be very good. Field technicians are also working exceptionally well and much maintenance is occurring everywhere in the distribution system.

Staff Report

Agenda Item: I-1

DATE: June 19, 2024 (June 25, 2024 Meeting)

TO: Board of Directors

FROM: General Manager, Drew A. Lander P.E.
Finance and HR Manager, Barry Kelly

SUBJECT: Consider Approval and Adoption of the District Budget for Fiscal Year 2024-25

RECOMMENDATION:

District management and the Finance recommend the Board review and approve the attached budget for fiscal year 2024-25, effective July 1, 2024.

The Fiscal Year 2024-25 Budget summary is attached.

SUMMARY:

District management and the Finance Committee (President Mauro and Director Buzzetta) convened the Finance Committee on June 17th to discuss and review the District budget. The Finance Committee has approved bringing the FY 24-25 Proposed Budget to the full Board for discussion and approval.

Following the COVID epidemic, Sunnyslope Water District (SSCWD) has seen significant increases in expenses because of inflation brought on by deficit spending. The cost of materials, chemicals, contractual labor, electrical power, fuel, raw water, and employee healthcare continue to experience significant increases. Sunnyslope Water district staff has concluded a rate study and is preparing to adopt increased water rates in August 2024. It is important to note that SSCWD has not increased water rates since 2018 and all post COVID inflation and water bill defaults have been absorbed by the district in its entirety. We have worked tirelessly to manage expenditures without sacrificing service or maintenance needs of the district. We have achieved significant cost savings because of staff training, capital improvements and by maximizing a safe return on District reserves.

The budget is based upon rolling forward projected FY24 results and adjusted for the rate increases anticipated starting August 1st, anticipated increases for current costs and inflationary

expectations and the planned reduction of surface treated water. The closing year resulted in a healthy seven percent increase in revenue due to new home connections and water sales but was entirely offset by the increases in cost per acre foot (acft) of the water production.

This fiscal year, growth of new service connections is anticipated to be tempered by home loan interest rates having risen above 7%. Growth expectation for next year remains modest at 50 new connections based upon actual to expected results from the prior year. New-Connection fees have been recalculated by our financial consultant completing the district rate model and will remain unchanged except for annual adjustments calculated using the Engineering News Record (ENR) construction cost index. This year connection fees will increase only 0.6% in July. This is in comparison to last year's connection fee increase of over 1.6% but such fees, if any, are excluded from the budget planning until they are actually received and realized.

As expected, San Benito County Water District has again increased the cost of imported raw water by \$75 per acre foot to \$815 in preparation for the ADRoP water resiliency project, which the Board has discussed in prior meetings, taking the position that this improvement is outside of current water agreements. We also are planning to reduce water production this year by operating both water treatment plants to produce 2000acft for Sunnyslope distribution which should result in roughly a 80 percent blend.

This budget reflects the following noteworthy items:

1. Wage rates are forecasted to rise just 3% plus the addition of 1 management position. Expenses and labor benefits are anticipated to increase 7% after adjustments for items for which we can adjust volume or control price.
2. The operation of Westhills and Lessalt treatment plants will increase by less than 2%. The modest increase is the result of reducing the output to 4000acft total production for Sunnyslope and the City of Hollister to divide equally.
3. The revenue budget proposed for the new fiscal year of \$14,579,00 is approximately 5.0% higher than last year's projected amount. The increase is driven by the August 1st 15% water rate increase. Revenue from wastewater and O&M activities is essentially flat.
4. The overall budget for FY 2024/25 reflects a net profit of \$33,350 vs the anticipated budgeted loss of (\$1,685,012) in the prior year.

Debt Service & Capital Expenditures

1. The district has five borrowings which require principal repayments, the San Benito County Water District's Tranche 1 (Lessalt WTP upgrades), Tranche 2 and Tranche 3 (West Hills WTP construction), and the SRF Loan (RMK WWTP upgrades).
2. Capital Expenditures – The 5yr capital purchases and projects list has been updated and is attached. The total capital expenditure budget for FY 24/2 is \$2,390,000 which is 4.2% of total capitalized assets and is consistent with what has been incorporated into the new rate model. Management's target for annual capital purchases is 3%. The excess of 1.2% pertains to the Best road incorporation. These expenses, approximately \$700,000 will be offset by grant funds which have been approved and executed through State water infrastructure and resilience grants.

Reserve Policy

1. The Board approved a revision to the Reserve Policy #8600 on March 17, 2020. A reserve policy recommendation as discussed by the Finance committee is as follows:
 - a. Capital Reserves of \$6000k,
 - b. Rate Stabilization Fund of \$125k,
Drought Contingency Reserve of \$250k,
Emergency Fund of \$500k,
 - c. Vehicle reserve will fully fund based on vehicle depreciation schedule
 - d. Office and Misc. Equipment Replacement fund will be fully fund based on depreciation schedule,
 - e. SRF Loan remains equal to one year of dept service, approximately \$760k,
 - f. Connections - Water Capacity reserve set at \$600k and funds as new connection fees are received or as modified by the Board,
 - g. Connections-Wastewater Capacity set at \$40k and funds as new wastewater connection fees are received or as modified by the Board,
 - h. CalPERS Retirement prefunding – CEPPT will remain at \$1000k.

Environmental Impact:

The proposed action is not a project as defined by the California Environmental Quality Act per Article 20, Section 15378.

Sunnyslope County Water District

FY 2025 Budget Summary - 4000AF

Row Labels	Column Labels	Hollister	G A	Directors	Collection	Treatment	SBF	Distribution	Production	West Hills	Lessalt	Grand Total
C S												
Revenue												
FY 25 Budget	180,000	-180,000	0	0	-2,130,225	-30,225	-710,000	-8,164,475	-50,375	-2,348,300	-1,146,000	-14,579,600
FY 24 Projection	178,164	-178,164	0	0	-2,041,194	-22,799	-674,631	-7,324,303	-6,200	-2,313,132	-1,461,618	-13,843,878
FY 24 Budget	175,000	-175,000	0	0	-2,233,440	-28,440	-523,300	-7,645,820	-47,400	-2,559,000	-1,702,000	-14,739,400
Cost of Goods												
FY 25 Budget	0	0	0	0	174,953	291,028	246,078	1,663,164	204,146	672,134	521,562	3,773,065
FY 24 Projection	0	0	2,746,981	25,567	128,114	237,471	240,453	1,558,835	90,905	665,824	556,372	6,250,522
FY 24 Budget	0	0	0	0	291,020	378,720	173,300	1,389,160	326,700	470,600	474,000	3,503,500
Expenses												
FY 25 Budget	0	0	0	0	148,525	925,782	523,642	1,881,496	393,843	5,323,264	2,626,633	11,823,185
FY 24 Projection	0	0	-42,309	0	119,178	829,793	503,974	1,757,038	321,139	4,751,665	3,338,286	11,578,765
FY 24 Budget	0	0	0	0	292,775	796,500	350,000	1,643,525	671,625	6,174,684	3,561,803	13,490,912
Other												
FY 25 Budget	0	0	0	0	-173,750	-48,750	0	-746,250	-81,250	0	0	-1,050,000
FY 24 Projection	0	0	679,147	0	-821,365	-1,461	-2,027	-2,987,858	57,535	-7,113	-4,504	-3,087,646
FY 24 Budget	0	0	0	0	-44,500	-4,500	0	-513,500	-7,500	0	0	-570,000
Total FY 25 Budget	180,000	-180,000	0	0	-1,980,497	1,137,835	59,720	-5,366,065	466,364	3,647,098	2,002,195	-33,350
Total FY 24 Projection	178,164	-178,164	3,383,820	25,567	-2,615,267	1,043,004	67,768	-6,996,287	463,379	3,097,243	2,428,535	897,763
Total FY 24 Budget	175,000	-175,000	0	0	-1,694,145	1,142,280	0	-5,126,635	943,425	4,086,284	2,333,803	1,685,012

5yr Capital Budget Outlay
FY2024-25

SSCWD CAPITAL		FY 2024/25 thru 2028/29					
Project #	PROJECT	24/25	25/26	26/27	27/28	28/29	Unscheduled
CAPITAL PROJECTS - Administration							
1	Replace Carpet and Modify Floor Electrical		\$ 70,000				
2	Paint interior building			\$ 20,000			
3	Gutter Replacment	\$ 20,000					
4	Roof Repair	\$ 30,000					
5	Solar Upgrade/Battery Storage/Electrical Charging Station	\$ 450,000					
CAPITAL PURCHASE - Administration							
A	Replacement Electronic Devices/Desktop Computers	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
Administration Total		\$ 510,000	\$ 80,000	\$ 30,000	\$ 10,000	\$ 10,000	
CAPITAL PROJECTS - Water Distribution							
1	Well #5 Irrigation Line Improvements	\$ 700,000	\$ 300,000				
2	Water Meter Replacement	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	
3	ITRON Automatic Meter Read Project (Forwarded Balance)	\$ 100,000					
4	Enterprise Garage Development	\$ 250,000	\$ 300,000				
5	Union Road Pressure Reducing Station			\$ 70,000			
6	New Enterprise Booster Station		\$ 100,000	\$ 300,000			
7	Irrigation Line - Well #5 to Cielo Vista Repair and Charge	\$ 80,000					
8	Promontory Landscape Pipeline and Intertie		\$ 150,000				
9	2MGD Fiarview Tank Rehabilitation (Design/Construction)				\$ 100,000	\$ 1,500,000	
CAPITAL PURCHASE - Water Distribution							
A	Electric Truck						\$ 90,000
B	Electric Crane Truck						\$ 120,000
C	Electric Truck						\$ 100,000
D	Well Rehabilitation						\$ 150,000
Water Distribution Total		\$ 1,380,000	\$ 1,100,000	\$ 620,000	\$ 350,000	\$ 1,750,000	\$ 460,000
CAPITAL PROJECTS - Sewer Treatment							
1	Aeration Basin Blower #2 Replacement			\$ 100,000			
2	Gravel Roadway Resurfacing (Baserock)		\$ 40,000				
3	Aeration Basin #2 Diffuser Replacement				\$ 150,000		
4							
CAPITAL PURCHASE - Sewer Treatment							
A	Replacement of Computers		\$ 10,000				
B	-						
C	-						
Sewer Treatment Total		\$0	\$50,000	\$100,000	\$150,000	\$0	\$0
CAPITAL PROJECTS - Sewer Collection							
1	Sewer Line Spot Repair Rehabilitation Program	\$100,000		\$ 100,000			
2	Main Lift Station Rehabilitation (Design/Construciton)	\$200,000		\$ 1,000,000			
3	Vista Del Calabria Pumpstation Cost share	\$200,000	\$ 200,000				
2	Pump Station Control Panels			\$200,000	\$200,000	\$ 200,000	
CAPITAL PURCHASE - Sewer Collection							
A	-						
B	-						
C	-						
Sewer Collection Total		\$500,000	\$200,000	\$1,300,000	\$200,000	\$200,000	\$0
Annual Total =		\$ 2,390,000	\$ 1,430,000	\$ 2,050,000	\$ 710,000	\$ 1,960,000	\$ 460,000

Average 5yr Annual Capital Expenditure = \$ 1,708,000

Capital Assets Total = \$ 55,000,000
3% Capital Expenditure Goal = \$ 1,650,000