

Sunnyslope County Water District Committees of the Board of Directors

7060: Committees of the Board of Directors

7060.1 The Board may assign **standing committees** to review District functions, activities, and/or operations pertaining to their designated concerns. Any recommendations resulting from said review should be submitted to the Board via a written or oral report.

- A.** All meetings of standing committees shall conform to the Brown Act. A committee may use teleconferencing without complying with paragraph (3) of subdivision (b) of Government Code Section 54953 so long as the committee adheres to all other teleconferencing laws. To use teleconferencing, the Board shall find by majority vote before the first time, and every 12 months thereafter:
- (1) The Board has considered the circumstances of the committee; and
 - (2) Teleconference meetings of the committee would enhance participation and public access.
- B.** The Board President shall appoint the members of the standing committees for the ensuing year no later than the Board's regular meeting in December, subject to confirmation of the Board. The following shall be standing committees of the Board:
- 1.** The Board's standing **Finance Committee** shall be concerned with the financial management of the District, including review of investment activities and recommendations, review of the annual operating and capital expenditures budgets, recommend selection of the District's external audit firm, review of the annual audit, and review of the Lessalt budget. This committee interacts with District staff and financial consultants.
 - 2.** The Board's standing **Water & Wastewater Committee** shall be concerned with reviewing and providing direction for new and existing water and wastewater projects and programs, including planning phases, construction phases, recycled water issues. This committee interacts with District staff, consultants, governmental policy makers, and private companies.
 - 3.** The Board's standing **Employee & Personnel Committee** shall be concerned with the functions, activities, operations, compensation, and welfare of District staff, including participation in annual Employee Negotiations process, and assessment of personnel issues as needed. This committee interacts with District staff and Employee Negotiation team.
 - 4.** The Board's standing **Water Resources Agency** (WRA) representative shall be concerned with overseeing water conservation programs, salinity issues, and groundwater management practices of the WRA and participating agencies. The WRA representatives form a corroborative group and cannot make direction decisions. The participant WRA agencies are: San Benito County Water District, City of Hollister, City of San Juan Bautista, and Sunnyslope County Water District, who each contribute funding for the WRA programs. This representative interacts

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with other elected officials from the above named participant agencies.

5. The Board's standing **Policy and Procedures Committee** shall be concerned with reviewing, developing, and proposing District policies, including review and update of the Employee Handbook, to ensure policies & procedures comply with current state and federal laws and regulations. This committee interacts with District staff. This Committee also provides authorization, as deemed appropriate, for the General Manager to respond with timely correspondence to current legislative and regulatory issues.

6. The Board's standing **Governance Committee** shall be concerned with attending correlation meetings and serving as the District's representatives on the Governance Committee. The Governance Committee participates in the comprehensive Water/Wastewater Urban Area Master Plan with the City of Hollister, San Benito County Water District, San Benito County, and other agencies who are party to the regional Water/Wastewater master planning efforts. This committee shall strive to attend interagency Governance Committee meetings, and may also meet separately to prepare for, or debrief from, those interagency Governance Committee meetings held from time to time. Meetings include coordinating with other government representatives and private groups regarding joint project considerations and overview. This committee interacts with District staff, consultants, governmental policy makers, and private companies. Meetings are scheduled as needed to communicate and receive updates between elected bodies. A request to convene the interagency committee is made through the San Benito County Water District General Manager.

7. The Board's standing **ACWA – JPIA Board** representative shall attend the semi-annual board meetings of the JPIA and shall represent the District's interests in the self-insurance group. This representative interacts with JPIA staff and other elected officials who are member agencies in the self-insurance group.

7060.2 The Board President shall appoint such **ad hoc committees** as may be deemed necessary or advisable by himself/herself and/or the Board, subject to confirmation of the board. The duties of the ad hoc committees shall be outlined at the time of appointment, and the committee shall be considered dissolved when its final report has been made.

Policy Approved:	<u>August 11, 2011</u>
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	Date