

RESOLUTION NO. 611

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SUNNYSLOPE COUNTY WATER DISTRICT AMENDING THE DISTRICT'S CONFLICT OF INTEREST CODE

WHEREAS, the Board of Directors ("Board") of the Sunnyslope County Water District ("District") finds as follows:

- A. District's Authority. The Political Reform Act, set forth at Government Code section 87100 *et seq.*, requires a local government agency to review its conflict-of-interest code biennially, and amend as necessary when circumstances change. The Board makes amendments to ensure all staff positions with financial oversight or who make recommendations to the Board with financial impacts are properly categorized to disclose all potential conflicts of interest.
- B. Current Conflict of Interest Code. The District's Conflict-of-Interest Code was originally adopted by Resolution 96-4, which implemented the model conflict of interest code set forth in Title 2, Section 18730 of the California Code of Regulations. This code establishes the rules and procedures by which designated District employees, officials, and consultants are required to disclose certain financial interests to prevent actual or perceived conflicts of interest. These disclosure requirements are in addition to those imposed by the Political Reform Act (Government Code section 87100 *et seq.*) and any other applicable state or local laws. The current designated positions and disclosure categories are listed in Appendix A to the code and was last amended by Resolution No. 470. The positions include: Board Director, General Manager, Finance & Human Resource Manager (Chief Financial Officer), District Engineer, District Counsel, Consultant, and Water/Wastewater Superintendent. Appendix B, as last amended by Resolution No. 533, establishes the applicable disclosure categories and describes the specific types of financial interests that must be reported.
- C. Changes of Designated Personnel. Appendix A is amended to include all prior positions and "Principal Engineer" and "Assistant Finance Manager" as additional designated positions. This resolution updates Appendix A to include all prior designated positions and adds the two titled positions referenced here, as the duties and roles involve responsibilities that require disclosure under the Political Reform Act. These revisions to Appendix A are made in accordance with Government Code section 87306.
- D. Changes in Disclosure Categories. There are no changes to the disclosure categories. The current disclosure categories, as set forth in Appendix B to the Conflict-of-Interest Code, remain in effect, apply as categorized to each position as listed in Appendix A and continue to provide guidance to designated officials on the types of financial information that must be disclosed.

NOW, THEREFORE, THE BOARD RESOLVES as follows:

1. District adopts the amended Conflict of Interest Code Appendix A and B attached hereto and incorporated in this resolution as though fully set forth at this point.

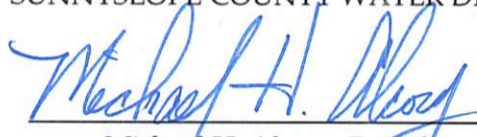
The Board of Directors of the Sunnyslope County Water District adopted RESOLUTION NO. 611 at a regular meeting of the Board held on June 24th, 2025 by the following vote:

AYES: DIRECTORS: Brown, Mauro, Martinez, Buzzetta and Alcorn.

NOES: DIRECTORS:


ABSENT: DIRECTORS:

SUNNYSLOPE COUNTY WATER DISTRICT

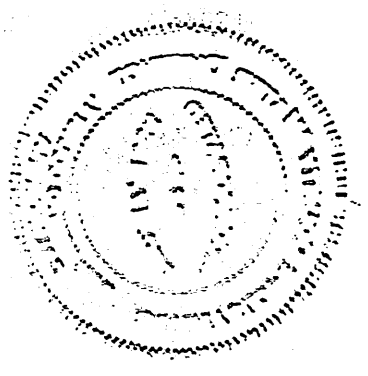

Michael H. Alcorn, President



ATTEST:


Drew A. Lander, Secretary

[Handwritten signature]



[Handwritten signature]

DATE: _____

TIME: _____

PLACE (ADDRESS) OF THE PARTY TO BE SERVED: _____

IF YOU ARE SERVED BY MAIL, YOU MUST SIGN AND RETURN THIS NOTICE TO THE OFFICE OF THE CLERK OF THE COURT, _____

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DEPARTMENT OF HEALTH AND HUMAN SERVICES

Appendix A
DESIGNATED POSITIONS

<u>Designated Positions</u>	<u>Disclosure Categories</u>
1. Board Director	Category 1
2. General Manager	Category 1
3. Finance & Human Resource Manager (Chief Financial Officer)	Category 1
4. Assistant Finance Manager	Category 1
5. District Engineer	Category 1
6. Principal Engineer	Category 1
7. District Counsel	Category 1
8. Consultant *	Category 1*
9. Water/Wastewater Superintendent	Category 1

* Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the Code subject to the following limitation:

The General Manager may determine in writing that a particular Consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. That written determination shall include a description of the Consultant's duties, and based upon that description, a statement of the extent of disclosure requirements. The General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict-of-Interest Code.

Appendix B

DISCLOSURE CATEGORIES

General Provisions Applicable to All Categories

When an individual who holds a designated position is required to disclose investments and sources of income, he or she shall disclose investments in business entities and sources of income which do business in the jurisdiction, plan to do business in the jurisdiction, or have done business in the jurisdiction within the past two years. In addition to other activities, a business entity is doing business within the jurisdiction if it owns real property within the jurisdiction.

When an individual who holds a designated position is required to disclose sources of income, he or she shall include gifts received from donors located inside as well as outside the jurisdiction.

When an individual who holds a designated position is required to disclose interests in real property, he or she shall disclose the type of real property described below if it is located within the jurisdiction, or not more than two miles outside the boundaries of the jurisdiction, or within two miles of any land owned or used by the District.

When an individual who holds a designated position is required to disclose business position, he or she shall disclose positions in business entities that do business in the jurisdiction, plan to do business in the jurisdiction, or have done business in the jurisdiction within the past two years.

For purposes of this Conflict-of-Interest Code, the jurisdiction of the Sunnyslope County Water District is our customer service area, which for the water system covers an approximately 3.5 square mile area in the City of Hollister and surrounding areas, and which for the wastewater system covers a smaller area within the County consisting of Ridgemark Estates and the Oak Creek and Quail Hollow subdivisions.

Category 1

A designated position in this category must report all investments, business positions, interests in real property, and sources of income, including gifts, loans, and travel payments.