



# Sunnyslope County Water District

## BOARD OF DIRECTORS

### REGULAR MEETING

District Office Board Room/Teleconference



3570 Airline Hwy., Hollister, CA

## NOTICE & AGENDA

### AMENDED AGENDA 9-20-2024

SEPTEMBER 24, 2024

Regularly Scheduled Board Meeting - 5:15PM

**Closed Session to Precede the Regular Session – 4:30PM**

**IN PERSON PUBLIC ACCESS TO DISTRICT MEETINGS IS AVAILABLE AND REMOTE ACCESS CAN BE OBTAINED THROUGH THE FOLLOWING ACCESS POINTS:**

ZOOM MEETING ACCESS LINK

<https://us06web.zoom.us/j/83216038029?pwd=l7K47iHKhB1G4cL2xHdn4caN03i3Cb.1>

Passcode: SSCWD

Or Telephone: Dial + 1 (669) 444-9171 and when prompted enter Meeting ID: 832 1603 8029

Dial in Passcode: 130723

#### HEALTH AND SAFETY GUIDELINES

Public access to this meeting is provided both in person and through electronic viewing. Virtual meeting access will continue to be provided as a public convenience until further notice by the District Board. Remote viewing interruptions due to internet quality, power outages or other factors may occur and will not stop the meeting while a quorum is present in the Board Room; To ensure the health, safety, and welfare of those in attendance, all attendees must comply with any procedures/instructions announced by the Board of Directors or as directed by Staff prior to commencement of the meeting. Face coverings will be provided if health concerns dictate and will be made available upon request. The meeting will be available through Zoom for those who wish to join remotely. Anyone requiring accommodations may contact the Main Office at: (831) 637-4670 a minimum of 24 hrs prior to the start of the meeting.

#### *Mission Statement:*

*“Our Mission is to provide safe, reliable, and high-quality water and wastewater services to our customers and all future generations in an environmentally and financially responsible manner.”*

**A. CALL TO ORDER - ROLL CALL**

President Mauro \_\_\_\_\_, Vice-President Parker \_\_\_\_\_,

Director Brown \_\_\_\_\_, Director Alcorn \_\_\_\_\_, and Director Buzzetta \_\_\_\_\_.

- B. PUBLIC COMMENT ON CLOSED SESSION MATTERS** – Members of the public may address the Board on the item or items listed on the Closed Session agenda, with a time limit of three minutes per speaker.

**CLOSED SESSION** @ 4:30PM

**C. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS:**

1. **Management Compensation/Benefits (§ 54957.8)** – Title: Unrepresented Management Staff Classifications
2. **Public Employee Performance Review (§ 54957)** – Title: General Manager

**REGULAR SESSION**

**D. PLEDGE OF ALLEGIANCE**

**E. REPORT IN OPEN SESSION ACTION TAKEN IN CLOSED SESSION**

1. **Management Compensation/Benefits (§ 54957.8)** – Title: Unrepresented Management Staff Classifications
2. **Public Employee Performance Review (§ 54957)** – Title: General Manager

- F. APPROVAL OF AGENDA** – Any requests to postpone consideration of an agenda item or move an item forward on the agenda will be considered at this time.

- G. PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS** – The public may comment<sup>1</sup> on any District business, not on the agenda, with a time limit of three minutes per speaker. To make a public comment in person please fill out a “Speaker Card” and return to the Minutes Clerk prior to speaking. When virtual meeting access is provided, please use the “hand-raise” feature and you will be called upon to speak. No action may be taken by the Board during the public comment period.

**H. CONSENT AGENDA** – Members of the Board and/or members of the public may pull matters from the Consent Agenda. Any matter pulled from the Consent Agenda requiring action shall be moved to New Business and treated as a matter of new business, or for matters needing clarification shall be moved to Staff Reports and addressed by the respective staff. The public may address the Board<sup>2</sup> on these items, not to exceed 3 minutes, when the Board reviews each pulled item.

1. Approve Minutes of the Board
  - Regular Board Meeting – August 27, 2024 (page 1)
2. Receive and Accept Allowance of Claims for Disbursements from August 1, 2024, Through August 31, 2024. (page 8)
3. Receive and Accept Engineering Services Monthly Status Report (page 13)
4. Receive and Accept Finance Manager Monthly Status Reports:
  - a) Narrative Report (page 15)
  - b) Operation Summary (page 22)
  - c) Statement of Income (page 26)
  - d) Investment Summary (page 28)
  - e) Board Designated Reserves (page 29)
5. Receive and Accept Superintendent Monthly Status Reports:
  - a) Maintenance (page 30)
  - b) City Meter Reading (page 33)
  - c) Groundwater Level Measurement (page 34)
6. Receive and Accept General Manager Monthly Status Report. (page 35)

**I. NEW BUSINESS** – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board<sup>2</sup> on these items as the Board reviews each item when directed to do so.

1. Consider The Award Of The Randy Circle Asphalt Repaving Project To The Qualified Contractor “QA Constructors Inc.” For A Cost Of \$52,000 And Allow A Contingency Fund Not To Exceed \$5,200. (Categorically Exempt Project, California Environmental Quality Act Per Cal. Code Of Regulations, Title 14, Section 15301 (c).) (page 36)

2. Consider Awarding A Contract For The On-Call Trench Pavement Restoration & Repair Project To Mark Nicholson Inc. At A Cost Of \$33.50 Per Square Foot (Class 1 Categorical Exemption Under California Environmental Quality Act, Article 19, §15301.) (page 51)
3. Board Discusison And Motion To Accept Or Reject The LAFCO Committed's Invaiton To Participate As An Active Member Of LAFCO as a seat for Special Districts. (Page 69)
4. **(AMENDED AGENDA ITEM)** Consider And Provide Direction To The General Manager Regarding The Personnel Committee Recommendation To Modify Board Member Compensation To Include A Fixed Stipend Of \$500 Per Month, In Addition To Existing Compensations For Meeting Attendance And Check Signing (Page 74)

#### **J. STATUS REPORT**

1. Governance Committee (JB, MA) – (No Meeting)
2. Water / Wastewater Committee (DB, JP) – (No Meeting)
3. Finance Committee (JB, EM) – (No Meeting)
4. Policy and Procedure Committee (JP, MA)– (No Meeting)
5. Personnel Committee (EM, DB) – (Meeting, September 12)
6. Water Resources Association of San Benito County (MA, Alt. JP) – (No Meeting)

#### **K. BOARD and STAFF REPORTS**

1. Directors
2. District Counsel
3. General Manager – General Manager Report (Oral Report)

#### **L. FUTURE AGENDA ITEMS**

#### **M. ADJOURNMENT**

*Upon request, Sunnyslope County Water District (SSCWD) will make a reasonable effort to provide written agenda materials in appropriate alternative formats, languages or disability-related modification or accommodation, including auxiliary aids or services, to enable all individuals to participate in public meetings. SSCWD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your*

*name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service as soon as possible in advance of the meeting.*

**Next Regular Board Meeting** – October 22, 2024 @ 5:15 p.m., District Office

**AGENDA DEADLINE:** October 14, 2024 @ 12:00 p.m.

## Future Scheduled Committee Meetings

Water Resources Association of San Benito County – October 3, 2024 @ 4pm

<sup>1</sup> The person speaking is requested to fill out a speaker card stating items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. A limit of three (3) minutes per speaker is requested to allow others an opportunity to comment. Board members may ask questions of the speaker, but no action may be taken, and no discussion may be held on non-agenized items raised by the public. The General Manager may refer the matter to the proper personnel for review.

<sup>2</sup> The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. Please limit your comment to three (3) minutes. Please step up to and speak at the podium.