

MINUTES
Regular Meeting of the Board of Directors
of the
SUNNYSLOPE COUNTY WATER DISTRICT
May 16th, 2023

A. CALL TO ORDER: The meeting was called to order at 5:15 p.m. by President Brown, as authorized by the State of California Executive Order N-08-21 via teleconference, at the Sunnyslope County Water District office, 3570 Airline Highway, Hollister, California.

ROLL CALL: Present in Person: President Dee Brown (DB), Vice President Edward Mauro (EM), Director Jerry Buzzetta (JB), Director James Parker (JP), Director Mike Alcorn (MA).

B. PLEDGE OF ALLEGIANCE: Director Buzzetta led those in attendance in the Pledge of Allegiance.

C. APPROVAL OF AGENDA: Upon a motion made to approve the agenda by Director Alcorn, seconded by Director Mauro, for which President Brown then took a roll call vote as follows: (EM), yes; (JB), yes; (JP), yes; (MA), yes; (DB), yes; the motion carried 5-0.

D. PUBLIC COMMENTS AND AUDIENCE INTRODUCTIONS: The Board welcomed members of the public and opened the meeting to public comments regarding matters not itemized on the agenda. No comments were received.

Staff Present for Open Session: In Person: General Manager/Secretary Drew Lander, Executive Assistant/Stenographer Madison Koester, Water/ Wastewater Superintendent Jose Rodriguez, Finance and HR Manager Barry Kelly.

E. CONSENT AGENDA:

1. Approval of Minutes of the Regular Board Meeting of April 18th, 2023
2. Allowance of Claims – The Board reviewed the Disbursement Summary (below) for the period of April 1, 2023 through April 30, 2023, totaling \$1,425,759.11 which includes \$346,803.91 for payments to vendors, \$258,352.00 for Payroll, \$434,091.96 paid to the City of Hollister for collection of City sewer billings (net of our fees), and \$2,239.73 for customer refunds.

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
04/04/2023	51166	Ace Hardware (Johnson Lumber Co.)	\$81.80
04/04/2023	51167	Calgon Carbon Corporation	\$143,986.84
04/04/2023	51168	City of Hollister-Finance Dept	\$426,065.92
04/04/2023	51169	David Dungan	\$300.00
04/04/2023	51170	Iconix Waterworks (US) Inc.	\$1,737.89
04/04/2023	51171	Itron, Inc.	\$9,200.50
04/04/2023	51172	Kevin Castro	\$250.00
04/04/2023	51173	Maggiora Bros. Drilling, Inc.	\$1,500.00
04/04/2023	51174	Mc Kinnon Lumber Co., Inc.	\$95.92
04/04/2023	51175	Mission Uniform Service	\$403.37
04/04/2023	51176	O'Reilly Auto Parts	\$7.16
04/04/2023	51177	Recology San Benito County	\$326.68
04/05/2023	ACH 2549	Sterling Administration Health	\$70.00
04/05/2023	ACH 2550	Principal	\$3,400.39
04/05/2023	ACH 2551	P G & E	\$18,844.47
04/06/2023	JN00384	Net Pay	\$69,399.79

04/06/2023	JN00384	Total Tax	\$17,738.25
04/07/2023	51201	GUILLERMO A ARIAS PADILLA	\$110.13
04/07/2023	ACH 2552	CalPERS - Retirement	\$23.08
04/07/2023	ACH 2553	CalPERS - Retirement	\$240.17
04/07/2023	ACH 2554	Sterling Administration Health	\$1,622.39
04/07/2023	ACH 2555	CalPERS - Retirement	\$3,997.58
04/07/2023	ACH 2556	CalPERS - Retirement	\$6,975.57
04/07/2023	ACH 2557	CalPERS - Retirement	\$7,852.50
04/07/2023	ACH 2558	iCloud	\$11,688.70
04/10/2023	ACH 2559	Sterling Administration Health	\$15.14
04/10/2023	ACH 2560	Sterling Administration Health	\$150.00
04/10/2023	ACH 2561	Nationwide Retirements Solutions	\$9,971.81
04/12/2023	51178	ACC Business	\$1,323.29
04/12/2023	51179	Ace Hardware (Johnson Lumber Co.)	\$96.09
04/12/2023	51180	AT&T	\$444.46
04/12/2023	51181	AT&T	\$532.80
04/12/2023	51182	Badger Meter, Inc.	\$1,968.59
04/12/2023	51183	Body Shop, The	\$5,556.28
04/12/2023	51184	Brigantino Irrigation	\$25.97
04/12/2023	51185	Central Ag Supply LLC	\$163.44
04/12/2023	51186	CM Analytical, Inc.	\$3,415.00
04/12/2023	51187	CWEA Membership- TCP	\$200.00
04/12/2023	51188	Employee Relations, Inc.	\$116.29
04/12/2023	51189	Eva Green Power	\$3,958.10
04/12/2023	51190	J M Electric	\$4,532.52
04/12/2023	51191	Mc Master-Carr	\$596.61
04/12/2023	51193	O'Reilly Auto Parts	\$7.64
04/12/2023	51194	Quinn Company	\$12,483.28
04/12/2023	51195	Simplot Grower Solutions	\$1,603.25
04/12/2023	51196	Star Concrete	\$522.22
04/12/2023	51197	State Water Resources Control Board-DWOC	\$110.00
04/12/2023	51198	Toro Petroleum Corp.	\$2,546.33
04/12/2023	51199	U.S. Bank Corporate Payment Systems	\$4,002.89
04/12/2023	51200	USA Blue Book	\$50.25
04/12/2023	ACH 2562	Sterling Administration Health	\$443.08
04/12/2023	ACH 2563	Colonial Life	\$1,863.36
04/13/2023	51202	Monterey Bay Water Works Assoc. (MBWWA)	\$160.00
04/14/2023	ACH 2564	ADP	\$2,135.19
04/17/2023	ACH 2565	Sterling Administration Health	\$150.00
04/18/2023	51203	Peterson Trucks Inc.	\$12,592.30
04/18/2023	51203	Peterson Trucks Inc. Reversal	-\$12,592.30
04/18/2023	51204	Peterson Trucks Inc.	\$12,560.17
04/19/2023	51205	CAROLYN & CRAIG SHERRATT	\$136.40
04/19/2023	ACH 2566	Sterling Administration Health	\$148.00
04/19/2023	ACH 2567	Sterling Administration Health	\$150.00
04/20/2023	51206	A-1 Services	\$403.00
04/20/2023	51207	Ace Hardware (Johnson Lumber Co.)	\$79.60
04/20/2023	51208	ACWA/JPIA	\$10,752.16
04/20/2023	51209	Badger Meter, Inc.	\$10,951.91
04/20/2023	51210	Brenntag Pacific, Inc.	\$2,062.47
04/20/2023	51211	Brigantino Irrigation	\$154.50
04/20/2023	51212	Bryan Mailey Electric, Inc	\$8,633.34
04/20/2023	51213	Calcon System, Inc.	\$2,298.42
04/20/2023	51214	CM Analytical, Inc.	\$14,568.75
04/20/2023	51215	David Padilla	\$105.79

04/20/2023	51216	De Lay & Laredo	\$3,439.50
04/20/2023	51217	Edges Electrical Group, LLC	\$756.31
04/20/2023	51218	Judy's Gifts & Awards	\$63.54
04/20/2023	51219	Mission Uniform Service	\$814.79
04/20/2023	51220	San Benito County Water District	\$384,271.51
04/20/2023	51222	Sharp Engineering and Construction, Inc.	\$3,760.00
04/20/2023	51223	TPO	\$597.00
04/20/2023	51224	ULINE	\$376.33
04/20/2023	ACH 2568	Sterling Administration Health	\$190.30
04/20/2023	JN00385	Net Pay	\$69,016.83
04/20/2023	JN00385	Total Tax	\$17,791.06
04/24/2023	ACH 2569	CalPERS - Retirement	\$23.08
04/24/2023	ACH 2570	CalPERS - Retirement	\$7,046.94
04/24/2023	ACH 2571	CalPERS - Retirement	\$8,166.57
04/24/2023	ACH 2572	Nationwide Retirements Solutions	\$9,971.81
04/24/2023	ACH 2573	CalPERS - Health Insurance	\$25,261.67
04/25/2023	51225	ROSA ROMO	\$87.81
04/25/2023	51226	GABRIELLA & JOSE ORTIZ	\$67.10
04/25/2023	51227	ELENORA C/O JOSH HOOTON	\$674.02
04/25/2023	51228	ROSALEEN A SPEARS	\$211.38
04/25/2023	51229	EMILY & MICHAEL CAPODIECE	\$38.83
04/25/2023	51230	MICHEL & DAVID HORN	\$103.38
04/25/2023	51231	THOMAS JEGLUM	\$273.19
04/25/2023	51232	TRINCHERO CONSTRUCTION CO. INC.,	\$647.62
04/26/2023	ACH 2574	Sterling Administration Health	\$150.00
04/26/2023	ACH 2575	Sterling Administration Health	\$2,543.71
04/27/2023	51233	Ace Hardware (Johnson Lumber Co.)	\$30.78
04/27/2023	51234	Assoc. of Calif. Water Agencies (ACWA)	\$650.00
04/27/2023	51235	Assoc. of Calif. Water Agencies (ACWA)	\$465.00
04/27/2023	51236	AT&T	\$1,478.82
04/27/2023	51237	Auto Tech Service Center, Inc.	\$760.00
04/27/2023	51238	City of Hollister-Finance Dept	\$8,026.04
04/27/2023	51239	EBCO Pest Control	\$69.00
04/27/2023	51240	Edges Electrical Group, LLC	\$3,132.76
04/27/2023	51241	exceedio	\$3,205.12
04/27/2023	51242	Extreme Air, Inc.	\$2,610.00
04/27/2023	51243	Frisch Engineering Inc.	\$1,120.00
04/27/2023	51244	Grainger, Inc.	\$68.24
04/27/2023	51245	InfoSend	\$3,260.79
04/27/2023	51246	Maggiore Bros. Drilling, Inc.	\$1,729.67
04/27/2023	51247	Metropolitan Compounds Inc	\$3,703.29
04/27/2023	51248	Mission Uniform Service	\$415.75
04/27/2023	51249	Municipal Maintenance Equipment	\$888.49
04/27/2023	51250	Razzolink.com	\$76.95
04/27/2023	51251	San Benito Tire Pros & Automotive	\$846.64
04/27/2023	51252	Toro Petroleum Corp.	\$2,454.24
04/27/2023	51253	Trans Union LLC	\$169.46
04/27/2023	51254	Tyler Technologies, Inc.	\$195.00
04/27/2023	51255	USA Blue Book	\$4,222.41
04/27/2023	51256	UWUA Local 820	\$761.64
04/27/2023	51257	Verizon Wireless	\$571.26
04/27/2023	ACH 2576	Sterling Administration Health	\$35.00
04/28/2023	ACH 2577	Sterling Administration Health	\$61.53
04/28/2023	ACH 2578	Sterling Administration Health	\$339.46

3. Receive Associate Engineer Monthly Status Report. (April Report Not Available)
4. Receive Finance Manager Monthly Status Reports: a. Narrative Report, b. Operation Summary, c. Statement of Income, d. Investment Summary, and e. Board Designated Reserves.
5. Receive Superintendent Monthly Status Reports: a. Maintenance, b. City Meter Reading, and c. Groundwater Level Measurement.
6. Receive General Manager Monthly Status Report.

President Brown asked for public comment and upon receiving none, President Brown requested a motion to approve the consent agenda. Upon a motion made by Director Alcorn to approve the Consent Agenda, seconded by Director Mauro, for which President Brown then took a roll call vote as follows: (MA), yes; (JP), yes; (JB), yes; (EM) yes; and (DB) yes; the motion carried 5-0.

F. NEW BUSINESS:

1. **Authorize The Board President To Sign a Resolution of Recognition Honoring Robert Hillebrecht for 8 Years of Employment with the Sunnyslope County Water District. (Not a project under CEQA per Article 20, Section 15378).**

This item was brought to the board to recognize the 8 years of service Robert Hillebrecht had put into the district. With Mr. Hillebrecht in attendance, General Manager Lander read the resolution to the board and wished Robert his best in his new career endeavors. All the directors also wished Mr. Hillebrecht well and thanked him for the time and enthusiasm he put into working for the district.

President Brown then asked for any public comment, to which Sunnyslope County Water District's Former Associate Engineer Robert Hillebrecht stood up and spoke, thanking the board and Sunnyslope staff for his time with the district.

After public comment, President Brown requested a motion to approve the resolution. Director Buzzetta made a motion to Authorize the Board President to Sign a Resolution of Recognition Honoring Robert Hillebrecht for 8 Years of Employment with the Sunnyslope County Water District. This motion was seconded by Director Parker for which President Brown then took a roll call vote as follows: (EM), yes; (JB), yes; (JP) yes; (MA) yes; and (DB) yes; the motion carried 5-0.

G. BOARD COMMITTEE and STATUS REPORTS

1. **Governance Committee:** (No meeting)
2. **Water/Wastewater Committee:** (No meeting)
3. **Finance Committee:** (Meeting Held May 11th) Director Alcorn shared that this meeting was pertaining to the FY 23/24 Budget, which will be brought to the board for the June 2023 board meeting.
4. **Policy and Procedure Committee:** (No meeting)
5. **Personnel Committee:** (No meeting)
6. **Water Resources Association of San Benito County (WRA):** (No Meeting)

H. BOARD and STAFF REPORTS

1. **Directors:** President Brown reported that she was unable to attend the ACWA conference due to personal matters.

2. **District Counsel:** No Report.

3. **General Manager:** General Manager/Secretary Lander informed the board that the Associate Engineer position has been posted and the district is currently working towards finding the right applicant. Mr. Lander also expressed his gratitude that former Associate Engineer Robert Hillebrecht left a good outlay of the projects Sunnyslope is currently working on, since Mr. Lander has taken over inspections for the time being. Additionally, Mr. Lander gave a brief oral report on the 2023 ACWA Spring Conference he attended, May 9th-11th, focused on ground water storage & electrifying district assets. Lastly, Mr. Lander expressed that with the district planning to have both plants running we will need to increase our budget in order to accommodate treating 6,000 acre feet of water.

I. **FUTURE AGENDA ITEMS:** Budget for fiscal year 2023-2024.

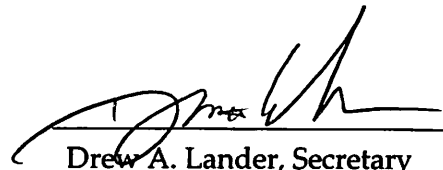
J. **ADJOURNMENT:** President Brown adjourned the meeting at 5:42 p.m.

APPROVED BY THE BOARD:



Dorothy J. L. Brown, President

RESPECTFULLY SUBMITTED:



Drew A. Lander, Secretary